



Be Legendary.™

State of North Dakota

Capitol Visitor Enhancements

Exterior Signage

Bismarck, North Dakota

Contract Documents

August 27, 2026



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SEALS PAGE



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**SECTION 00 2113
INSTRUCTIONS TO BIDDERS**

SUMMARY

1.01 SEE AIA A701, INSTRUCTIONS TO BIDDERS FOLLOWING THIS DOCUMENT.

1.02 RELATED DOCUMENTS

- A. Document 00 4373 - Proposed Schedule of Values Form.

INVITATION

2.01 BID SUBMISSION

- A. Multiple Prime Bids signed and under seal, executed, and dated will be received at the Capitol Building located at 600 East Boulevard Avenue, Bismarck, ND 58505 before 1:30 p.m. local standard time on the 22nd day of September, 2026. Bids shall be delivered directly to the Red River Room at the time of bid, or the office of the Owner on the 4th Floor of the Capitol by 1:00pm.
- B. Offers submitted after the above time shall be returned to the bidder unopened.
- C. Offers will be opened publicly immediately after the time for receipt of bids.

2.02 INTENT

- A. The intent of this Bid request is to obtain an offer to perform work to complete a installation of exterior wayfinding signage throughout the Capitol ground located at 600 East Boulevard Avenue, Bismarck, ND 58505 for a Stipulated Sum contract, in accordance with Contract Documents.

2.03 WORK IDENTIFIED IN THE CONTRACT DOCUMENTS

- A. Work of this proposed Contract comprises renovation, including general construction and electrical Work.

2.04 CONTRACT TIME

- A. Commencement date of on-site work is anticipated to be October 5, 2026 with the installation of foundations this fall as weather permits. Work shall re-commence or continue through Winter 2026/Spring 2027 as weather permits. Substantial Completion shall be May 13, 2027. Final Completion shall be May 27, 2027. Shop drawing submittals and construction of signage cabinets shall begin immediately after the Notice of Award/Notice to Proceed is given.
- B. Identify Contract Time in the Bid Form. The completion date in the Agreement shall be the Contract Time added to the commencement date.

BID DOCUMENTS AND CONTRACT DOCUMENTS

3.01 CONTRACT DOCUMENTS IDENTIFICATION

- A. Contract Documents are identified as Project Number J22534 State of North Dakota Capitol Visitor Enhancements - Exterior Signage, as prepared by Architect who is located at 919 South 7th Street, Suite 400, Bismarck, ND 58504, and with contents as identified in the Table of Contents.

3.02 AVAILABILITY

- A. Printed Procurement and Contracting Documents: Bid documents may be obtained at J2 Studio Architecture + Design, PC, 919 South 7th Street, Suite 400, Bismarck, ND 58504. Phone number is 701-255-1622. Cost for the drawings will be \$2.10 per sheet, and cost for the specifications will be \$.12 per page. **Cost of all documents is non-refundable. Contractor shall be responsible for cost of all reproduction of bid and construction documents.**

- B. Online Procurement and Contracting Documents: Obtain access by contacting Architect. Online access will be provided to all registered bidders and suppliers. Documents are also available from local and regional construction plans exchanges listed below.
- C. Bid Documents are made available only for the purpose of obtaining offers for this project. Their use does not grant a license for other purposes.

3.03 EXAMINATION

- A. Bid Documents are on display at the offices of the following construction plan rooms:
 - 1. Bismarck/Mandan Builders Exchange; Mandan, ND.
 - 2. Bismarck Builders Exchange; Bismarck, ND.
 - 3. Fargo-Moorhead Builders Exchange; Fargo, ND.
 - 4. Minnesota Builders Exchange; Minneapolis, MN.
 - 5. Builders Exchange of Billings; Billings, MT.
 - 6. Bozeman Plan Room; Bozeman, MT.
 - 7. Missoula Plans Exchange; Missoula, MT.
 - 8. Construction Industry Center; Rapid City, SD.
- B. Upon receipt of Bid Documents verify that documents are complete. Notify Architect should the documents be incomplete.
- C. Immediately notify Architect upon finding discrepancies or omissions in the Bid Documents.

3.04 INQUIRIES/ADDENDA

- A. Direct questions to James Devine, email; james@j2studio.us and Carrie Meyer, email; carrie@j2studio.us.
- B. Addenda may be issued during the bidding period. All Addenda become part of Contract Documents. Include resultant costs in the Bid Amount.
- C. Verbal answers are not binding on any party.
- D. Clarifications requested by bidders must be in writing not less than 5 days before date set for receipt of bids. The reply will be in the form of an Addendum, a copy of which will be forwarded to known recipients.

3.05 PRODUCT/ASSEMBLY/SYSTEM SUBSTITUTIONS

- A. Where the Bid Documents stipulate a particular product, substitutions will be considered up to 5 days before receipt of bids. **No post bid substitutions will be accepted.**
- B. When a request to substitute a product is made, Architect may approve the substitution and will issue an Addendum to known bidders.
- C. The submission shall provide sufficient information to determine acceptability of such products.
- D. Provide complete information on required revisions to other work to accommodate each proposed substitution.
- E. Provide products as specified unless substitutions are submitted in this manner and accepted.
- F. See Section 01 6000 - Product Requirements for additional requirements.

SITE ASSESSMENT

4.01 PREBID CONFERENCE

- A. A bidders conference has been scheduled for 9:00 a.m. on the 1st day of September, 2026 at the location of just outside the main entry of the Capitol.
- B. All Prime General and Electrical contract bidders and suppliers are invited.
 - 1. Contractors who do not attend may request access to the space from the Owner 48 hours prior to the requested visit date. Time and day will need to be coordinated with the Architect and Owner's representative.
- C. Representatives of Architect will be in attendance.

- D. Information relevant to the Bid Documents will be recorded in an Addendum, issued to Bid Document recipients.

BID SUBMISSION

5.01 SUBMISSION PROCEDURE

- A. Bidders shall be solely responsible for the delivery of their bids in the manner and time prescribed.
- B. Submit one copy of the executed offer on the Bid Forms provided, signed and sealed with the required security in a closed opaque envelope, clearly identified with bidder's name, project name and Owner's name on the outside.
- C. Double Envelope: Submit all required documents listed in sealed in closed, opaque envelopes, clearly identified with bidder's name, project name, Owner's name, and acknowledged addenda on the outside of the large envelope.
 - 1. Small Envelope: Provide one copy of valid contractor's license and required bid security. Attach securely to large envelope.
 - 2. Large Envelope: Provide one copy of the executed offer on the Bid Forms provided, signed and sealed.

5.02 BID INELIGIBILITY

- A. Bids that are unsigned, improperly signed or sealed, conditional, illegible, obscure, contain arithmetical errors, erasures, alterations, or irregularities of any kind, may at the discretion of the Owner, be declared unacceptable.

BID ENCLOSURES/REQUIREMENTS

6.01 SECURITY DEPOSIT

- A. Bids shall be accompanied by a security deposit as follows:
 - 1. Bid Bond of a sum no less than 5 percent of the Bid Amount on AIA A310 Bid Bond Form.
- B. Endorse the Bid Bond in the name of the Owner as obligee, signed and sealed by the principal (Contractor) and surety.
- C. The security deposit will be returned after delivery to the Owner of the required Performance and Payment Bond(s) by the accepted bidder.
- D. Include the cost of bid security in the Bid Amount.
- E. If no contract is awarded, all security deposits will be returned.

6.02 BID FORM REQUIREMENTS

- A. Complete all requested information in the Bid Form and Appendices.

6.03 BID FORM SIGNATURE

- A. The Bid Form shall be signed by the bidder, as follows:
 - 1. Sole Proprietorship: Signature of sole proprietor in the presence of a witness who will also sign. Insert the words "Sole Proprietor" under the signature. Affix seal.
 - 2. Partnership: Signature of all partners in the presence of a witness who will also sign. Insert the word "Partner" under each signature. Affix seal to each signature.
 - 3. Corporation: Signature of a duly authorized signing officer(s) in their normal signatures. Insert the officer's capacity in which the signing officer acts, under each signature. Affix the corporate seal. If the bid is signed by officials other than the president and secretary of the company, or the president/secretary/treasurer of the company, a copy of the by-law resolution of their board of directors authorizing them to do so, must also be submitted with the Bid Form in the bid envelope.
 - 4. Joint Venture: Each party of the joint venture shall execute the Bid Form under their respective seals in a manner appropriate to such party as described above, similar to the requirements of a Partnership.

6.04 ADDITIONAL BID INFORMATION

- A. Submit the following Supplements 48 hours after Notice to Proceed:
 - 1. Document 00 4373 - Proposed Schedule of Values Form identifies the Bid Amount segmented into portions as requested.

OFFER ACCEPTANCE/REJECTION

7.01 DURATION OF OFFER

- A. Bids shall remain open to acceptance and shall be irrevocable for a period of sixty (60) days after the bid closing date.

7.02 ACCEPTANCE OF OFFER

- A. Owner reserves the right to accept or reject any or all offers.
- B. After acceptance by Owner, Architect on behalf of Owner, will issue to the successful bidder, a written Notice of Award/Notice To Proceed.

END OF SECTION

AIA® Document A701® – 2018

Instructions to Bidders

for the following Project:
(Name, location, and detailed description)

ND State Capitol Visitor Enhancements - Exterior Signage
600 East Boulevard Avenue
Bismarck, North Dakota 58504
Installation of new exterior Wayfinding signage throughout the Capitol Grounds.

THE OWNER:

(Name, legal status, address, and other information)

State of North Dakota *Owner Legal Entity*
State of North Dakota
Office of Management and Budget Facility Management Division
600 E. Boulevard Avenue
Bismarck, North Dakota 58505
701-328-2471
Owner Fax Number

THE ARCHITECT:

(Name, legal status, address, and other information)

J2 Studio Architecture + Design, PC *Architect Legal Entity*
919 S. 7th Street Suite #400
Bismarck, North Dakota 58504
(701) 255-1622
Architect Fax Number

ADDITIONS AND DELETIONS:

The author of this document may have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

FEDERAL, STATE, AND LOCAL LAWS MAY IMPOSE REQUIREMENTS ON PUBLIC PROCUREMENT CONTRACTS. CONSULT LOCAL AUTHORITIES OR AN ATTORNEY TO VERIFY REQUIREMENTS APPLICABLE TO THIS PROCUREMENT BEFORE COMPLETING THIS FORM.

It is intended that AIA Document G610™–2017, *Owners Instructions to the Architect*, Parts A and B will be completed prior to using this document.

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**THE
AIA
BID**

ARTICLE 1 DEFINITIONS

§ 1.1 Bidding Documents include the Bidding Requirements and the Proposed Contract Documents. The Bidding Requirements consist of the advertisement or invitation to bid, Instructions to Bidders, supplementary instructions to bidders, the bid form, and any other bidding forms. The Proposed Contract Documents consist of the unexecuted form of Agreement between the Owner and Contractor and that Agreement's Exhibits, Conditions of the Contract (General, Supplementary and other Conditions), Drawings, Specifications, all Addenda, and all other documents enumerated in Article 8 of these Instructions.

§ 1.2 Definitions set forth in the General Conditions of the Contract for Construction, or in other Proposed Contract Documents apply to the Bidding Documents.

§ 1.3 Addenda are written or graphic instruments issued by the Architect, which, by additions, deletions, clarifications, or corrections, modify or interpret the Bidding Documents.

§ 1.4 A Bid is a complete and properly executed proposal to do the Work for the sums stipulated therein, submitted in accordance with the Bidding Documents.

§ 1.5 The Base Bid is the sum stated in the Bid for which the Bidder offers to perform the Work described in the Bidding Documents, to which Work may be added or deleted by sums stated in Alternate Bids.

§ 1.6 An Alternate Bid (or Alternate) is an amount stated in the Bid to be added to or deducted from, or that does not change, the Base Bid if the corresponding change in the Work, as described in the Bidding Documents, is accepted.

§ 1.7 A Unit Price is an amount stated in the Bid as a price per unit of measurement for materials, equipment, or services, or a portion of the Work, as described in the Bidding Documents.

§ 1.8 A Bidder is a person or entity who submits a Bid and who meets the requirements set forth in the Bidding Documents.

§ 1.9 A Sub-bidder is a person or entity who submits a bid to a Bidder for materials, equipment, or labor for a portion of the Work.

ARTICLE 2 BIDDER'S REPRESENTATIONS

§ 2.1 By submitting a Bid, the Bidder represents that:

- .1 the Bidder has read and understands the Bidding Documents;
- .2 the Bidder understands how the Bidding Documents relate to other portions of the Project, if any, being bid concurrently or presently under construction;
- .3 the Bid complies with the Bidding Documents;
- .4 the Bidder has visited the site, become familiar with local conditions under which the Work is to be performed, and has correlated the Bidder's observations with the requirements of the Proposed Contract Documents;
- .5 the Bid is based upon the materials, equipment, and systems required by the Bidding Documents without exception; and
- .6 the Bidder has read and understands the provisions for liquidated damages, if any, set forth in the form of Agreement between the Owner and Contractor.

ARTICLE 3 BIDDING DOCUMENTS

§ 3.1 Distribution

§ 3.1.1 Bidders shall obtain complete Bidding Documents, as indicated below, from the issuing office designated in the advertisement or invitation to bid, for the deposit sum, if any, stated therein.

(Indicate how, such as by email, website, host site/platform, paper copy, or other method Bidders shall obtain Bidding Documents.)

Printed procurement and Contract Documents can be obtained by contacting the Architect. Contractor shall be responsible for the cost of all reproduction for bid and construction documents. Online access can be obtained by contacting Architect. Online access will be provided to all registered bidders and suppliers. Documents are also available from local and regional construction plans exchanges. Refer to the Advertisement for Bids for more information.

§ 3.1.2 Any required deposit shall be refunded to Bidders who submit a bona fide Bid and return the paper Bidding Documents in good condition within ten days after receipt of Bids. The cost to replace missing or damaged paper documents will be deducted from the deposit. A Bidder receiving a Contract award may retain the paper Bidding Documents, and the Bidder's deposit will be refunded.

§ 3.1.3 Bidding Documents will not be issued directly to Sub-bidders unless specifically offered in the advertisement or invitation to bid, or in supplementary instructions to bidders.

§ 3.1.4 Bidders shall use complete Bidding Documents in preparing Bids. Neither the Owner nor Architect assumes responsibility for errors or misinterpretations resulting from the use of incomplete Bidding Documents.

§ 3.1.5 The Bidding Documents will be available for the sole purpose of obtaining Bids on the Work. No license or grant of use is conferred by distribution of the Bidding Documents.

§ 3.2 Modification or Interpretation of Bidding Documents

§ 3.2.1 The Bidder shall carefully study the Bidding Documents, shall examine the site and local conditions, and shall notify the Architect of errors, inconsistencies, or ambiguities discovered and request clarification or interpretation pursuant to Section 3.2.2.

§ 3.2.2 Requests for clarification or interpretation of the Bidding Documents shall be submitted by the Bidder in writing and shall be received by the Architect at least seven days prior to the date for receipt of Bids. *(Indicate how, such as by email, website, host site/platform, paper copy, or other method Bidders shall submit requests for clarification and interpretation.)*

Direct questions to James Devine: james@j2studio.us or Carrie Meyer: carrie@j2studio.us. Addenda may be issued during the bidding period. All addenda become part of the Contract Documents. Include resultant costs in the bid amount. Verbal answers are not binding on any party. Clarifications requested by bidders must be in writing not less than 5 days before the bid date. The reply will be in the form of an Addendum.

§ 3.2.3 Modifications and interpretations of the Bidding Documents shall be made by Addendum. Modifications and interpretations of the Bidding Documents made in any other manner shall not be binding, and Bidders shall not rely upon them.

§ 3.3 Substitutions

§ 3.3.1 The materials, products, and equipment described in the Bidding Documents establish a standard of required function, dimension, appearance, and quality to be met by any proposed substitution.

§ 3.3.2 Substitution Process

§ 3.3.2.1 Written requests for substitutions shall be received by the Architect at least ten days prior to the date for receipt of Bids. Requests shall be submitted in the same manner as that established for submitting clarifications and interpretations in Section 3.2.2.

§ 3.3.2.2 Bidders shall submit substitution requests on a Substitution Request Form if one is provided in the Bidding Documents.

§ 3.3.2.3 If a Substitution Request Form is not provided, requests shall include (1) the name of the material or equipment specified in the Bidding Documents; (2) the reason for the requested substitution; (3) a complete description of the proposed substitution including the name of the material or equipment proposed as the substitute,

performance and test data, and relevant drawings; and (4) any other information necessary for an evaluation. The request shall include a statement setting forth changes in other materials, equipment, or other portions of the Work, including changes in the work of other contracts or the impact on any Project Certifications (such as LEED), that will result from incorporation of the proposed substitution.

§ 3.3.3 The burden of proof of the merit of the proposed substitution is upon the proposer. The Architect's decision of approval or disapproval of a proposed substitution shall be final.

§ 3.3.4 If the Architect approves a proposed substitution prior to receipt of Bids, such approval shall be set forth in an Addendum. Approvals made in any other manner shall not be binding, and Bidders shall not rely upon them.

§ 3.3.5 No substitutions will be considered after the Contract award unless specifically provided for in the Contract Documents.

§ 3.4 Addenda

§ 3.4.1 Addenda will be transmitted to Bidders known by the issuing office to have received complete Bidding Documents.

(Indicate how, such as by email, website, host site/platform, paper copy, or other method Addenda will be transmitted.)

Addenda will be emailed to all registered bidders on the planholder's list, uploaded to the Dropbox folder and shared with the construction plans exchanges.

§ 3.4.2 Addenda will be available where Bidding Documents are on file.

§ 3.4.3 Addenda will be issued no later than four days prior to the date for receipt of Bids, except an Addendum withdrawing the request for Bids or one which includes postponement of the date for receipt of Bids.

§ 3.4.4 Prior to submitting a Bid, each Bidder shall ascertain that the Bidder has received all Addenda issued, and the Bidder shall acknowledge their receipt in the Bid.

ARTICLE 4 BIDDING PROCEDURES

§ 4.1 Preparation of Bids

§ 4.1.1 Bids shall be submitted on the forms included with or identified in the Bidding Documents.

§ 4.1.2 All blanks on the bid form shall be legibly executed. Paper bid forms shall be executed in a non-erasable medium.

§ 4.1.3 Sums shall be expressed in both words and numbers, unless noted otherwise on the bid form. In case of discrepancy, the amount entered in words shall govern.

§ 4.1.4 Edits to entries made on paper bid forms must be initialed by the signer of the Bid.

§ 4.1.5 All requested Alternates shall be bid. If no change in the Base Bid is required, enter "No Change" or as required by the bid form.

§ 4.1.6 Where two or more Bids for designated portions of the Work have been requested, the Bidder may, without forfeiture of the bid security, state the Bidder's refusal to accept award of less than the combination of Bids stipulated by the Bidder. The Bidder shall neither make additional stipulations on the bid form nor qualify the Bid in any other manner.

§ 4.1.7 Each copy of the Bid shall state the legal name and legal status of the Bidder. As part of the documentation submitted with the Bid, the Bidder shall provide evidence of its legal authority to perform the Work in the jurisdiction where the Project is located. Each copy of the Bid shall be signed by the person or persons legally

authorized to bind the Bidder to a contract. A Bid by a corporation shall further name the state of incorporation and have the corporate seal affixed. A Bid submitted by an agent shall have a current power of attorney attached, certifying the agent's authority to bind the Bidder.

§ 4.1.8 A Bidder shall incur all costs associated with the preparation of its Bid.

§ 4.2 Bid Security

§ 4.2.1 Each Bid shall be accompanied by the following bid security:

(Insert the form and amount of bid security.)

Bid bond of new less than five percent (5%) of the bid amount.

§ 4.2.2 The Bidder pledges to enter into a Contract with the Owner on the terms stated in the Bid and shall, if required, furnish bonds covering the faithful performance of the Contract and payment of all obligations arising thereunder. Should the Bidder refuse to enter into such Contract or fail to furnish such bonds if required, the amount of the bid security shall be forfeited to the Owner as liquidated damages, not as a penalty. In the event the Owner fails to comply with Section 6.2, the amount of the bid security shall not be forfeited to the Owner.

§ 4.2.3 If a surety bond is required as bid security, it shall be written on AIA Document A310™, Bid Bond, unless otherwise provided in the Bidding Documents. The attorney-in-fact who executes the bond on behalf of the surety shall affix to the bond a certified and current copy of an acceptable power of attorney. The Bidder shall provide surety bonds from a company or companies lawfully authorized to issue surety bonds in the jurisdiction where the Project is located.

§ 4.2.4 The Owner will have the right to retain the bid security of Bidders to whom an award is being considered until (a) the Contract has been executed and bonds, if required, have been furnished; (b) the specified time has elapsed so that Bids may be withdrawn; or (c) all Bids have been rejected. However, if no Contract has been awarded or a Bidder has not been notified of the acceptance of its Bid, a Bidder may, beginning *Bid withdrawal* days after the opening of Bids, withdraw its Bid and request the return of its bid security.

§ 4.3 Submission of Bids

§ 4.3.1 A Bidder shall submit its Bid as indicated below:

(Indicate how, such as by website, host site/platform, paper copy, or other method Bidders shall submit their Bid.)

Bids shall be delivered to the North Dakota State Capitol, to the office of the Owner on the 4th floor by 1:00pm or brought directly to the bid opening in the Red River Room by 1:30pm on Tuesday, September 22nd, 2026. The bids will be opened and read aloud during a public bid opening at 1:30pm.

§ 4.3.2 Paper copies of the Bid, the bid security, and any other documents required to be submitted with the Bid shall be enclosed in a sealed opaque envelope. The envelope shall be addressed to the party receiving the Bids and shall be identified with the Project name, the Bidder's name and address, and, if applicable, the designated portion of the Work for which the Bid is submitted. If the Bid is sent by mail, the sealed envelope shall be enclosed in a separate mailing envelope with the notation "SEALED BID ENCLOSED" on the face thereof.

§ 4.3.3 Bids shall be submitted by the date and time and at the place indicated in the invitation to bid. Bids submitted after the date and time for receipt of Bids, or at an incorrect place, will not be accepted.

§ 4.3.4 The Bidder shall assume full responsibility for timely delivery at the location designated for receipt of Bids.

§ 4.3.5 A Bid submitted by any method other than as provided in this Section 4.3 will not be accepted.

§ 4.4 Modification or Withdrawal of Bid

§ 4.4.1 Prior to the date and time designated for receipt of Bids, a Bidder may submit a new Bid to replace a Bid previously submitted, or withdraw its Bid entirely, by notice to the party designated to receive the Bids. Such notice

shall be received and duly recorded by the receiving party on or before the date and time set for receipt of Bids. The receiving party shall verify that replaced or withdrawn Bids are removed from the other submitted Bids and not considered. Notice of submission of a replacement Bid or withdrawal of a Bid shall be worded so as not to reveal the amount of the original Bid.

§ 4.4.2 Withdrawn Bids may be resubmitted up to the date and time designated for the receipt of Bids in the same format as that established in Section 4.3, provided they fully conform with these Instructions to Bidders. Bid security shall be in an amount sufficient for the Bid as resubmitted.

§ 4.4.3 After the date and time designated for receipt of Bids, a Bidder who discovers that it made a clerical error in its Bid shall notify the Architect of such error within two days, or pursuant to a timeframe specified by the law of the jurisdiction where the Project is located, requesting withdrawal of its Bid. Upon providing evidence of such error to the reasonable satisfaction of the Architect, the Bid shall be withdrawn and not resubmitted. If a Bid is withdrawn pursuant to this Section 4.4.3, the bid security will be attended to as follows:
(State the terms and conditions, such as Bid rank, for returning or retaining the bid security.)

Withdrawing Bids containing error(s)

ARTICLE 5 CONSIDERATION OF BIDS

§ 5.1 Opening of Bids

If stipulated in an advertisement or invitation to bid, or when otherwise required by law, Bids properly identified and received within the specified time limits will be publicly opened and read aloud. A summary of the Bids may be made available to Bidders.

§ 5.2 Rejection of Bids

Unless otherwise prohibited by law, the Owner shall have the right to reject any or all Bids.

§ 5.3 Acceptance of Bid (Award)

§ 5.3.1 It is the intent of the Owner to award a Contract to the lowest responsive and responsible Bidder, provided the Bid has been submitted in accordance with the requirements of the Bidding Documents. Unless otherwise prohibited by law, the Owner shall have the right to waive informalities and irregularities in a Bid received and to accept the Bid which, in the Owner's judgment, is in the Owner's best interests.

§ 5.3.2 Unless otherwise prohibited by law, the Owner shall have the right to accept Alternates in any order or combination, unless otherwise specifically provided in the Bidding Documents, and to determine the lowest responsive and responsible Bidder on the basis of the sum of the Base Bid and Alternates accepted.

ARTICLE 6 POST-BID INFORMATION

§ 6.1 Contractor's Qualification Statement

Bidders to whom award of a Contract is under consideration shall submit to the Architect, upon request and within the timeframe specified by the Architect, a properly executed AIA Document A305™, Contractor's Qualification Statement, unless such a Statement has been previously required and submitted for this Bid.

§ 6.2 Owner's Financial Capability

A Bidder to whom award of a Contract is under consideration may request in writing, fourteen days prior to the expiration of the time for withdrawal of Bids, that the Owner furnish to the Bidder reasonable evidence that financial arrangements have been made to fulfill the Owner's obligations under the Contract. The Owner shall then furnish such reasonable evidence to the Bidder no later than seven days prior to the expiration of the time for withdrawal of Bids. Unless such reasonable evidence is furnished within the allotted time, the Bidder will not be required to execute the Agreement between the Owner and Contractor.

§ 6.3 Submittals

§ 6.3.1 After notification of selection for the award of the Contract, the Bidder shall, as soon as practicable or as stipulated in the Bidding Documents, submit in writing to the Owner through the Architect:

- .1 a designation of the Work to be performed with the Bidder's own forces;
- .2 names of the principal products and systems proposed for the Work and the manufacturers and suppliers of each; and
- .3 names of persons or entities (including those who are to furnish materials or equipment fabricated to a special design) proposed for the principal portions of the Work.

§ 6.3.2 The Bidder will be required to establish to the satisfaction of the Architect and Owner the reliability and responsibility of the persons or entities proposed to furnish and perform the Work described in the Bidding Documents.

§ 6.3.3 Prior to the execution of the Contract, the Architect will notify the Bidder if either the Owner or Architect, after due investigation, has reasonable objection to a person or entity proposed by the Bidder. If the Owner or Architect has reasonable objection to a proposed person or entity, the Bidder may, at the Bidder's option, withdraw the Bid or submit an acceptable substitute person or entity. The Bidder may also submit any required adjustment in the Base Bid or Alternate Bid to account for the difference in cost occasioned by such substitution. The Owner may accept the adjusted bid price or disqualify the Bidder. In the event of either withdrawal or disqualification, bid security will not be forfeited.

§ 6.3.4 Persons and entities proposed by the Bidder and to whom the Owner and Architect have made no reasonable objection must be used on the Work for which they were proposed and shall not be changed except with the written consent of the Owner and Architect.

ARTICLE 7 PERFORMANCE BOND AND PAYMENT BOND

§ 7.1 Bond Requirements

§ 7.1.1 If stipulated in the Bidding Documents, the Bidder shall furnish bonds covering the faithful performance of the Contract and payment of all obligations arising thereunder.

§ 7.1.2 If the furnishing of such bonds is stipulated in the Bidding Documents, the cost shall be included in the Bid. If the furnishing of such bonds is required after receipt of bids and before execution of the Contract, the cost of such bonds shall be added to the Bid in determining the Contract Sum.

§ 7.1.3 The Bidder shall provide surety bonds from a company or companies lawfully authorized to issue surety bonds in the jurisdiction where the Project is located.

§ 7.1.4 Unless otherwise indicated below, the Penal Sum of the Payment and Performance Bonds shall be the amount of the Contract Sum.

(If Payment or Performance Bonds are to be in an amount other than 100% of the Contract Sum, indicate the dollar amount or percentage of the Contract Sum.)

Payment and Performance Bonds amount if other than 100% of the Contract Sum

§ 7.2 Time of Delivery and Form of Bonds

§ 7.2.1 The Bidder shall deliver the required bonds to the Owner not later than three days following the date of execution of the Contract. If the Work is to commence sooner in response to a letter of intent, the Bidder shall, prior to commencement of the Work, submit evidence satisfactory to the Owner that such bonds will be furnished and delivered in accordance with this Section 7.2.1.

§ 7.2.2 Unless otherwise provided, the bonds shall be written on AIA Document A312, Performance Bond and Payment Bond.

§ 7.2.3 The bonds shall be dated on or after the date of the Contract.

§ 7.2.4 The Bidder shall require the attorney-in-fact who executes the required bonds on behalf of the surety to affix to the bond a certified and current copy of the power of attorney.

ARTICLE 8 ENUMERATION OF THE PROPOSED CONTRACT DOCUMENTS

§ 8.1 Copies of the proposed Contract Documents have been made available to the Bidder and consist of the following documents:

- .1 AIA Document A101™–2017, Standard Form of Agreement Between Owner and Contractor, unless otherwise stated below.
(Insert the complete AIA Document number, including year, and Document title.)

Alternative to AIA Document A101-2017

- .2 AIA Document A101™–2017, Exhibit A, Insurance and Bonds, unless otherwise stated below.
(Insert the complete AIA Document number, including year, and Document title.)

Alternative to AIA Document A101-2017 Exhibit A

- .3 AIA Document A201™–2017, General Conditions of the Contract for Construction, unless otherwise stated below.
(Insert the complete AIA Document number, including year, and Document title.)

Alternative to AIA Document A201-2017

- .4 Building Information Modeling Exhibit, if completed:

Building Information Modeling Exhibit, if completed

- .5 Drawings

Number	Title	Date
Refer to Sheet Index		

- .6 Specifications

Section	Title	Date	Pages
Refer to Specifications			

- .7 Addenda:

Number	Date	Pages

- .8 Other Exhibits:
(Check all boxes that apply and include appropriate information identifying the exhibit where required.)

☐ AIA Document E204™–2017, Sustainable Projects Exhibit, dated as indicated below:
(Insert the date of the E204-2017.)

Date of AIA Document E204-2017

☐ The Sustainability Plan:

Title	Date	Pages	
[] Supplementary and other Conditions of the Contract:			
Document	Title	Date	Pages
Supplementary Document	State's Addendum to A101-2017 and A201-2017	August 27, 2026	23

.9 Other documents listed below:
(List here any additional documents that are intended to form part of the Proposed Contract Documents.)

Other documents

**SECTION 00 4000
PROCUREMENT FORMS AND SUPPLEMENTS**

PART 1 GENERAL

1.01 FORMS

- A. Use the following forms for the specified purposes unless otherwise indicated elsewhere in the procurement requirements.
- B. Instructions to Bidders: AIA A701.
- C. Substitution Request Form (During Procurement): Substitution Request Form on the following page.
- D. Bid Form: Section 00 4100 - Bid Form.
- E. Procurement Form Supplements:
 - 1. Bid Security Form: AIA A310.
 - 2. Proposed Schedule of Values Form: AIA G703.

1.02 REFERENCE STANDARDS

- A. AIA A310 - Bid Bond; 2010.
- B. AIA A701 - Instructions to Bidders; 2018.
- C. AIA G703 - Continuation Sheet; 1992.

PART 2 PRODUCTS - NOT USED

PART 3 EXECUTION - NOT USED

END OF SECTION

SECTION 00 4000
PROCUREMENT FORMS & SUPPLEMENTS
SUBSTITUTION REQUEST FORM

To: J2 Studio
919 South 7th Street, Suite 400
Bismarck, ND 58504
701-255-1622
701-223-8927

We hereby submit for your consideration the following product as a substitute for the specified item for the above project.

Section Name and Number	Page No.	Article, Paragraph, Subparagraph	Specified Item
-------------------------	----------	----------------------------------	----------------

Proposed Substitution: _____

Attach complete product description, drawings, photographs, performance, and test data, warranty, information and other information necessary for evaluation. Identify specific model numbers, finishes, etc.

A. Will change be required to building design or drawing dimensions in order to properly install proposed substitution? Yes _____ No _____. If yes, explain. _____

B. Will the undersigned pay for changes to the building design, including engineering and drawing cost, caused by the requested substitution?

Yes _____ No _____ N/A, Substitution does not require changes to building design _____

C. Differences between proposed substitution and specified item. _____

D. What affect does substitution have on other trades? _____

E. Does manufacturer's warranty of the proposed substitution differ from that specified? Yes _____ No _____ If yes, explain. _____

Submitted by: _____
Signature: _____
Firm: _____
Address: _____
Date: _____
Telephone: _____
Email Address: _____

For Architect's Use Only

____ Accepted ____ Accepted as Noted

____ Not Accepted ____ Received too Late

By: _____

Date: _____

Remarks: _____

Approved substitutions will be set forth in an addendum, substitution requests will not be returned to bidders.

END OF SECTION 00 4000

**SECTION 00 4100
BID FORM**

THE PROJECT AND THE PARTIES

1.01 TO:

- A. State of North Dakota (Owner)
600 East Boulevard Avenue
Bismarck, ND 58505

1.02 FOR:

- A. Project: State of North Dakota Visitor Enhancements - Exterior Signage
B. Architect's Project Number: J22534
600 East Boulevard Avenue, Bismarck, ND 58505
Bismarck, North Dakota 58505

1.03 DATE: _____ (BIDDER TO ENTER DATE)

1.04 SUBMITTED BY: (BIDDER TO ENTER NAME AND ADDRESS)

- A. Bidder's Full Name _____
1. Address _____
2. City, State, Zip _____
B. Bid Type: (General, Mechanical, Electrical): _____

1.05 OFFER

- A. Having examined the Place of The Work and all matters referred to in the Instructions to Bidders and the Bid Documents prepared by J2 Studio Architecture + Design, PC for the above mentioned project, we, the undersigned, hereby offer to enter into a Contract to perform the Work for the Sum of:
B. _____ dollars
(\$ _____), in lawful money of the United States of America.
C. We have included the required security deposit as required by the Instruction to Bidders.
D. All applicable federal taxes are included and State of North Dakota taxes are included in the Bid Sum.
E. We will comply and provide required insurance per State's Addendum to AIA Documents A101-2017 and A201-2017, Article 11.

1.06 ACCEPTANCE

- A. This offer shall be open to acceptance and is irrevocable for sixty days from the bid closing date.
B. If this bid is accepted by Owner within the time period stated above, we will:
1. Execute the Agreement within seven days of receipt of Notice of Award.
2. Commence work within seven days after written Notice to Proceed of this bid.
C. If this bid is accepted within the time stated, and we fail to commence the Work or we fail to provide the required Bond(s), the security deposit shall be forfeited as damages to Owner by reason of our failure, limited in amount to the lesser of the face value of the security deposit or the difference between this bid and the bid upon which a Contract is signed.
D. In the event our bid is not accepted within the time stated above, the required security deposit shall be returned to the undersigned, in accordance with the provisions of the Instructions to Bidders; unless a mutually satisfactory arrangement is made for its retention and validity for an extended period of time.

1.07 CONTRACT TIME

- A. If this Bid is accepted, we will:
- B. Complete the Work by the _____ day of _____, _____. (Bidder to enter day, month, and year.)

1.08 CHANGES TO THE WORK

- A. Refer to State's Addendum to AIA Documents A101-2017 and A201-2017 paragraph 7.2.3 for limits on percentages.

1.09 ADDENDA

- A. The following Addenda have been received. The modifications to the Bid Documents noted below have been considered and all costs are included in the Bid Sum.
 - 1. Addendum # _____ Dated _____.
 - 2. Addendum # _____ Dated _____.
 - 3. Addendum # _____ Dated _____.
 - 4. Addendum # _____ Dated _____.
 - 5. Addendum # _____ Dated _____.

1.10 BID FORM SUPPLEMENTS

- A. The following Supplements are attached to this Bid Form and are considered an integral part of this Bid Form:
 - 1. Document 00 4323 - Alternates Form: Include the cost variations to the Bid Sum applicable to the Work as described in Section 01 2300.
- B. We agree to submit the following Supplements to Bid Forms within 48 hours after the Notice to Proceed:
 - 1. Document 00 4373 - Proposed Schedule of Values Form identifies the Bid Price/Sum segmented into portions as requested.

1.11 BID FORM SIGNATURE(S)

- A. The Corporate Seal of
- B. _____
- C. (Bidder - print the full name of your firm)
- D. was hereunto affixed in the presence of:
- E. _____
- F. (Authorized signing officer, Title)
- G. (Seal)
- H. _____
- I. (Authorized signing officer, Title)

1.12 IF THE BID IS A JOINT VENTURE OR PARTNERSHIP, ADD ADDITIONAL FORMS OF EXECUTION FOR EACH MEMBER OF THE JOINT VENTURE IN THE APPROPRIATE FORM OR FORMS AS ABOVE.

END OF SECTION

**SECTION 00 4323
ALTERNATES FORM**

PARTICULARS

1.01 THE FOLLOWING IS THE LIST OF ALTERNATES REFERENCED IN THE BID SUBMITTED BY:

1.02 (BIDDER) _____

1.03 TO (OWNER): STATE OF NORTH DAKOTA

1.04 DATED _____ AND WHICH IS AN INTEGRAL PART OF THE BID FORM.

ALTERNATES LIST

2.01 THE FOLLOWING AMOUNTS SHALL BE ADDED TO THE BID AMOUNT. REFER TO SECTION 01 2300 - ALTERNATES.

ALTERNATE # G1: ADD \$ _____

Scope of Work: Limestone base at Pedestal Signs #1-#3 in lieu of precast

ALTERNATE # G2: ADD \$ _____

Scope of Work: Pedestal Sign #1 at indicated Pedestal Sign #3 locations.

ALTERNATE # G3: ADD \$ _____

Scope of Work: Installation of Monument Sign #1.

ALTERNATE # E3: ADD \$ _____

Scope of Work: Electrical work associated with Alt. Bid #G3.

ALTERNATE # G4: ADD \$ _____

Scope of Work: Installation of Monument Sign #2.

ALTERNATE # E4: ADD \$ _____

Scope of Work: Electrical work associated with Alt. Bid #G4.

ALTERNATE # G5: ADD \$ _____

Scope of Work: Installation of building signage.

END OF SECTION

**SECTION 00 5000
CONTRACTING FORMS AND SUPPLEMENTS**

PART 1 GENERAL

**1.01 CONTRACTOR IS RESPONSIBLE FOR OBTAINING A VALID LICENSE TO USE ALL
COPYRIGHTED DOCUMENTS SPECIFIED BUT NOT INCLUDED IN THE PROJECT MANUAL.**

1.02 AGREEMENT AND CONDITIONS OF THE CONTRACT

- A. See Section 00 5200 - Agreement Form for the Agreement form to be executed.
- B. See Section 00 7200 - General Conditions for the General Conditions.
- C. The Agreement is based on AIA A101.
- D. The General Conditions are based on AIA A201.

1.03 FORMS

- A. Use the following forms for the specified purposes unless otherwise indicated elsewhere in Contract Documents.
- B. Bond Forms:
 - 1. Performance and Payment Bond Form: AIA A312.
- C. Post-Award Certificates and Other Forms:
 - 1. Submittal Transmittal Letter Form: AIA G810.
 - 2. Application for Payment Forms: AIA G702 with AIA G703 (for Contractors).
- D. Clarification and Modification Forms:
 - 1. Architect's Supplemental Instructions Form: AIA G710.
 - 2. Construction Change Directive Form: AIA G714.
 - 3. Proposal Request Form: AIA G709.
 - 4. Change Order Form: AIA G701.
- E. Closeout Forms:
 - 1. Certificate of Substantial Completion Form: AIA G704.

1.04 REFERENCE STANDARDS

- A. AIA A101 - Standard Form of Agreement Between Owner and Contractor where the basis of Payment is a Stipulated Sum; 2017.
- B. AIA A201 - General Conditions of the Contract for Construction; 2017.
- C. AIA A312 - Performance Bond and Payment Bond; 2010.
- D. AIA G701 - Change Order; 2017.
- E. AIA G702 - Application and Certificate for Payment; 1992.
- F. AIA G703 - Continuation Sheet; 1992.
- G. AIA G704 - Certificate of Substantial Completion; 2017.
- H. AIA G709 - Proposal Request; 2018.
- I. AIA G710 - Architect's Supplemental Instructions; 2017.
- J. AIA G714 - Construction Change Directive; 2017.
- K. AIA G810 - Transmittal Letter; 2001.

PART 2 PRODUCTS - NOT USED

PART 3 EXECUTION - NOT USED

END OF SECTION

**SECTION 00 5200
AGREEMENT FORM**

PART 1 GENERAL

1.01 FORM OF AGREEMENT

1.02 THE AGREEMENT TO BE EXECUTED IS ATTACHED FOLLOWING THIS PAGE.

1.03 RELATED REQUIREMENTS

- A. Section 00 7200 - General Conditions.
- B. Section 00 7300 - Supplementary Conditions.

PART 2 PRODUCTS (NOT USED)

PART 3 EXECUTION (NOT USED)

END OF SECTION

AIA® Document A101® – 2017

Standard Form of Agreement Between Owner and Contractor where the basis of payment is a Stipulated Sum

AGREEMENT made as of the Construction Contract/IPD Date day of Month in the year Year
(In words, indicate day, month and year.)

BETWEEN the Owner:

(Name, legal status, address and other information)

State of North Dakota Owner Legal Entity

State of North Dakota Office of Management and Budget Facility Management Division

600 E. Boulevard Avenue

Bismarck, North Dakota 58505

701-328-2471

Owner Fax Number

and the Contractor:

(Name, legal status, address and other information)

Contractor Name Contractor Legal Entity

Contractor Address

Contractor Telephone Number

Contractor Fax Number

for the following Project:

(Name, location and detailed description)

ND State Capitol Visitor Enhancements - Exterior Signage

600 East Boulevard Avenue

Bismarck, North Dakota 58504

Installation of exterior Wayfinding signage around the Capitol Grounds.

The Architect:

(Name, legal status, address and other information)

J2 Studio Architecture + Design, PC Architect Legal Entity

919 S. 7th Street Suite #400

Bismarck, North Dakota 58504

(701) 255-1622

Architect Fax Number

The Owner and Contractor agree as follows.

ADDITIONS AND DELETIONS:

The author of this document may have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes revisions to the standard form text is available from the author and should be reviewed at vertical line in the left margin of this document indicates where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

The parties should complete A101®-2017, Exhibit A, Insurance and Bonds, contemporaneously with this Agreement. AIA Document A201®-2017, General Conditions of the Contract for Construction, is adopted in this document by reference. Do not use with other general conditions unless this document is modified.

ELECTRONIC COPYING of any portion of this AIA® Document to another electronic file is prohibited and constitutes a violation of copyright laws as set forth in the footer of this document.

TABLE OF ARTICLES

- 1 THE CONTRACT DOCUMENTS
- 2 THE WORK OF THIS CONTRACT
- 3 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION
- 4 CONTRACT SUM
- 5 PAYMENTS
- 6 DISPUTE RESOLUTION
- 7 TERMINATION OR SUSPENSION
- 8 MISCELLANEOUS PROVISIONS
- 9 ENUMERATION OF CONTRACT DOCUMENTS

EXHIBIT A INSURANCE AND BONDS

ARTICLE 1 THE CONTRACT DOCUMENTS

The Contract Documents consist of this Agreement, Conditions of the Contract (General, Supplementary, and other Conditions), Drawings, Specifications, Addenda issued prior to execution of this Agreement, other documents listed in this Agreement, and Modifications issued after execution of this Agreement, all of which form the Contract, and are as fully a part of the Contract as if attached to this Agreement or repeated herein. The Contract represents the entire and integrated agreement between the parties hereto and supersedes prior negotiations, representations, or agreements, either written or oral. An enumeration of the Contract Documents, other than a Modification, appears in Article 9.

ARTICLE 2 THE WORK OF THIS CONTRACT

The Contractor shall fully execute the Work described in the Contract Documents, except as specifically indicated in the Contract Documents to be the responsibility of others.

ARTICLE 3 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION

§ 3.1 The date of commencement of the Work shall be:

(Check one of the following boxes.)

- ☒ [X] The date of this Agreement.
- ☐ [] A date set forth in a notice to proceed issued by the Owner.
- ☐ [] Established as follows:
(Insert a date or a means to determine the date of commencement of the Work.)

Insert a date or a means to determine the date of commencement

If a date of commencement of the Work is not selected, then the date of commencement shall be the date of this Agreement.

§ 3.2 The Contract Time shall be measured from the date of commencement of the Work.

§ 3.3 Substantial Completion

§ 3.3.1 Subject to adjustments of the Contract Time as provided in the Contract Documents, the Contractor shall achieve Substantial Completion of the entire Work:
(Check one of the following boxes and complete the necessary information.)

☐ Not later than *Number of calendar days - words* (*Number of calendar days*) calendar days from the date of commencement of the Work.

☐ By the following date: *Substantial Completion date*

§ 3.3.2 Subject to adjustments of the Contract Time as provided in the Contract Documents, if portions of the Work are to be completed prior to Substantial Completion of the entire Work, the Contractor shall achieve Substantial Completion of such portions by the following dates:

Portion of Work	Substantial Completion Date
-----------------	-----------------------------

§ 3.3.3 If the Contractor fails to achieve Substantial Completion as provided in this Section 3.3, liquidated damages, if any, shall be assessed as set forth in Section 4.5.

ARTICLE 4 CONTRACT SUM

§ 4.1 The Owner shall pay the Contractor the Contract Sum in current funds for the Contractor's performance of the Contract. The Contract Sum shall be *Original Contract Sum in dollars - words* (*\$Original Contract Sum in dollars*), subject to additions and deductions as provided in the Contract Documents.

§ 4.2 Alternates

§ 4.2.1 Alternates, if any, included in the Contract Sum:

Item	Price
------	-------

§ 4.2.2 Subject to the conditions noted below, the following alternates may be accepted by the Owner following execution of this Agreement. Upon acceptance, the Owner shall issue a Modification to this Agreement.
(Insert below each alternate and the conditions that must be met for the Owner to accept the alternate.)

Item	Price	Conditions for Acceptance
------	-------	---------------------------

§ 4.3 Allowances, if any, included in the Contract Sum:
(Identify each allowance.)

Item	Price
------	-------

§ 4.4 Unit prices, if any:
(Identify the item and state the unit price and quantity limitations, if any, to which the unit price will be applicable.)

Item	Units and Limitations	Price per Unit (\$0.00)
------	-----------------------	-------------------------

§ 4.5 Liquidated damages, if any:
(Insert terms and conditions for liquidated damages, if any.)

Liquidated damages

§ 4.6 Other:

(Insert provisions for bonus or other incentives, if any, that might result in a change to the Contract Sum.)

Other

ARTICLE 5 PAYMENTS

§ 5.1 Progress Payments

§ 5.1.1 Based upon Applications for Payment submitted to the Architect by the Contractor and Certificates for Payment issued by the Architect, the Owner shall make progress payments on account of the Contract Sum to the Contractor as provided below and elsewhere in the Contract Documents.

§ 5.1.2 The period covered by each Application for Payment shall be one calendar month ending on the last day of the month, or as follows:

Period covered by each Application for Payment if other than one calendar month

§ 5.1.3 Provided that an Application for Payment is received by the Architect not later than the twenty-fifth day of a month, the Owner shall make payment of the amount certified to the Contractor not later than the twenty-first day of the following month. If an Application for Payment is received by the Architect after the application date fixed above, payment of the amount certified shall be made by the Owner not later than forty-five (45) days after the Architect receives the Application for Payment.

(Federal, state or local laws may require payment within a certain period of time.)

§ 5.1.4 Each Application for Payment shall be based on the most recent schedule of values submitted by the Contractor in accordance with the Contract Documents. The schedule of values shall allocate the entire Contract Sum among the various portions of the Work. The schedule of values shall be prepared in such form, and supported by such data to substantiate its accuracy, as the Architect may require. This schedule of values shall be used as a basis for reviewing the Contractor's Applications for Payment.

§ 5.1.5 Applications for Payment shall show the percentage of completion of each portion of the Work as of the end of the period covered by the Application for Payment.

§ 5.1.6 In accordance with AIA Document A201™–2017, General Conditions of the Contract for Construction, and subject to other provisions of the Contract Documents, the amount of each progress payment shall be computed as follows:

§ 5.1.6.1 The amount of each progress payment shall first include:

- .1 That portion of the Contract Sum properly allocable to completed Work;
- .2 That portion of the Contract Sum properly allocable to materials and equipment delivered and suitably stored at the site for subsequent incorporation in the completed construction, or, if approved in advance by the Owner, suitably stored off the site at a location agreed upon in writing; and
- .3 That portion of Construction Change Directives that the Architect determines, in the Architect's professional judgment, to be reasonably justified.

§ 5.1.6.2 The amount of each progress payment shall then be reduced by:

- .1 The aggregate of any amounts previously paid by the Owner;
- .2 The amount, if any, for Work that remains uncorrected and for which the Architect has previously withheld a Certificate for Payment as provided in Article 9 of AIA Document A201–2017;
- .3 Any amount for which the Contractor does not intend to pay a Subcontractor or material supplier, unless the Work has been performed by others the Contractor intends to pay;

- .4 For Work performed or defects discovered since the last payment application, any amount for which the Architect may withhold payment, or nullify a Certificate of Payment in whole or in part, as provided in Article 9 of AIA Document A201–2017; and
- .5 Retainage withheld pursuant to Section 5.1.7.

§ 5.1.7 Retainage

§ 5.1.7.1 For each progress payment made prior to Substantial Completion of the Work, the Owner may withhold the following amount, as retainage, from the payment otherwise due:

(Insert a percentage or amount to be withheld as retainage from each Application for Payment. The amount of retainage may be limited by governing law.)

10%

§ 5.1.7.1.1 The following items are not subject to retainage:

(Insert any items not subject to the withholding of retainage, such as general conditions, insurance, etc.)

Items not subject to retainage

§ 5.1.7.2 Reduction or limitation of retainage, if any, shall be as follows:

(If the retainage established in Section 5.1.7.1 is to be modified prior to Substantial Completion of the entire Work, including modifications for Substantial Completion of portions of the Work as provided in Section 3.3.2, insert provisions for such modifications.)

Refer to Article 9.6.10 of the Supplementary General Conditions

§ 5.1.7.3 Except as set forth in this Section 5.1.7.3, upon Substantial Completion of the Work, the Contractor may submit an Application for Payment that includes the retainage withheld from prior Applications for Payment pursuant to this Section 5.1.7. The Application for Payment submitted at Substantial Completion shall not include retainage as follows:

(Insert any other conditions for release of retainage upon Substantial Completion.)

Other conditions for release of retainage

§ 5.1.8 If final completion of the Work is materially delayed through no fault of the Contractor, the Owner shall pay the Contractor any additional amounts in accordance with Article 9 of AIA Document A201–2017.

§ 5.1.9 Except with the Owner's prior approval, the Contractor shall not make advance payments to suppliers for materials or equipment which have not been delivered and stored at the site.

§ 5.2 Final Payment

§ 5.2.1 Final payment, constituting the entire unpaid balance of the Contract Sum, shall be made by the Owner to the Contractor when

- .1 the Contractor has fully performed the Contract except for the Contractor's responsibility to correct Work as provided in Article 12 of AIA Document A201–2017, and to satisfy other requirements, if any, which extend beyond final payment; and
- .2 a final Certificate for Payment has been issued by the Architect.

§ 5.2.2 The Owner's final payment to the Contractor shall be made no later than 30 days after the issuance of the Architect's final Certificate for Payment, or as follows:

Final Payment

§ 5.3 Interest

Payments due and unpaid under the Contract shall bear interest from the date payment is due at the rate stated below, or in the absence thereof, at the legal rate prevailing from time to time at the place where the Project is located.

(Insert rate of interest agreed upon, if any.)

0.00 % per annum

ARTICLE 6 DISPUTE RESOLUTION

§ 6.1 Initial Decision Maker

The Architect will serve as the Initial Decision Maker pursuant to Article 15 of AIA Document A201–2017, unless the parties appoint below another individual, not a party to this Agreement, to serve as the Initial Decision Maker. *(If the parties mutually agree, insert the name, address and other contact information of the Initial Decision Maker, if other than the Architect.)*

Initial Decision Maker Name

Initial Decision Maker Address

Initial Decision Maker Telephone Number

Initial Decision Maker Fax Number

§ 6.2 Binding Dispute Resolution

For any Claim subject to, but not resolved by, mediation pursuant to Article 15 of AIA Document A201–2017, the method of binding dispute resolution shall be as follows:

(Check the appropriate box.)

☒ [X] Arbitration pursuant to Section 15.4 of AIA Document A201–2017

☐ [] Litigation in a court of competent jurisdiction

☐ [] Other *(Specify)*

Other method of dispute resolution

If the Owner and Contractor do not select a method of binding dispute resolution, or do not subsequently agree in writing to a binding dispute resolution method other than litigation, Claims will be resolved by litigation in a court of competent jurisdiction.

ARTICLE 7 TERMINATION OR SUSPENSION

§ 7.1 The Contract may be terminated by the Owner or the Contractor as provided in Article 14 of AIA Document A201–2017.

§ 7.1.1 If the Contract is terminated for the Owner's convenience in accordance with Article 14 of AIA Document A201–2017, then the Owner shall pay the Contractor a termination fee as follows:

(Insert the amount of, or method for determining, the fee, if any, payable to the Contractor following a termination for the Owner's convenience.)

Termination fee

§ 7.2 The Work may be suspended by the Owner as provided in Article 14 of AIA Document A201–2017.

ARTICLE 8 MISCELLANEOUS PROVISIONS

§ 8.1 Where reference is made in this Agreement to a provision of AIA Document A201–2017 or another Contract Document, the reference refers to that provision as amended or supplemented by other provisions of the Contract Documents.

§ 8.2 The Owner's representative:
(Name, address, email address, and other information)

Brandon Solberg
State of North Dakota
Office of Management and Budget Facility Management Division
600 E. Boulevard Avenue
Bismarck, North Dakota 58505
Owner Representative's Telephone Number
Owner Representative's Fax Number
Owner Representative's Mobile Number
bransolberg@nd.gov

§ 8.3 The Contractor's representative:
(Name, address, email address, and other information)

Contractor Representative's Name
Contractor Representative's Address
Contractor Representative's Telephone Number
Contractor Representative's Fax Number
Contractor Representative's Mobile Number
Contractor Representative's Email Address

§ 8.4 Neither the Owner's nor the Contractor's representative shall be changed without ten days' prior notice to the other party.

§ 8.5 Insurance and Bonds

§ 8.5.1 The Owner and the Contractor shall purchase and maintain insurance as set forth in AIA Document A101™–2017, Standard Form of Agreement Between Owner and Contractor where the basis of payment is a Stipulated Sum, Exhibit A, Insurance and Bonds, and elsewhere in the Contract Documents.

§ 8.5.2 The Contractor shall provide bonds as set forth in AIA Document A101™–2017 Exhibit A, and elsewhere in the Contract Documents.

§ 8.6 Notice in electronic format, pursuant to Article 1 of AIA Document A201–2017, may be given in accordance with a building information modeling exhibit, if completed, or as otherwise set forth below:
(If other than in accordance with a building information modeling exhibit, insert requirements for delivering notice in electronic format such as name, title, and email address of the recipient and whether and how the system will be required to generate a read receipt for the transmission.)

Notice in electronic format

§ 8.7 Other provisions:

Other provisions

ARTICLE 9 ENUMERATION OF CONTRACT DOCUMENTS

§ 9.1 This Agreement is comprised of the following documents:

- 1 AIA Document A101™–2017, Standard Form of Agreement Between Owner and Contractor
- 2 AIA Document A101™–2017, Exhibit A, Insurance and Bonds
- 3 AIA Document A201™–2017, General Conditions of the Contract for Construction
- 4 Building information modeling exhibit, dated as indicated below:
(Insert the date of the building information modeling exhibit incorporated into this Agreement.)

Date of building information modeling exhibit incorporated into this Agreement

.5 Drawings

Number	Title	Date
--------	-------	------

.6 Specifications

Section	Title	Date	Pages
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.7 Addenda, if any:

Number	Date	Pages
--------	------	-------

Portions of Addenda relating to bidding or proposal requirements are not part of the Contract Documents unless the bidding or proposal requirements are also enumerated in this Article 9.

.8 Other Exhibits:

(Check all boxes that apply and include appropriate information identifying the exhibit where required.)

☐ AIA Document E204™–2017, Sustainable Projects Exhibit, dated as indicated below:
(Insert the date of the E204-2017 incorporated into this Agreement.)

Date of AIA Document E204-2017

☐ The Sustainability Plan:

Title	Date	Pages
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☐ Supplementary and other Conditions of the Contract:

Document	Title	Date	Pages
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.9 Other documents, if any, listed below:

(List here any additional documents that are intended to form part of the Contract Documents. AIA Document A201™–2017 provides that the advertisement or invitation to bid, Instructions to Bidders, sample forms, the Contractor's bid or proposal, portions of Addenda relating to bidding or proposal requirements, and other information furnished by the Owner in anticipation of receiving bids or proposals, are not part of the Contract Documents unless enumerated in this Agreement. Any such documents should be listed here only if intended to be part of the Contract Documents.)

Other documents

This Agreement entered into as of the day and year first written above.

Signature

OWNER *(Signature)*

BY: Brandon Solberg

(Printed name and title)

Signature

CONTRACTOR *(Signature)*

BY: *Printed Name*

(Printed name and title)

BRAND

**SECTION 00 7200
GENERAL CONDITIONS**

FORM OF GENERAL CONDITIONS

1.01 THE GENERAL CONDITIONS APPLICABLE TO THIS CONTRACT IS ATTACHED FOLLOWING THIS PAGE.

RELATED REQUIREMENTS

2.01 SECTION 00 7300 - SUPPLEMENTARY CONDITIONS.

SUPPLEMENTARY CONDITIONS

3.01 REFER TO DOCUMENT 00 7300 - SUPPLEMENTARY CONDITIONS FOR AMENDMENTS TO THESE GENERAL CONDITIONS.

END OF SECTION

AIA® Document A201® – 2017

General Conditions of the Contract for Construction

for the following PROJECT:

(Name and location or address)

ND State Capitol Visitor Enhancements
600 East Boulevard Avenue
Bismarck, North Dakota 58504

THE OWNER:

(Name, legal status and address)

State of North Dakota *Owner Legal Entity*
State of North Dakota
Office of Management and Budget Facility Management Division
600 E. Boulevard Avenue
Bismarck, North Dakota 58505

THE ARCHITECT:

(Name, legal status and address)

J2 Studio Architecture + Design, PC *Architect Legal Entity*
919 S. 7th Street Suite #400
Bismarck, North Dakota 58504

ADDITIONS AND DELETIONS:

The author of this document may have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

For guidance in modifying this document to include supplementary conditions, see AIA Document A503®–2017, *Guide for Supplementary Conditions*.

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ARTICLE 1 GENERAL PROVISIONS

§ 1.1 Basic Definitions

§ 1.1.1 The Contract Documents

The Contract Documents are enumerated in the Agreement between the Owner and Contractor (hereinafter the Agreement) and consist of the Agreement, Conditions of the Contract (General, Supplementary and other Conditions), Drawings, Specifications, Addenda issued prior to execution of the Contract, other documents listed in the Agreement, and Modifications issued after execution of the Contract. A Modification is (1) a written amendment to the Contract signed by both parties, (2) a Change Order, (3) a Construction Change Directive, or (4) a written order for a minor change in the Work issued by the Architect. Unless specifically enumerated in the Agreement, the Contract Documents do not include the advertisement or invitation to bid, Instructions to Bidders, sample forms, other information furnished by the Owner in anticipation of receiving bids or proposals, the Contractor's bid or proposal, or portions of Addenda relating to bidding or proposal requirements.

§ 1.1.2 The Contract

The Contract Documents form the Contract for Construction. The Contract represents the entire and integrated agreement between the parties hereto and supersedes prior negotiations, representations, or agreements, either written or oral. The Contract may be amended or modified only by a Modification. The Contract Documents shall not be construed to create a contractual relationship of any kind (1) between the Contractor and the Architect or the Architect's consultants, (2) between the Owner and a Subcontractor or a Sub-subcontractor, (3) between the Owner and the Architect or the Architect's consultants, or (4) between any persons or entities other than the Owner and the Contractor. The Architect shall, however, be entitled to performance and enforcement of obligations under the Contract intended to facilitate performance of the Architect's duties.

§ 1.1.3 The Work

The term "Work" means the construction and services required by the Contract Documents, whether completed or partially completed, and includes all other labor, materials, equipment, and services provided or to be provided by the Contractor to fulfill the Contractor's obligations. The Work may constitute the whole or a part of the Project.

§ 1.1.4 The Project

The Project is the total construction of which the Work performed under the Contract Documents may be the whole or a part and which may include construction by the Owner and by Separate Contractors.

§ 1.1.5 The Drawings

The Drawings are the graphic and pictorial portions of the Contract Documents showing the design, location and dimensions of the Work, generally including plans, elevations, sections, details, schedules, and diagrams.

§ 1.1.6 The Specifications

The Specifications are that portion of the Contract Documents consisting of the written requirements for materials, equipment, systems, standards and workmanship for the Work, and performance of related services.

§ 1.1.7 Instruments of Service

Instruments of Service are representations, in any medium of expression now known or later developed, of the tangible and intangible creative work performed by the Architect and the Architect's consultants under their respective professional services agreements. Instruments of Service may include, without limitation, studies, surveys, models, sketches, drawings, specifications, and other similar materials.

§ 1.1.8 Initial Decision Maker

The Initial Decision Maker is the person identified in the Agreement to render initial decisions on Claims in accordance with Section 15.2. The Initial Decision Maker shall not show partiality to the Owner or Contractor and shall not be liable for results of interpretations or decisions rendered in good faith.

§ 1.2 Correlation and Intent of the Contract Documents

§ 1.2.1 The intent of the Contract Documents is to include all items necessary for the proper execution and completion of the Work by the Contractor. The Contract Documents are complementary, and what is required by one shall be as binding as if required by all; performance by the Contractor shall be required only to the extent

consistent with the Contract Documents and reasonably inferable from them as being necessary to produce the indicated results.

§ 1.2.1.1 The invalidity of any provision of the Contract Documents shall not invalidate the Contract or its remaining provisions. If it is determined that any provision of the Contract Documents violates any law, or is otherwise invalid or unenforceable, then that provision shall be revised to the extent necessary to make that provision legal and enforceable. In such case the Contract Documents shall be construed, to the fullest extent permitted by law, to give effect to the parties' intentions and purposes in executing the Contract.

§ 1.2.2 Organization of the Specifications into divisions, sections and articles, and arrangement of Drawings shall not control the Contractor in dividing the Work among Subcontractors or in establishing the extent of Work to be performed by any trade.

§ 1.2.3 Unless otherwise stated in the Contract Documents, words that have well-known technical or construction industry meanings are used in the Contract Documents in accordance with such recognized meanings.

§ 1.3 Capitalization

Terms capitalized in these General Conditions include those that are (1) specifically defined, (2) the titles of numbered articles, or (3) the titles of other documents published by the American Institute of Architects.

§ 1.4 Interpretation

In the interest of brevity the Contract Documents frequently omit modifying words such as "all" and "any" and articles such as "the" and "an," but the fact that a modifier or an article is absent from one statement and appears in another is not intended to affect the interpretation of either statement.

§ 1.5 Ownership and Use of Drawings, Specifications, and Other Instruments of Service

§ 1.5.1 The Architect and the Architect's consultants shall be deemed the authors and owners of their respective Instruments of Service, including the Drawings and Specifications, and retain all common law, statutory, and other reserved rights in their Instruments of Service, including copyrights. The Contractor, Subcontractors, Sub-subcontractors, and suppliers shall not own or claim a copyright in the Instruments of Service. Submittal or distribution to meet official regulatory requirements or for other purposes in connection with the Project is not to be construed as publication in derogation of the Architect's or Architect's consultants' reserved rights.

§ 1.5.2 The Contractor, Subcontractors, Sub-subcontractors, and suppliers are authorized to use and reproduce the Instruments of Service provided to them, subject to any protocols established pursuant to Sections 1.7 and 1.8, solely and exclusively for execution of the Work. All copies made under this authorization shall bear the copyright notice, if any, shown on the Instruments of Service. The Contractor, Subcontractors, Sub-subcontractors, and suppliers may not use the Instruments of Service on other projects or for additions to the Project outside the scope of the Work without the specific written consent of the Owner, Architect, and the Architect's consultants.

§ 1.6 Notice

§ 1.6.1 Except as otherwise provided in Section 1.6.2, where the Contract Documents require one party to notify or give notice to the other party, such notice shall be provided in writing to the designated representative of the party to whom the notice is addressed and shall be deemed to have been duly served if delivered in person, by mail, by courier, or by electronic transmission if a method for electronic transmission is set forth in the Agreement.

§ 1.6.2 Notice of Claims as provided in Section 15.1.3 shall be provided in writing and shall be deemed to have been duly served only if delivered to the designated representative of the party to whom the notice is addressed by certified or registered mail, or by courier providing proof of delivery.

§ 1.7 Digital Data Use and Transmission

The parties shall agree upon written protocols governing the transmission and use of, and reliance on, Instruments of Service or any other information or documentation in digital form.

§ 1.8 Building Information Models Use and Reliance

Any use of, or reliance on, all or a portion of a building information model without agreement to written protocols governing the use of, and reliance on, the information contained in the model shall be at the using or relying party's sole risk and without liability to the other party and its contractors or consultants, the authors of, or contributors to, the building information model, and each of their agents and employees.

ARTICLE 2 OWNER

§ 2.1 General

§ 2.1.1 The Owner is the person or entity identified as such in the Agreement and is referred to throughout the Contract Documents as if singular in number. The Owner shall designate in writing a representative who shall have express authority to bind the Owner with respect to all matters requiring the Owner's approval or authorization. Except as otherwise provided in Section 4.2.1, the Architect does not have such authority. The term "Owner" means the Owner or the Owner's authorized representative.

§ 2.1.2 The Owner shall furnish to the Contractor, within fifteen days after receipt of a written request, information necessary and relevant for the Contractor to evaluate, give notice of, or enforce mechanic's lien rights. Such information shall include a correct statement of the record legal title to the property on which the Project is located, usually referred to as the site, and the Owner's interest therein.

§ 2.2 Evidence of the Owner's Financial Arrangements

§ 2.2.1 Prior to commencement of the Work and upon written request by the Contractor, the Owner shall furnish to the Contractor reasonable evidence that the Owner has made financial arrangements to fulfill the Owner's obligations under the Contract. The Contractor shall have no obligation to commence the Work until the Owner provides such evidence. If commencement of the Work is delayed under this Section 2.2.1, the Contract Time shall be extended appropriately.

§ 2.2.2 Following commencement of the Work and upon written request by the Contractor, the Owner shall furnish to the Contractor reasonable evidence that the Owner has made financial arrangements to fulfill the Owner's obligations under the Contract only if (1) the Owner fails to make payments to the Contractor as the Contract Documents require; (2) the Contractor identifies in writing a reasonable concern regarding the Owner's ability to make payment when due; or (3) a change in the Work materially changes the Contract Sum. If the Owner fails to provide such evidence, as required, within fourteen days of the Contractor's request, the Contractor may immediately stop the Work and, in that event, shall notify the Owner that the Work has stopped. However, if the request is made because a change in the Work materially changes the Contract Sum under (3) above, the Contractor may immediately stop only that portion of the Work affected by the change until reasonable evidence is provided. If the Work is stopped under this Section 2.2.2, the Contract Time shall be extended appropriately and the Contract Sum shall be increased by the amount of the Contractor's reasonable costs of shutdown, delay and start-up, plus interest as provided in the Contract Documents.

§ 2.2.3 After the Owner furnishes evidence of financial arrangements under this Section 2.2, the Owner shall not materially vary such financial arrangements without prior notice to the Contractor.

§ 2.2.4 Where the Owner has designated information furnished under this Section 2.2 as "confidential," the Contractor shall keep the information confidential and shall not disclose it to any other person. However, the Contractor may disclose "confidential" information, after seven (7) days' notice to the Owner, where disclosure is required by law, including a subpoena or other form of compulsory legal process issued by a court or governmental entity, or by court or arbitrator(s) order. The Contractor may also disclose "confidential" information to its employees, consultants, sureties, Subcontractors and their employees, Sub-subcontractors, and others who need to know the content of such information solely and exclusively for the Project and who agree to maintain the confidentiality of such information.

§ 2.3 Information and Services Required of the Owner

§ 2.3.1 Except for permits and fees that are the responsibility of the Contractor under the Contract Documents, including those required under Section 3.7.1, the Owner shall secure and pay for necessary approvals, easements,

assessments and charges required for construction, use or occupancy of permanent structures or for permanent changes in existing facilities.

§ 2.3.2 The Owner shall retain an architect lawfully licensed to practice architecture, or an entity lawfully practicing architecture, in the jurisdiction where the Project is located. That person or entity is identified as the Architect in the Agreement and is referred to throughout the Contract Documents as if singular in number.

§ 2.3.3 If the employment of the Architect terminates, the Owner shall employ a successor to whom the Contractor has no reasonable objection and whose status under the Contract Documents shall be that of the Architect.

§ 2.3.4 The Owner shall furnish surveys describing physical characteristics, legal limitations and utility locations for the site of the Project, and a legal description of the site. The Contractor shall be entitled to rely on the accuracy of information furnished by the Owner but shall exercise proper precautions relating to the safe performance of the Work.

§ 2.3.5 The Owner shall furnish information or services required of the Owner by the Contract Documents with reasonable promptness. The Owner shall also furnish any other information or services under the Owner's control and relevant to the Contractor's performance of the Work with reasonable promptness after receiving the Contractor's written request for such information or services.

§ 2.3.6 Unless otherwise provided in the Contract Documents, the Owner shall furnish to the Contractor one copy of the Contract Documents for purposes of making reproductions pursuant to Section 1.5.2.

§ 2.4 Owner's Right to Stop the Work

If the Contractor fails to correct Work that is not in accordance with the requirements of the Contract Documents as required by Section 12.2 or repeatedly fails to carry out Work in accordance with the Contract Documents, the Owner may issue a written order to the Contractor to stop the Work, or any portion thereof, until the cause for such order has been eliminated; however, the right of the Owner to stop the Work shall not give rise to a duty on the part of the Owner to exercise this right for the benefit of the Contractor or any other person or entity, except to the extent required by Section 6.1.3.

§ 2.5 Owner's Right to Carry Out the Work

If the Contractor defaults or neglects to carry out the Work in accordance with the Contract Documents and fails within a ten-day period after receipt of notice from the Owner to commence and continue correction of such default or neglect with diligence and promptness, the Owner may, without prejudice to other remedies the Owner may have, correct such default or neglect. Such action by the Owner and amounts charged to the Contractor are both subject to prior approval of the Architect and the Architect may, pursuant to Section 9.5.1, withhold or nullify a Certificate for Payment in whole or in part, to the extent reasonably necessary to reimburse the Owner for the reasonable cost of correcting such deficiencies, including Owner's expenses and compensation for the Architect's additional services made necessary by such default, neglect, or failure. If current and future payments are not sufficient to cover such amounts, the Contractor shall pay the difference to the Owner. If the Contractor disagrees with the actions of the Owner or the Architect, or the amounts claimed as costs to the Owner, the Contractor may file a Claim pursuant to Article 15.

ARTICLE 3 CONTRACTOR

§ 3.1 General

§ 3.1.1 The Contractor is the person or entity identified as such in the Agreement and is referred to throughout the Contract Documents as if singular in number. The Contractor shall be lawfully licensed, if required in the jurisdiction where the Project is located. The Contractor shall designate in writing a representative who shall have express authority to bind the Contractor with respect to all matters under this Contract. The term "Contractor" means the Contractor or the Contractor's authorized representative.

§ 3.1.2 The Contractor shall perform the Work in accordance with the Contract Documents.

§ 3.1.3 The Contractor shall not be relieved of its obligations to perform the Work in accordance with the Contract Documents either by activities or duties of the Architect in the Architect's administration of the Contract, or by tests, inspections or approvals required or performed by persons or entities other than the Contractor.

§ 3.2 Review of Contract Documents and Field Conditions by Contractor

§ 3.2.1 Execution of the Contract by the Contractor is a representation that the Contractor has visited the site, become generally familiar with local conditions under which the Work is to be performed, and correlated personal observations with requirements of the Contract Documents.

§ 3.2.2 Because the Contract Documents are complementary, the Contractor shall, before starting each portion of the Work, carefully study and compare the various Contract Documents relative to that portion of the Work, as well as the information furnished by the Owner pursuant to Section 2.3.4, shall take field measurements of any existing conditions related to that portion of the Work, and shall observe any conditions at the site affecting it. These obligations are for the purpose of facilitating coordination and construction by the Contractor and are not for the purpose of discovering errors, omissions, or inconsistencies in the Contract Documents; however, the Contractor shall promptly report to the Architect any errors, inconsistencies or omissions discovered by or made known to the Contractor as a request for information in such form as the Architect may require. It is recognized that the Contractor's review is made in the Contractor's capacity as a contractor and not as a licensed design professional, unless otherwise specifically provided in the Contract Documents.

§ 3.2.3 The Contractor is not required to ascertain that the Contract Documents are in accordance with applicable laws, statutes, ordinances, codes, rules and regulations, or lawful orders of public authorities, but the Contractor shall promptly report to the Architect any nonconformity discovered by or made known to the Contractor as a request for information in such form as the Architect may require.

§ 3.2.4 If the Contractor believes that additional cost or time is involved because of clarifications or instructions the Architect issues in response to the Contractor's notices or requests for information pursuant to Sections 3.2.2 or 3.2.3, the Contractor shall submit Claims as provided in Article 15. If the Contractor fails to perform the obligations of Sections 3.2.2 or 3.2.3, the Contractor shall pay such costs and damages to the Owner, subject to Section 15.1.7, as would have been avoided if the Contractor had performed such obligations. If the Contractor performs those obligations, the Contractor shall not be liable to the Owner or Architect for damages resulting from errors, inconsistencies or omissions in the Contract Documents, for differences between field measurements or conditions and the Contract Documents, or for nonconformities of the Contract Documents to applicable laws, statutes, ordinances, codes, rules and regulations, and lawful orders of public authorities.

§ 3.3 Supervision and Construction Procedures

§ 3.3.1 The Contractor shall supervise and direct the Work, using the Contractor's best skill and attention. The Contractor shall be solely responsible for, and have control over, construction means, methods, techniques, sequences, and procedures, and for coordinating all portions of the Work under the Contract. If the Contract Documents give specific instructions concerning construction means, methods, techniques, sequences, or procedures, the Contractor shall evaluate the jobsite safety thereof and shall be solely responsible for the jobsite safety of such means, methods, techniques, sequences, or procedures. If the Contractor determines that such means, methods, techniques, sequences or procedures may not be safe, the Contractor shall give timely notice to the Owner and Architect, and shall propose alternative means, methods, techniques, sequences, or procedures. The Architect shall evaluate the proposed alternative solely for conformance with the design intent for the completed construction. Unless the Architect objects to the Contractor's proposed alternative, the Contractor shall perform the Work using its alternative means, methods, techniques, sequences, or procedures.

§ 3.3.2 The Contractor shall be responsible to the Owner for acts and omissions of the Contractor's employees, Subcontractors and their agents and employees, and other persons or entities performing portions of the Work for, or on behalf of, the Contractor or any of its Subcontractors.

§ 3.3.3 The Contractor shall be responsible for inspection of portions of Work already performed to determine that such portions are in proper condition to receive subsequent Work.

§ 3.4 Labor and Materials

§ 3.4.1 Unless otherwise provided in the Contract Documents, the Contractor shall provide and pay for labor, materials, equipment, tools, construction equipment and machinery, water, heat, utilities, transportation, and other facilities and services necessary for proper execution and completion of the Work, whether temporary or permanent and whether or not incorporated or to be incorporated in the Work.

§ 3.4.2 Except in the case of minor changes in the Work approved by the Architect in accordance with Section 3.12.8 or ordered by the Architect in accordance with Section 7.4, the Contractor may make substitutions only with the consent of the Owner, after evaluation by the Architect and in accordance with a Change Order or Construction Change Directive.

§ 3.4.3 The Contractor shall enforce strict discipline and good order among the Contractor's employees and other persons carrying out the Work. The Contractor shall not permit employment of unfit persons or persons not properly skilled in tasks assigned to them.

§ 3.5 Warranty

§ 3.5.1 The Contractor warrants to the Owner and Architect that materials and equipment furnished under the Contract will be of good quality and new unless the Contract Documents require or permit otherwise. The Contractor further warrants that the Work will conform to the requirements of the Contract Documents and will be free from defects, except for those inherent in the quality of the Work the Contract Documents require or permit. Work, materials, or equipment not conforming to these requirements may be considered defective. The Contractor's warranty excludes remedy for damage or defect caused by abuse, alterations to the Work not executed by the Contractor, improper or insufficient maintenance, improper operation, or normal wear and tear and normal usage. If required by the Architect, the Contractor shall furnish satisfactory evidence as to the kind and quality of materials and equipment.

§ 3.5.2 All material, equipment, or other special warranties required by the Contract Documents shall be issued in the name of the Owner, or shall be transferable to the Owner, and shall commence in accordance with Section 9.8.4.

§ 3.6 Taxes

The Contractor shall pay sales, consumer, use and similar taxes for the Work provided by the Contractor that are legally enacted when bids are received or negotiations concluded, whether or not yet effective or merely scheduled to go into effect.

§ 3.7 Permits, Fees, Notices and Compliance with Laws

§ 3.7.1 Unless otherwise provided in the Contract Documents, the Contractor shall secure and pay for the building permit as well as for other permits, fees, licenses, and inspections by government agencies necessary for proper execution and completion of the Work that are customarily secured after execution of the Contract and legally required at the time bids are received or negotiations concluded.

§ 3.7.2 The Contractor shall comply with and give notices required by applicable laws, statutes, ordinances, codes, rules and regulations, and lawful orders of public authorities applicable to performance of the Work.

§ 3.7.3 If the Contractor performs Work knowing it to be contrary to applicable laws, statutes, ordinances, codes, rules and regulations, or lawful orders of public authorities, the Contractor shall assume appropriate responsibility for such Work and shall bear the costs attributable to correction.

§ 3.7.4 Concealed or Unknown Conditions

If the Contractor encounters conditions at the site that are (1) subsurface or otherwise concealed physical conditions that differ materially from those indicated in the Contract Documents or (2) unknown physical conditions of an unusual nature that differ materially from those ordinarily found to exist and generally recognized as inherent in construction activities of the character provided for in the Contract Documents, the Contractor shall promptly provide notice to the Owner and the Architect before conditions are disturbed and in no event later than 14 days

after first observance of the conditions. The Architect will promptly investigate such conditions and, if the Architect determines that they differ materially and cause an increase or decrease in the Contractor's cost of, or time required for, performance of any part of the Work, will recommend that an equitable adjustment be made in the Contract Sum or Contract Time, or both. If the Architect determines that the conditions at the site are not materially different from those indicated in the Contract Documents and that no change in the terms of the Contract is justified, the Architect shall promptly notify the Owner and Contractor, stating the reasons. If either party disputes the Architect's determination or recommendation, that party may submit a Claim as provided in Article 15.

§ 3.7.5 If, in the course of the Work, the Contractor encounters human remains or recognizes the existence of burial markers, archaeological sites or wetlands not indicated in the Contract Documents, the Contractor shall immediately suspend any operations that would affect them and shall notify the Owner and Architect. Upon receipt of such notice, the Owner shall promptly take any action necessary to obtain governmental authorization required to resume the operations. The Contractor shall continue to suspend such operations until otherwise instructed by the Owner but shall continue with all other operations that do not affect those remains or features. Requests for adjustments in the Contract Sum and Contract Time arising from the existence of such remains or features may be made as provided in Article 15.

§ 3.8 Allowances

§ 3.8.1 The Contractor shall include in the Contract Sum all allowances stated in the Contract Documents. Items covered by allowances shall be supplied for such amounts and by such persons or entities as the Owner may direct, but the Contractor shall not be required to employ persons or entities to whom the Contractor has reasonable objection.

§ 3.8.2 Unless otherwise provided in the Contract Documents,

- .1 allowances shall cover the cost to the Contractor of materials and equipment delivered at the site and all required taxes, less applicable trade discounts;
- .2 Contractor's costs for unloading and handling at the site, labor, installation costs, overhead, profit, and other expenses contemplated for stated allowance amounts shall be included in the Contract Sum but not in the allowances; and
- .3 whenever costs are more than or less than allowances, the Contract Sum shall be adjusted accordingly by Change Order. The amount of the Change Order shall reflect (1) the difference between actual costs and the allowances under Section 3.8.2.1 and (2) changes in Contractor's costs under Section 3.8.2.2.

§ 3.8.3 Materials and equipment under an allowance shall be selected by the Owner with reasonable promptness.

§ 3.9 Superintendent

§ 3.9.1 The Contractor shall employ a competent superintendent and necessary assistants who shall be in attendance at the Project site during performance of the Work. The superintendent shall represent the Contractor, and communications given to the superintendent shall be as binding as if given to the Contractor.

§ 3.9.2 The Contractor, as soon as practicable after award of the Contract, shall notify the Owner and Architect of the name and qualifications of a proposed superintendent. Within 14 days of receipt of the information, the Architect may notify the Contractor, stating whether the Owner or the Architect (1) has reasonable objection to the proposed superintendent or (2) requires additional time for review. Failure of the Architect to provide notice within the 14-day period shall constitute notice of no reasonable objection.

§ 3.9.3 The Contractor shall not employ a proposed superintendent to whom the Owner or Architect has made reasonable and timely objection. The Contractor shall not change the superintendent without the Owner's consent, which shall not unreasonably be withheld or delayed.

§ 3.10 Contractor's Construction and Submittal Schedules

§ 3.10.1 The Contractor, promptly after being awarded the Contract, shall submit for the Owner's and Architect's information a Contractor's construction schedule for the Work. The schedule shall contain detail appropriate for the

Project, including (1) the date of commencement of the Work, interim schedule milestone dates, and the date of Substantial Completion; (2) an apportionment of the Work by construction activity; and (3) the time required for completion of each portion of the Work. The schedule shall provide for the orderly progression of the Work to completion and shall not exceed time limits current under the Contract Documents. The schedule shall be revised at appropriate intervals as required by the conditions of the Work and Project.

§ 3.10.2 The Contractor, promptly after being awarded the Contract and thereafter as necessary to maintain a current submittal schedule, shall submit a submittal schedule for the Architect's approval. The Architect's approval shall not be unreasonably delayed or withheld. The submittal schedule shall (1) be coordinated with the Contractor's construction schedule, and (2) allow the Architect reasonable time to review submittals. If the Contractor fails to submit a submittal schedule, or fails to provide submittals in accordance with the approved submittal schedule, the Contractor shall not be entitled to any increase in Contract Sum or extension of Contract Time based on the time required for review of submittals.

§ 3.10.3 The Contractor shall perform the Work in general accordance with the most recent schedules submitted to the Owner and Architect.

§ 3.11 Documents and Samples at the Site

The Contractor shall make available, at the Project site, the Contract Documents, including Change Orders, Construction Change Directives, and other Modifications, in good order and marked currently to indicate field changes and selections made during construction, and the approved Shop Drawings, Product Data, Samples, and similar required submittals. These shall be in electronic form or paper copy, available to the Architect and Owner, and delivered to the Architect for submittal to the Owner upon completion of the Work as a record of the Work as constructed.

§ 3.12 Shop Drawings, Product Data and Samples

§ 3.12.1 Shop Drawings are drawings, diagrams, schedules, and other data specially prepared for the Work by the Contractor or a Subcontractor, Sub-subcontractor, manufacturer, supplier, or distributor to illustrate some portion of the Work.

§ 3.12.2 Product Data are illustrations, standard schedules, performance charts, instructions, brochures, diagrams, and other information furnished by the Contractor to illustrate materials or equipment for some portion of the Work.

§ 3.12.3 Samples are physical examples that illustrate materials, equipment, or workmanship, and establish standards by which the Work will be judged.

§ 3.12.4 Shop Drawings, Product Data, Samples, and similar submittals are not Contract Documents. Their purpose is to demonstrate how the Contractor proposes to conform to the information given and the design concept expressed in the Contract Documents for those portions of the Work for which the Contract Documents require submittals. Review by the Architect is subject to the limitations of Section 4.2.7. Informational submittals upon which the Architect is not expected to take responsive action may be so identified in the Contract Documents. Submittals that are not required by the Contract Documents may be returned by the Architect without action.

§ 3.12.5 The Contractor shall review for compliance with the Contract Documents, approve, and submit to the Architect, Shop Drawings, Product Data, Samples, and similar submittals required by the Contract Documents, in accordance with the submittal schedule approved by the Architect or, in the absence of an approved submittal schedule, with reasonable promptness and in such sequence as to cause no delay in the Work or in the activities of the Owner or of Separate Contractors.

§ 3.12.6 By submitting Shop Drawings, Product Data, Samples, and similar submittals, the Contractor represents to the Owner and Architect that the Contractor has (1) reviewed and approved them, (2) determined and verified materials, field measurements and field construction criteria related thereto, or will do so, and (3) checked and coordinated the information contained within such submittals with the requirements of the Work and of the Contract Documents.

§ 3.12.7 The Contractor shall perform no portion of the Work for which the Contract Documents require submittal and review of Shop Drawings, Product Data, Samples, or similar submittals, until the respective submittal has been approved by the Architect.

§ 3.12.8 The Work shall be in accordance with approved submittals except that the Contractor shall not be relieved of responsibility for deviations from the requirements of the Contract Documents by the Architect's approval of Shop Drawings, Product Data, Samples, or similar submittals, unless the Contractor has specifically notified the Architect of such deviation at the time of submittal and (1) the Architect has given written approval to the specific deviation as a minor change in the Work, or (2) a Change Order or Construction Change Directive has been issued authorizing the deviation. The Contractor shall not be relieved of responsibility for errors or omissions in Shop Drawings, Product Data, Samples, or similar submittals, by the Architect's approval thereof.

§ 3.12.9 The Contractor shall direct specific attention, in writing or on resubmitted Shop Drawings, Product Data, Samples, or similar submittals, to revisions other than those requested by the Architect on previous submittals. In the absence of such notice, the Architect's approval of a resubmission shall not apply to such revisions.

§ 3.12.10 The Contractor shall not be required to provide professional services that constitute the practice of architecture or engineering unless such services are specifically required by the Contract Documents for a portion of the Work or unless the Contractor needs to provide such services in order to carry out the Contractor's responsibilities for construction means, methods, techniques, sequences, and procedures. The Contractor shall not be required to provide professional services in violation of applicable law.

§ 3.12.10.1 If professional design services or certifications by a design professional related to systems, materials, or equipment are specifically required of the Contractor by the Contract Documents, the Owner and the Architect will specify all performance and design criteria that such services must satisfy. The Contractor shall be entitled to rely upon the adequacy and accuracy of the performance and design criteria provided in the Contract Documents. The Contractor shall cause such services or certifications to be provided by an appropriately licensed design professional, whose signature and seal shall appear on all drawings, calculations, specifications, certifications, Shop Drawings, and other submittals prepared by such professional. Shop Drawings, and other submittals related to the Work, designed or certified by such professional, if prepared by others, shall bear such professional's written approval when submitted to the Architect. The Owner and the Architect shall be entitled to rely upon the adequacy and accuracy of the services, certifications, and approvals performed or provided by such design professionals, provided the Owner and Architect have specified to the Contractor the performance and design criteria that such services must satisfy. Pursuant to this Section 3.12.10, the Architect will review and approve or take other appropriate action on submittals only for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents.

§ 3.12.10.2 If the Contract Documents require the Contractor's design professional to certify that the Work has been performed in accordance with the design criteria, the Contractor shall furnish such certifications to the Architect at the time and in the form specified by the Architect.

§ 3.13 Use of Site

The Contractor shall confine operations at the site to areas permitted by applicable laws, statutes, ordinances, codes, rules and regulations, lawful orders of public authorities, and the Contract Documents and shall not unreasonably encumber the site with materials or equipment.

§ 3.14 Cutting and Patching

§ 3.14.1 The Contractor shall be responsible for cutting, fitting, or patching required to complete the Work or to make its parts fit together properly. All areas requiring cutting, fitting, or patching shall be restored to the condition existing prior to the cutting, fitting, or patching, unless otherwise required by the Contract Documents.

§ 3.14.2 The Contractor shall not damage or endanger a portion of the Work or fully or partially completed construction of the Owner or Separate Contractors by cutting, patching, or otherwise altering such construction, or

by excavation. The Contractor shall not cut or otherwise alter construction by the Owner or a Separate Contractor except with written consent of the Owner and of the Separate Contractor. Consent shall not be unreasonably withheld. The Contractor shall not unreasonably withhold, from the Owner or a Separate Contractor, its consent to cutting or otherwise altering the Work.

§ 3.15 Cleaning Up

§ 3.15.1 The Contractor shall keep the premises and surrounding area free from accumulation of waste materials and rubbish caused by operations under the Contract. At completion of the Work, the Contractor shall remove waste materials, rubbish, the Contractor's tools, construction equipment, machinery, and surplus materials from and about the Project.

§ 3.15.2 If the Contractor fails to clean up as provided in the Contract Documents, the Owner may do so and the Owner shall be entitled to reimbursement from the Contractor.

§ 3.16 Access to Work

The Contractor shall provide the Owner and Architect with access to the Work in preparation and progress wherever located.

§ 3.17 Royalties, Patents and Copyrights

The Contractor shall pay all royalties and license fees. The Contractor shall defend suits or claims for infringement of copyrights and patent rights and shall hold the Owner and Architect harmless from loss on account thereof, but shall not be responsible for defense or loss when a particular design, process, or product of a particular manufacturer or manufacturers is required by the Contract Documents, or where the copyright violations are contained in Drawings, Specifications, or other documents prepared by the Owner or Architect. However, if an infringement of a copyright or patent is discovered by, or made known to, the Contractor, the Contractor shall be responsible for the loss unless the information is promptly furnished to the Architect.

§ 3.18 Indemnification

§ 3.18.1 To the fullest extent permitted by law, the Contractor shall indemnify and hold harmless the Owner, Architect, Architect's consultants, and agents and employees of any of them from and against claims, damages, losses, and expenses, including but not limited to attorneys' fees, arising out of or resulting from performance of the Work, provided that such claim, damage, loss, or expense is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property (other than the Work itself), but only to the extent caused by the negligent acts or omissions of the Contractor, a Subcontractor, anyone directly or indirectly employed by them, or anyone for whose acts they may be liable, regardless of whether or not such claim, damage, loss, or expense is caused in part by a party indemnified hereunder. Such obligation shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity that would otherwise exist as to a party or person described in this Section 3.18.

§ 3.18.2 In claims against any person or entity indemnified under this Section 3.18 by an employee of the Contractor, a Subcontractor, anyone directly or indirectly employed by them, or anyone for whose acts they may be liable, the indemnification obligation under Section 3.18.1 shall not be limited by a limitation on amount or type of damages, compensation, or benefits payable by or for the Contractor or a Subcontractor under workers' compensation acts, disability benefit acts, or other employee benefit acts.

ARTICLE 4 ARCHITECT

§ 4.1 General

§ 4.1.1 The Architect is the person or entity retained by the Owner pursuant to Section 2.3.2 and identified as such in the Agreement.

§ 4.1.2 Duties, responsibilities, and limitations of authority of the Architect as set forth in the Contract Documents shall not be restricted, modified, or extended without written consent of the Owner, Contractor, and Architect. Consent shall not be unreasonably withheld.

§ 4.2 Administration of the Contract

§ 4.2.1 The Architect will provide administration of the Contract as described in the Contract Documents and will be an Owner's representative during construction until the date the Architect issues the final Certificate for Payment. The Architect will have authority to act on behalf of the Owner only to the extent provided in the Contract Documents.

§ 4.2.2 The Architect will visit the site at intervals appropriate to the stage of construction, or as otherwise agreed with the Owner, to become generally familiar with the progress and quality of the portion of the Work completed, and to determine in general if the Work observed is being performed in a manner indicating that the Work, when fully completed, will be in accordance with the Contract Documents. However, the Architect will not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the Work. The Architect will not have control over, charge of, or responsibility for the construction means, methods, techniques, sequences or procedures, or for the safety precautions and programs in connection with the Work, since these are solely the Contractor's rights and responsibilities under the Contract Documents.

§ 4.2.3 On the basis of the site visits, the Architect will keep the Owner reasonably informed about the progress and quality of the portion of the Work completed, and promptly report to the Owner (1) known deviations from the Contract Documents, (2) known deviations from the most recent construction schedule submitted by the Contractor, and (3) defects and deficiencies observed in the Work. The Architect will not be responsible for the Contractor's failure to perform the Work in accordance with the requirements of the Contract Documents. The Architect will not have control over or charge of, and will not be responsible for acts or omissions of, the Contractor, Subcontractors, or their agents or employees, or any other persons or entities performing portions of the Work.

§ 4.2.4 Communications

The Owner and Contractor shall include the Architect in all communications that relate to or affect the Architect's services or professional responsibilities. The Owner shall promptly notify the Architect of the substance of any direct communications between the Owner and the Contractor otherwise relating to the Project. Communications by and with the Architect's consultants shall be through the Architect. Communications by and with Subcontractors and suppliers shall be through the Contractor. Communications by and with Separate Contractors shall be through the Owner. The Contract Documents may specify other communication protocols.

§ 4.2.5 Based on the Architect's evaluations of the Contractor's Applications for Payment, the Architect will review and certify the amounts due the Contractor and will issue Certificates for Payment in such amounts.

§ 4.2.6 The Architect has authority to reject Work that does not conform to the Contract Documents. Whenever the Architect considers it necessary or advisable, the Architect will have authority to require inspection or testing of the Work in accordance with Sections 13.4.2 and 13.4.3, whether or not the Work is fabricated, installed or completed. However, neither this authority of the Architect nor a decision made in good faith either to exercise or not to exercise such authority shall give rise to a duty or responsibility of the Architect to the Contractor, Subcontractors, suppliers, their agents or employees, or other persons or entities performing portions of the Work.

§ 4.2.7 The Architect will review and approve, or take other appropriate action upon, the Contractor's submittals such as Shop Drawings, Product Data, and Samples, but only for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents. The Architect's action will be taken in accordance with the submittal schedule approved by the Architect or, in the absence of an approved submittal schedule, with reasonable promptness while allowing sufficient time in the Architect's professional judgment to permit adequate review. Review of such submittals is not conducted for the purpose of determining the accuracy and completeness of other details such as dimensions and quantities, or for substantiating instructions for installation or performance of equipment or systems, all of which remain the responsibility of the Contractor as required by the Contract Documents. The Architect's review of the Contractor's submittals shall not relieve the Contractor of the obligations under Sections 3.3, 3.5, and 3.12. The Architect's review shall not constitute approval of safety precautions or of any construction means, methods, techniques, sequences, or procedures. The Architect's approval of a specific item shall not indicate approval of an assembly of which the item is a component.

§ 4.2.8 The Architect will prepare Change Orders and Construction Change Directives, and may order minor changes in the Work as provided in Section 7.4. The Architect will investigate and make determinations and recommendations regarding concealed and unknown conditions as provided in Section 3.7.4.

§ 4.2.9 The Architect will conduct inspections to determine the date or dates of Substantial Completion and the date of final completion; issue Certificates of Substantial Completion pursuant to Section 9.8; receive and forward to the Owner, for the Owner's review and records, written warranties and related documents required by the Contract and assembled by the Contractor pursuant to Section 9.10; and issue a final Certificate for Payment pursuant to Section 9.10.

§ 4.2.10 If the Owner and Architect agree, the Architect will provide one or more Project representatives to assist in carrying out the Architect's responsibilities at the site. The Owner shall notify the Contractor of any change in the duties, responsibilities and limitations of authority of the Project representatives.

§ 4.2.11 The Architect will interpret and decide matters concerning performance under, and requirements of, the Contract Documents on written request of either the Owner or Contractor. The Architect's response to such requests will be made in writing within any time limits agreed upon or otherwise with reasonable promptness.

§ 4.2.12 Interpretations and decisions of the Architect will be consistent with the intent of, and reasonably inferable from, the Contract Documents and will be in writing or in the form of drawings. When making such interpretations and decisions, the Architect will endeavor to secure faithful performance by both Owner and Contractor, will not show partiality to either, and will not be liable for results of interpretations or decisions rendered in good faith.

§ 4.2.13 The Architect's decisions on matters relating to aesthetic effect will be final if consistent with the intent expressed in the Contract Documents.

§ 4.2.14 The Architect will review and respond to requests for information about the Contract Documents. The Architect's response to such requests will be made in writing within any time limits agreed upon or otherwise with reasonable promptness. If appropriate, the Architect will prepare and issue supplemental Drawings and Specifications in response to the requests for information.

ARTICLE 5 SUBCONTRACTORS

§ 5.1 Definitions

§ 5.1.1 A Subcontractor is a person or entity who has a direct contract with the Contractor to perform a portion of the Work at the site. The term "Subcontractor" is referred to throughout the Contract Documents as if singular in number and means a Subcontractor or an authorized representative of the Subcontractor. The term "Subcontractor" does not include a Separate Contractor or the subcontractors of a Separate Contractor.

§ 5.1.2 A Sub-subcontractor is a person or entity who has a direct or indirect contract with a Subcontractor to perform a portion of the Work at the site. The term "Sub-subcontractor" is referred to throughout the Contract Documents as if singular in number and means a Sub-subcontractor or an authorized representative of the Sub-subcontractor.

§ 5.2 Award of Subcontracts and Other Contracts for Portions of the Work

§ 5.2.1 Unless otherwise stated in the Contract Documents, the Contractor, as soon as practicable after award of the Contract, shall notify the Owner and Architect of the persons or entities proposed for each principal portion of the Work, including those who are to furnish materials or equipment fabricated to a special design. Within 14 days of receipt of the information, the Architect may notify the Contractor whether the Owner or the Architect (1) has reasonable objection to any such proposed person or entity or (2) requires additional time for review. Failure of the Architect to provide notice within the 14-day period shall constitute notice of no reasonable objection.

§ 5.2.2 The Contractor shall not contract with a proposed person or entity to whom the Owner or Architect has made reasonable and timely objection. The Contractor shall not be required to contract with anyone to whom the Contractor has made reasonable objection.

§ 5.2.3 If the Owner or Architect has reasonable objection to a person or entity proposed by the Contractor, the Contractor shall propose another to whom the Owner or Architect has no reasonable objection. If the proposed but rejected Subcontractor was reasonably capable of performing the Work, the Contract Sum and Contract Time shall be increased or decreased by the difference, if any, occasioned by such change, and an appropriate Change Order shall be issued before commencement of the substitute Subcontractor's Work. However, no increase in the Contract Sum or Contract Time shall be allowed for such change unless the Contractor has acted promptly and responsively in submitting names as required.

§ 5.2.4 The Contractor shall not substitute a Subcontractor, person, or entity for one previously selected if the Owner or Architect makes reasonable objection to such substitution.

§ 5.3 Subcontractual Relations

By appropriate written agreement, the Contractor shall require each Subcontractor, to the extent of the Work to be performed by the Subcontractor, to be bound to the Contractor by terms of the Contract Documents, and to assume toward the Contractor all the obligations and responsibilities, including the responsibility for safety of the Subcontractor's Work that the Contractor, by these Contract Documents, assumes toward the Owner and Architect. Each subcontract agreement shall preserve and protect the rights of the Owner and Architect under the Contract Documents with respect to the Work to be performed by the Subcontractor so that subcontracting thereof will not prejudice such rights, and shall allow to the Subcontractor, unless specifically provided otherwise in the subcontract agreement, the benefit of all rights, remedies, and redress against the Contractor that the Contractor, by the Contract Documents, has against the Owner. Where appropriate, the Contractor shall require each Subcontractor to enter into similar agreements with Sub-subcontractors. The Contractor shall make available to each proposed Subcontractor, prior to the execution of the subcontract agreement, copies of the Contract Documents to which the Subcontractor will be bound, and, upon written request of the Subcontractor, identify to the Subcontractor terms and conditions of the proposed subcontract agreement that may be at variance with the Contract Documents. Subcontractors will similarly make copies of applicable portions of such documents available to their respective proposed Sub-subcontractors.

§ 5.4 Contingent Assignment of Subcontracts

§ 5.4.1 Each subcontract agreement for a portion of the Work is assigned by the Contractor to the Owner, provided that

- .1 assignment is effective only after termination of the Contract by the Owner for cause pursuant to Section 14.2 and only for those subcontract agreements that the Owner accepts by notifying the Subcontractor and Contractor; and
- .2 assignment is subject to the prior rights of the surety, if any, obligated under bond relating to the Contract.

When the Owner accepts the assignment of a subcontract agreement, the Owner assumes the Contractor's rights and obligations under the subcontract.

§ 5.4.2 Upon such assignment, if the Work has been suspended for more than 30 days, the Subcontractor's compensation shall be equitably adjusted for increases in cost resulting from the suspension.

§ 5.4.3 Upon assignment to the Owner under this Section 5.4, the Owner may further assign the subcontract to a successor contractor or other entity. If the Owner assigns the subcontract to a successor contractor or other entity, the Owner shall nevertheless remain legally responsible for all of the successor contractor's obligations under the subcontract.

ARTICLE 6 CONSTRUCTION BY OWNER OR BY SEPARATE CONTRACTORS

§ 6.1 Owner's Right to Perform Construction and to Award Separate Contracts

§ 6.1.1 The term "Separate Contractor(s)" shall mean other contractors retained by the Owner under separate agreements. The Owner reserves the right to perform construction or operations related to the Project with the Owner's own forces, and with Separate Contractors retained under Conditions of the Contract substantially similar

to those of this Contract, including those provisions of the Conditions of the Contract related to insurance and waiver of subrogation.

§ 6.1.2 When separate contracts are awarded for different portions of the Project or other construction or operations on the site, the term “Contractor” in the Contract Documents in each case shall mean the Contractor who executes each separate Owner-Contractor Agreement.

§ 6.1.3 The Owner shall provide for coordination of the activities of the Owner’s own forces and of each Separate Contractor with the Work of the Contractor, who shall cooperate with them. The Contractor shall participate with any Separate Contractors and the Owner in reviewing their construction schedules. The Contractor shall make any revisions to its construction schedule deemed necessary after a joint review and mutual agreement. The construction schedules shall then constitute the schedules to be used by the Contractor, Separate Contractors, and the Owner until subsequently revised.

§ 6.1.4 Unless otherwise provided in the Contract Documents, when the Owner performs construction or operations related to the Project with the Owner’s own forces or with Separate Contractors, the Owner or its Separate Contractors shall have the same obligations and rights that the Contractor has under the Conditions of the Contract, including, without excluding others, those stated in Article 3, this Article 6, and Articles 10, 11, and 12.

§ 6.2 Mutual Responsibility

§ 6.2.1 The Contractor shall afford the Owner and Separate Contractors reasonable opportunity for introduction and storage of their materials and equipment and performance of their activities, and shall connect and coordinate the Contractor’s construction and operations with theirs as required by the Contract Documents.

§ 6.2.2 If part of the Contractor’s Work depends for proper execution or results upon construction or operations by the Owner or a Separate Contractor, the Contractor shall, prior to proceeding with that portion of the Work, promptly notify the Architect of apparent discrepancies or defects in the construction or operations by the Owner or Separate Contractor that would render it unsuitable for proper execution and results of the Contractor’s Work. Failure of the Contractor to notify the Architect of apparent discrepancies or defects prior to proceeding with the Work shall constitute an acknowledgment that the Owner’s or Separate Contractor’s completed or partially completed construction is fit and proper to receive the Contractor’s Work. The Contractor shall not be responsible for discrepancies or defects in the construction or operations by the Owner or Separate Contractor that are not apparent.

§ 6.2.3 The Contractor shall reimburse the Owner for costs the Owner incurs that are payable to a Separate Contractor because of the Contractor’s delays, improperly timed activities or defective construction. The Owner shall be responsible to the Contractor for costs the Contractor incurs because of a Separate Contractor’s delays, improperly timed activities, damage to the Work or defective construction.

§ 6.2.4 The Contractor shall promptly remedy damage that the Contractor wrongfully causes to completed or partially completed construction or to property of the Owner or Separate Contractor as provided in Section 10.2.5.

§ 6.2.5 The Owner and each Separate Contractor shall have the same responsibilities for cutting and patching as are described for the Contractor in Section 3.14.

§ 6.3 Owner’s Right to Clean Up

If a dispute arises among the Contractor, Separate Contractors, and the Owner as to the responsibility under their respective contracts for maintaining the premises and surrounding area free from waste materials and rubbish, the Owner may clean up and the Architect will allocate the cost among those responsible.

ARTICLE 7 CHANGES IN THE WORK

§ 7.1 General

§ 7.1.1 Changes in the Work may be accomplished after execution of the Contract, and without invalidating the Contract, by Change Order, Construction Change Directive or order for a minor change in the Work, subject to the limitations stated in this Article 7 and elsewhere in the Contract Documents.

§ 7.1.2 A Change Order shall be based upon agreement among the Owner, Contractor, and Architect. A Construction Change Directive requires agreement by the Owner and Architect and may or may not be agreed to by the Contractor. An order for a minor change in the Work may be issued by the Architect alone.

§ 7.1.3 Changes in the Work shall be performed under applicable provisions of the Contract Documents. The Contractor shall proceed promptly with changes in the Work, unless otherwise provided in the Change Order, Construction Change Directive, or order for a minor change in the Work.

§ 7.2 Change Orders

§ 7.2.1 A Change Order is a written instrument prepared by the Architect and signed by the Owner, Contractor, and Architect stating their agreement upon all of the following:

- .1 The change in the Work;
- .2 The amount of the adjustment, if any, in the Contract Sum; and
- .3 The extent of the adjustment, if any, in the Contract Time.

§ 7.3 Construction Change Directives

§ 7.3.1 A Construction Change Directive is a written order prepared by the Architect and signed by the Owner and Architect, directing a change in the Work prior to agreement on adjustment, if any, in the Contract Sum or Contract Time, or both. The Owner may by Construction Change Directive, without invalidating the Contract, order changes in the Work within the general scope of the Contract consisting of additions, deletions, or other revisions, the Contract Sum and Contract Time being adjusted accordingly.

§ 7.3.2 A Construction Change Directive shall be used in the absence of total agreement on the terms of a Change Order.

§ 7.3.3 If the Construction Change Directive provides for an adjustment to the Contract Sum, the adjustment shall be based on one of the following methods:

- .1 Mutual acceptance of a lump sum properly itemized and supported by sufficient substantiating data to permit evaluation;
- .2 Unit prices stated in the Contract Documents or subsequently agreed upon;
- .3 Cost to be determined in a manner agreed upon by the parties and a mutually acceptable fixed or percentage fee; or
- .4 As provided in Section 7.3.4.

§ 7.3.4 If the Contractor does not respond promptly or disagrees with the method for adjustment in the Contract Sum, the Architect shall determine the adjustment on the basis of reasonable expenditures and savings of those performing the Work attributable to the change, including, in case of an increase in the Contract Sum, an amount for overhead and profit as set forth in the Agreement, or if no such amount is set forth in the Agreement, a reasonable amount. In such case, and also under Section 7.3.3.3, the Contractor shall keep and present, in such form as the Architect may prescribe, an itemized accounting together with appropriate supporting data. Unless otherwise provided in the Contract Documents, costs for the purposes of this Section 7.3.4 shall be limited to the following:

- .1 Costs of labor, including applicable payroll taxes, fringe benefits required by agreement or custom, workers' compensation insurance, and other employee costs approved by the Architect;
- .2 Costs of materials, supplies, and equipment, including cost of transportation, whether incorporated or consumed;
- .3 Rental costs of machinery and equipment, exclusive of hand tools, whether rented from the Contractor or others;

- .4 Costs of premiums for all bonds and insurance, permit fees, and sales, use, or similar taxes, directly related to the change; and
- .5 Costs of supervision and field office personnel directly attributable to the change.

§ 7.3.5 If the Contractor disagrees with the adjustment in the Contract Time, the Contractor may make a Claim in accordance with applicable provisions of Article 15.

§ 7.3.6 Upon receipt of a Construction Change Directive, the Contractor shall promptly proceed with the change in the Work involved and advise the Architect of the Contractor's agreement or disagreement with the method, if any, provided in the Construction Change Directive for determining the proposed adjustment in the Contract Sum or Contract Time.

§ 7.3.7 A Construction Change Directive signed by the Contractor indicates the Contractor's agreement therewith, including adjustment in Contract Sum and Contract Time or the method for determining them. Such agreement shall be effective immediately and shall be recorded as a Change Order.

§ 7.3.8 The amount of credit to be allowed by the Contractor to the Owner for a deletion or change that results in a net decrease in the Contract Sum shall be actual net cost as confirmed by the Architect. When both additions and credits covering related Work or substitutions are involved in a change, the allowance for overhead and profit shall be figured on the basis of net increase, if any, with respect to that change.

§ 7.3.9 Pending final determination of the total cost of a Construction Change Directive to the Owner, the Contractor may request payment for Work completed under the Construction Change Directive in Applications for Payment. The Architect will make an interim determination for purposes of monthly certification for payment for those costs and certify for payment the amount that the Architect determines, in the Architect's professional judgment, to be reasonably justified. The Architect's interim determination of cost shall adjust the Contract Sum on the same basis as a Change Order, subject to the right of either party to disagree and assert a Claim in accordance with Article 15.

§ 7.3.10 When the Owner and Contractor agree with a determination made by the Architect concerning the adjustments in the Contract Sum and Contract Time, or otherwise reach agreement upon the adjustments, such agreement shall be effective immediately and the Architect will prepare a Change Order. Change Orders may be issued for all or any part of a Construction Change Directive.

§ 7.4 Minor Changes in the Work

The Architect may order minor changes in the Work that are consistent with the intent of the Contract Documents and do not involve an adjustment in the Contract Sum or an extension of the Contract Time. The Architect's order for minor changes shall be in writing. If the Contractor believes that the proposed minor change in the Work will affect the Contract Sum or Contract Time, the Contractor shall notify the Architect and shall not proceed to implement the change in the Work. If the Contractor performs the Work set forth in the Architect's order for a minor change without prior notice to the Architect that such change will affect the Contract Sum or Contract Time, the Contractor waives any adjustment to the Contract Sum or extension of the Contract Time.

ARTICLE 8 TIME

§ 8.1 Definitions

§ 8.1.1 Unless otherwise provided, Contract Time is the period of time, including authorized adjustments, allotted in the Contract Documents for Substantial Completion of the Work.

§ 8.1.2 The date of commencement of the Work is the date established in the Agreement.

§ 8.1.3 The date of Substantial Completion is the date certified by the Architect in accordance with Section 9.8.

§ 8.1.4 The term "day" as used in the Contract Documents shall mean calendar day unless otherwise specifically defined.

§ 8.2 Progress and Completion

§ 8.2.1 Time limits stated in the Contract Documents are of the essence of the Contract. By executing the Agreement, the Contractor confirms that the Contract Time is a reasonable period for performing the Work.

§ 8.2.2 The Contractor shall not knowingly, except by agreement or instruction of the Owner in writing, commence the Work prior to the effective date of insurance required to be furnished by the Contractor and Owner.

§ 8.2.3 The Contractor shall proceed expeditiously with adequate forces and shall achieve Substantial Completion within the Contract Time.

§ 8.3 Delays and Extensions of Time

§ 8.3.1 If the Contractor is delayed at any time in the commencement or progress of the Work by (1) an act or neglect of the Owner or Architect, of an employee of either, or of a Separate Contractor; (2) by changes ordered in the Work; (3) by labor disputes, fire, unusual delay in deliveries, unavoidable casualties, adverse weather conditions documented in accordance with Section 15.1.6.2, or other causes beyond the Contractor's control; (4) by delay authorized by the Owner pending mediation and binding dispute resolution; or (5) by other causes that the Contractor asserts, and the Architect determines, justify delay, then the Contract Time shall be extended for such reasonable time as the Architect may determine.

§ 8.3.2 Claims relating to time shall be made in accordance with applicable provisions of Article 15.

§ 8.3.3 This Section 8.3 does not preclude recovery of damages for delay by either party under other provisions of the Contract Documents.

ARTICLE 9 PAYMENTS AND COMPLETION

§ 9.1 Contract Sum

§ 9.1.1 The Contract Sum is stated in the Agreement and, including authorized adjustments, is the total amount payable by the Owner to the Contractor for performance of the Work under the Contract Documents.

§ 9.1.2 If unit prices are stated in the Contract Documents or subsequently agreed upon, and if quantities originally contemplated are materially changed so that application of such unit prices to the actual quantities causes substantial inequity to the Owner or Contractor, the applicable unit prices shall be equitably adjusted.

§ 9.2 Schedule of Values

Where the Contract is based on a stipulated sum or Guaranteed Maximum Price, the Contractor shall submit a schedule of values to the Architect before the first Application for Payment, allocating the entire Contract Sum to the various portions of the Work. The schedule of values shall be prepared in the form, and supported by the data to substantiate its accuracy, required by the Architect. This schedule, unless objected to by the Architect, shall be used as a basis for reviewing the Contractor's Applications for Payment. Any changes to the schedule of values shall be submitted to the Architect and supported by such data to substantiate its accuracy as the Architect may require, and unless objected to by the Architect, shall be used as a basis for reviewing the Contractor's subsequent Applications for Payment.

§ 9.3 Applications for Payment

§ 9.3.1 At least ten days before the date established for each progress payment, the Contractor shall submit to the Architect an itemized Application for Payment prepared in accordance with the schedule of values, if required under Section 9.2, for completed portions of the Work. The application shall be notarized, if required, and supported by all data substantiating the Contractor's right to payment that the Owner or Architect require, such as copies of requisitions, and releases and waivers of liens from Subcontractors and suppliers, and shall reflect retainage if provided for in the Contract Documents.

§ 9.3.1.1 As provided in Section 7.3.9, such applications may include requests for payment on account of changes in the Work that have been properly authorized by Construction Change Directives, or by interim determinations of the Architect, but not yet included in Change Orders.

§ 9.3.1.2 Applications for Payment shall not include requests for payment for portions of the Work for which the Contractor does not intend to pay a Subcontractor or supplier, unless such Work has been performed by others whom the Contractor intends to pay.

§ 9.3.2 Unless otherwise provided in the Contract Documents, payments shall be made on account of materials and equipment delivered and suitably stored at the site for subsequent incorporation in the Work. If approved in advance by the Owner, payment may similarly be made for materials and equipment suitably stored off the site at a location agreed upon in writing. Payment for materials and equipment stored on or off the site shall be conditioned upon compliance by the Contractor with procedures satisfactory to the Owner to establish the Owner's title to such materials and equipment or otherwise protect the Owner's interest, and shall include the costs of applicable insurance, storage, and transportation to the site, for such materials and equipment stored off the site.

§ 9.3.3 The Contractor warrants that title to all Work covered by an Application for Payment will pass to the Owner no later than the time of payment. The Contractor further warrants that upon submittal of an Application for Payment all Work for which Certificates for Payment have been previously issued and payments received from the Owner shall, to the best of the Contractor's knowledge, information, and belief, be free and clear of liens, claims, security interests, or encumbrances, in favor of the Contractor, Subcontractors, suppliers, or other persons or entities that provided labor, materials, and equipment relating to the Work.

§ 9.4 Certificates for Payment

§ 9.4.1 The Architect will, within seven days after receipt of the Contractor's Application for Payment, either (1) issue to the Owner a Certificate for Payment in the full amount of the Application for Payment, with a copy to the Contractor; or (2) issue to the Owner a Certificate for Payment for such amount as the Architect determines is properly due, and notify the Contractor and Owner of the Architect's reasons for withholding certification in part as provided in Section 9.5.1; or (3) withhold certification of the entire Application for Payment, and notify the Contractor and Owner of the Architect's reason for withholding certification in whole as provided in Section 9.5.1.

§ 9.4.2 The issuance of a Certificate for Payment will constitute a representation by the Architect to the Owner, based on the Architect's evaluation of the Work and the data in the Application for Payment, that, to the best of the Architect's knowledge, information, and belief, the Work has progressed to the point indicated, the quality of the Work is in accordance with the Contract Documents, and that the Contractor is entitled to payment in the amount certified. The foregoing representations are subject to an evaluation of the Work for conformance with the Contract Documents upon Substantial Completion, to results of subsequent tests and inspections, to correction of minor deviations from the Contract Documents prior to completion, and to specific qualifications expressed by the Architect. However, the issuance of a Certificate for Payment will not be a representation that the Architect has (1) made exhaustive or continuous on-site inspections to check the quality or quantity of the Work; (2) reviewed construction means, methods, techniques, sequences, or procedures; (3) reviewed copies of requisitions received from Subcontractors and suppliers and other data requested by the Owner to substantiate the Contractor's right to payment; or (4) made examination to ascertain how or for what purpose the Contractor has used money previously paid on account of the Contract Sum.

§ 9.5 Decisions to Withhold Certification

§ 9.5.1 The Architect may withhold a Certificate for Payment in whole or in part, to the extent reasonably necessary to protect the Owner, if in the Architect's opinion the representations to the Owner required by Section 9.4.2 cannot be made. If the Architect is unable to certify payment in the amount of the Application, the Architect will notify the Contractor and Owner as provided in Section 9.4.1. If the Contractor and Architect cannot agree on a revised amount, the Architect will promptly issue a Certificate for Payment for the amount for which the Architect is able to make such representations to the Owner. The Architect may also withhold a Certificate for Payment or, because of subsequently discovered evidence, may nullify the whole or a part of a Certificate for Payment previously issued, to such extent as may be necessary in the Architect's opinion to protect the Owner from loss for which the Contractor is responsible, including loss resulting from acts and omissions described in Section 3.3.2, because of

- .1 defective Work not remedied;

- .2 third party claims filed or reasonable evidence indicating probable filing of such claims, unless security acceptable to the Owner is provided by the Contractor;
- .3 failure of the Contractor to make payments properly to Subcontractors or suppliers for labor, materials or equipment;
- .4 reasonable evidence that the Work cannot be completed for the unpaid balance of the Contract Sum;
- .5 damage to the Owner or a Separate Contractor;
- .6 reasonable evidence that the Work will not be completed within the Contract Time, and that the unpaid balance would not be adequate to cover actual or liquidated damages for the anticipated delay; or
- .7 repeated failure to carry out the Work in accordance with the Contract Documents.

§ 9.5.2 When either party disputes the Architect's decision regarding a Certificate for Payment under Section 9.5.1, in whole or in part, that party may submit a Claim in accordance with Article 15.

§ 9.5.3 When the reasons for withholding certification are removed, certification will be made for amounts previously withheld.

§ 9.5.4 If the Architect withholds certification for payment under Section 9.5.1.3, the Owner may, at its sole option, issue joint checks to the Contractor and to any Subcontractor or supplier to whom the Contractor failed to make payment for Work properly performed or material or equipment suitably delivered. If the Owner makes payments by joint check, the Owner shall notify the Architect and the Contractor shall reflect such payment on its next Application for Payment.

§ 9.6 Progress Payments

§ 9.6.1 After the Architect has issued a Certificate for Payment, the Owner shall make payment in the manner and within the time provided in the Contract Documents, and shall so notify the Architect.

§ 9.6.2 The Contractor shall pay each Subcontractor, no later than seven days after receipt of payment from the Owner, the amount to which the Subcontractor is entitled, reflecting percentages actually retained from payments to the Contractor on account of the Subcontractor's portion of the Work. The Contractor shall, by appropriate agreement with each Subcontractor, require each Subcontractor to make payments to Sub-subcontractors in a similar manner.

§ 9.6.3 The Architect will, on request, furnish to a Subcontractor, if practicable, information regarding percentages of completion or amounts applied for by the Contractor and action taken thereon by the Architect and Owner on account of portions of the Work done by such Subcontractor.

§ 9.6.4 The Owner has the right to request written evidence from the Contractor that the Contractor has properly paid Subcontractors and suppliers amounts paid by the Owner to the Contractor for subcontracted Work. If the Contractor fails to furnish such evidence within seven days, the Owner shall have the right to contact Subcontractors and suppliers to ascertain whether they have been properly paid. Neither the Owner nor Architect shall have an obligation to pay, or to see to the payment of money to, a Subcontractor or supplier, except as may otherwise be required by law.

§ 9.6.5 The Contractor's payments to suppliers shall be treated in a manner similar to that provided in Sections 9.6.2, 9.6.3 and 9.6.4.

§ 9.6.6 A Certificate for Payment, a progress payment, or partial or entire use or occupancy of the Project by the Owner shall not constitute acceptance of Work not in accordance with the Contract Documents.

§ 9.6.7 Unless the Contractor provides the Owner with a payment bond in the full penal sum of the Contract Sum, payments received by the Contractor for Work properly performed by Subcontractors or provided by suppliers shall be held by the Contractor for those Subcontractors or suppliers who performed Work or furnished materials, or both, under contract with the Contractor for which payment was made by the Owner. Nothing contained herein shall

require money to be placed in a separate account and not commingled with money of the Contractor, create any fiduciary liability or tort liability on the part of the Contractor for breach of trust, or entitle any person or entity to an award of punitive damages against the Contractor for breach of the requirements of this provision.

§ 9.6.8 Provided the Owner has fulfilled its payment obligations under the Contract Documents, the Contractor shall defend and indemnify the Owner from all loss, liability, damage or expense, including reasonable attorney's fees and litigation expenses, arising out of any lien claim or other claim for payment by any Subcontractor or supplier of any tier. Upon receipt of notice of a lien claim or other claim for payment, the Owner shall notify the Contractor. If approved by the applicable court, when required, the Contractor may substitute a surety bond for the property against which the lien or other claim for payment has been asserted.

§ 9.7 Failure of Payment

If the Architect does not issue a Certificate for Payment, through no fault of the Contractor, within seven days after receipt of the Contractor's Application for Payment, or if the Owner does not pay the Contractor within seven days after the date established in the Contract Documents, the amount certified by the Architect or awarded by binding dispute resolution, then the Contractor may, upon seven additional days' notice to the Owner and Architect, stop the Work until payment of the amount owing has been received. The Contract Time shall be extended appropriately and the Contract Sum shall be increased by the amount of the Contractor's reasonable costs of shutdown, delay and start-up, plus interest as provided for in the Contract Documents.

§ 9.8 Substantial Completion

§ 9.8.1 Substantial Completion is the stage in the progress of the Work when the Work or designated portion thereof is sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work for its intended use.

§ 9.8.2 When the Contractor considers that the Work, or a portion thereof which the Owner agrees to accept separately, is substantially complete, the Contractor shall prepare and submit to the Architect a comprehensive list of items to be completed or corrected prior to final payment. Failure to include an item on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents.

§ 9.8.3 Upon receipt of the Contractor's list, the Architect will make an inspection to determine whether the Work or designated portion thereof is substantially complete. If the Architect's inspection discloses any item, whether or not included on the Contractor's list, which is not sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work or designated portion thereof for its intended use, the Contractor shall, before issuance of the Certificate of Substantial Completion, complete or correct such item upon notification by the Architect. In such case, the Contractor shall then submit a request for another inspection by the Architect to determine Substantial Completion.

§ 9.8.4 When the Work or designated portion thereof is substantially complete, the Architect will prepare a Certificate of Substantial Completion that shall establish the date of Substantial Completion; establish responsibilities of the Owner and Contractor for security, maintenance, heat, utilities, damage to the Work and insurance; and fix the time within which the Contractor shall finish all items on the list accompanying the Certificate. Warranties required by the Contract Documents shall commence on the date of Substantial Completion of the Work or designated portion thereof unless otherwise provided in the Certificate of Substantial Completion.

§ 9.8.5 The Certificate of Substantial Completion shall be submitted to the Owner and Contractor for their written acceptance of responsibilities assigned to them in the Certificate. Upon such acceptance, and consent of surety if any, the Owner shall make payment of retainage applying to the Work or designated portion thereof. Such payment shall be adjusted for Work that is incomplete or not in accordance with the requirements of the Contract Documents.

§ 9.9 Partial Occupancy or Use

§ 9.9.1 The Owner may occupy or use any completed or partially completed portion of the Work at any stage when such portion is designated by separate agreement with the Contractor, provided such occupancy or use is consented to by the insurer and authorized by public authorities having jurisdiction over the Project. Such partial occupancy or

use may commence whether or not the portion is substantially complete, provided the Owner and Contractor have accepted in writing the responsibilities assigned to each of them for payments, retainage, if any, security, maintenance, heat, utilities, damage to the Work and insurance, and have agreed in writing concerning the period for correction of the Work and commencement of warranties required by the Contract Documents. When the Contractor considers a portion substantially complete, the Contractor shall prepare and submit a list to the Architect as provided under Section 9.8.2. Consent of the Contractor to partial occupancy or use shall not be unreasonably withheld. The stage of the progress of the Work shall be determined by written agreement between the Owner and Contractor or, if no agreement is reached, by decision of the Architect.

§ 9.9.2 Immediately prior to such partial occupancy or use, the Owner, Contractor, and Architect shall jointly inspect the area to be occupied or portion of the Work to be used in order to determine and record the condition of the Work.

§ 9.9.3 Unless otherwise agreed upon, partial occupancy or use of a portion or portions of the Work shall not constitute acceptance of Work not complying with the requirements of the Contract Documents.

§ 9.10 Final Completion and Final Payment

§ 9.10.1 Upon receipt of the Contractor's notice that the Work is ready for final inspection and acceptance and upon receipt of a final Application for Payment, the Architect will promptly make such inspection. When the Architect finds the Work acceptable under the Contract Documents and the Contract fully performed, the Architect will promptly issue a final Certificate for Payment stating that to the best of the Architect's knowledge, information and belief, and on the basis of the Architect's on-site visits and inspections, the Work has been completed in accordance with the Contract Documents and that the entire balance found to be due the Contractor and noted in the final Certificate is due and payable. The Architect's final Certificate for Payment will constitute a further representation that conditions listed in Section 9.10.2 as precedent to the Contractor's being entitled to final payment have been fulfilled.

§ 9.10.2 Neither final payment nor any remaining retained percentage shall become due until the Contractor submits to the Architect (1) an affidavit that payrolls, bills for materials and equipment, and other indebtedness connected with the Work for which the Owner or the Owner's property might be responsible or encumbered (less amounts withheld by Owner) have been paid or otherwise satisfied, (2) a certificate evidencing that insurance required by the Contract Documents to remain in force after final payment is currently in effect, (3) a written statement that the Contractor knows of no reason that the insurance will not be renewable to cover the period required by the Contract Documents, (4) consent of surety, if any, to final payment, (5) documentation of any special warranties, such as manufacturers' warranties or specific Subcontractor warranties, and (6) if required by the Owner, other data establishing payment or satisfaction of obligations, such as receipts and releases and waivers of liens, claims, security interests, or encumbrances arising out of the Contract, to the extent and in such form as may be designated by the Owner. If a Subcontractor refuses to furnish a release or waiver required by the Owner, the Contractor may furnish a bond satisfactory to the Owner to indemnify the Owner against such lien, claim, security interest, or encumbrance. If a lien, claim, security interest, or encumbrance remains unsatisfied after payments are made, the Contractor shall refund to the Owner all money that the Owner may be compelled to pay in discharging the lien, claim, security interest, or encumbrance, including all costs and reasonable attorneys' fees.

§ 9.10.3 If, after Substantial Completion of the Work, final completion thereof is materially delayed through no fault of the Contractor or by issuance of Change Orders affecting final completion, and the Architect so confirms, the Owner shall, upon application by the Contractor and certification by the Architect, and without terminating the Contract, make payment of the balance due for that portion of the Work fully completed, corrected, and accepted. If the remaining balance for Work not fully completed or corrected is less than retainage stipulated in the Contract Documents, and if bonds have been furnished, the written consent of the surety to payment of the balance due for that portion of the Work fully completed and accepted shall be submitted by the Contractor to the Architect prior to certification of such payment. Such payment shall be made under terms and conditions governing final payment, except that it shall not constitute a waiver of Claims.

§ 9.10.4 The making of final payment shall constitute a waiver of Claims by the Owner except those arising from

- .1 liens, Claims, security interests, or encumbrances arising out of the Contract and unsettled;
- .2 failure of the Work to comply with the requirements of the Contract Documents;
- .3 terms of special warranties required by the Contract Documents; or
- .4 audits performed by the Owner, if permitted by the Contract Documents, after final payment.

§ 9.10.5 Acceptance of final payment by the Contractor, a Subcontractor, or a supplier, shall constitute a waiver of claims by that payee except those previously made in writing and identified by that payee as unsettled at the time of final Application for Payment.

ARTICLE 10 PROTECTION OF PERSONS AND PROPERTY

§ 10.1 Safety Precautions and Programs

The Contractor shall be responsible for initiating, maintaining, and supervising all safety precautions and programs in connection with the performance of the Contract.

§ 10.2 Safety of Persons and Property

§ 10.2.1 The Contractor shall take reasonable precautions for safety of, and shall provide reasonable protection to prevent damage, injury, or loss to

- .1 employees on the Work and other persons who may be affected thereby;
- .2 the Work and materials and equipment to be incorporated therein, whether in storage on or off the site, under care, custody, or control of the Contractor, a Subcontractor, or a Sub-subcontractor; and
- .3 other property at the site or adjacent thereto, such as trees, shrubs, lawns, walks, pavements, roadways, structures, and utilities not designated for removal, relocation, or replacement in the course of construction.

§ 10.2.2 The Contractor shall comply with, and give notices required by applicable laws, statutes, ordinances, codes, rules and regulations, and lawful orders of public authorities, bearing on safety of persons or property or their protection from damage, injury, or loss.

§ 10.2.3 The Contractor shall implement, erect, and maintain, as required by existing conditions and performance of the Contract, reasonable safeguards for safety and protection, including posting danger signs and other warnings against hazards; promulgating safety regulations; and notifying the owners and users of adjacent sites and utilities of the safeguards.

§ 10.2.4 When use or storage of explosives or other hazardous materials or equipment, or unusual methods are necessary for execution of the Work, the Contractor shall exercise utmost care and carry on such activities under supervision of properly qualified personnel.

§ 10.2.5 The Contractor shall promptly remedy damage and loss (other than damage or loss insured under property insurance required by the Contract Documents) to property referred to in Sections 10.2.1.2 and 10.2.1.3 caused in whole or in part by the Contractor, a Subcontractor, a Sub-subcontractor, or anyone directly or indirectly employed by any of them, or by anyone for whose acts they may be liable and for which the Contractor is responsible under Sections 10.2.1.2 and 10.2.1.3. The Contractor may make a Claim for the cost to remedy the damage or loss to the extent such damage or loss is attributable to acts or omissions of the Owner or Architect or anyone directly or indirectly employed by either of them, or by anyone for whose acts either of them may be liable, and not attributable to the fault or negligence of the Contractor. The foregoing obligations of the Contractor are in addition to the Contractor's obligations under Section 3.18.

§ 10.2.6 The Contractor shall designate a responsible member of the Contractor's organization at the site whose duty shall be the prevention of accidents. This person shall be the Contractor's superintendent unless otherwise designated by the Contractor in writing to the Owner and Architect.

§ 10.2.7 The Contractor shall not permit any part of the construction or site to be loaded so as to cause damage or create an unsafe condition.

§ 10.2.8 Injury or Damage to Person or Property

If either party suffers injury or damage to person or property because of an act or omission of the other party, or of others for whose acts such party is legally responsible, notice of the injury or damage, whether or not insured, shall be given to the other party within a reasonable time not exceeding 21 days after discovery. The notice shall provide sufficient detail to enable the other party to investigate the matter.

§ 10.3 Hazardous Materials and Substances

§ 10.3.1 The Contractor is responsible for compliance with any requirements included in the Contract Documents regarding hazardous materials or substances. If the Contractor encounters a hazardous material or substance not addressed in the Contract Documents and if reasonable precautions will be inadequate to prevent foreseeable bodily injury or death to persons resulting from a material or substance, including but not limited to asbestos or polychlorinated biphenyl (PCB), encountered on the site by the Contractor, the Contractor shall, upon recognizing the condition, immediately stop Work in the affected area and notify the Owner and Architect of the condition.

§ 10.3.2 Upon receipt of the Contractor's notice, the Owner shall obtain the services of a licensed laboratory to verify the presence or absence of the material or substance reported by the Contractor and, in the event such material or substance is found to be present, to cause it to be rendered harmless. Unless otherwise required by the Contract Documents, the Owner shall furnish in writing to the Contractor and Architect the names and qualifications of persons or entities who are to perform tests verifying the presence or absence of the material or substance or who are to perform the task of removal or safe containment of the material or substance. The Contractor and the Architect will promptly reply to the Owner in writing stating whether or not either has reasonable objection to the persons or entities proposed by the Owner. If either the Contractor or Architect has an objection to a person or entity proposed by the Owner, the Owner shall propose another to whom the Contractor and the Architect have no reasonable objection. When the material or substance has been rendered harmless, Work in the affected area shall resume upon written agreement of the Owner and Contractor. By Change Order, the Contract Time shall be extended appropriately and the Contract Sum shall be increased by the amount of the Contractor's reasonable additional costs of shutdown, delay, and start-up.

§ 10.3.3 To the fullest extent permitted by law, the Owner shall indemnify and hold harmless the Contractor, Subcontractors, Architect, Architect's consultants, and agents and employees of any of them from and against claims, damages, losses, and expenses, including but not limited to attorneys' fees, arising out of or resulting from performance of the Work in the affected area if in fact the material or substance presents the risk of bodily injury or death as described in Section 10.3.1 and has not been rendered harmless, provided that such claim, damage, loss, or expense is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property (other than the Work itself), except to the extent that such damage, loss, or expense is due to the fault or negligence of the party seeking indemnity.

§ 10.3.4 The Owner shall not be responsible under this Section 10.3 for hazardous materials or substances the Contractor brings to the site unless such materials or substances are required by the Contract Documents. The Owner shall be responsible for hazardous materials or substances required by the Contract Documents, except to the extent of the Contractor's fault or negligence in the use and handling of such materials or substances.

§ 10.3.5 The Contractor shall reimburse the Owner for the cost and expense the Owner incurs (1) for remediation of hazardous materials or substances the Contractor brings to the site and negligently handles, or (2) where the Contractor fails to perform its obligations under Section 10.3.1, except to the extent that the cost and expense are due to the Owner's fault or negligence.

§ 10.3.6 If, without negligence on the part of the Contractor, the Contractor is held liable by a government agency for the cost of remediation of a hazardous material or substance solely by reason of performing Work as required by the Contract Documents, the Owner shall reimburse the Contractor for all cost and expense thereby incurred.

§ 10.4 Emergencies

In an emergency affecting safety of persons or property, the Contractor shall act, at the Contractor's discretion, to prevent threatened damage, injury, or loss. Additional compensation or extension of time claimed by the Contractor on account of an emergency shall be determined as provided in Article 15 and Article 7.

ARTICLE 11 INSURANCE AND BONDS

§ 11.1 Contractor's Insurance and Bonds

§ 11.1.1 The Contractor shall purchase and maintain insurance of the types and limits of liability, containing the endorsements, and subject to the terms and conditions, as described in the Agreement or elsewhere in the Contract Documents. The Contractor shall purchase and maintain the required insurance from an insurance company or insurance companies lawfully authorized to issue insurance in the jurisdiction where the Project is located. The Owner, Architect, and Architect's consultants shall be named as additional insureds under the Contractor's commercial general liability policy or as otherwise described in the Contract Documents.

§ 11.1.2 The Contractor shall provide surety bonds of the types, for such penal sums, and subject to such terms and conditions as required by the Contract Documents. The Contractor shall purchase and maintain the required bonds from a company or companies lawfully authorized to issue surety bonds in the jurisdiction where the Project is located.

§ 11.1.3 Upon the request of any person or entity appearing to be a potential beneficiary of bonds covering payment of obligations arising under the Contract, the Contractor shall promptly furnish a copy of the bonds or shall authorize a copy to be furnished.

§ 11.1.4 Notice of Cancellation or Expiration of Contractor's Required Insurance. Within three (3) business days of the date the Contractor becomes aware of an impending or actual cancellation or expiration of any insurance required by the Contract Documents, the Contractor shall provide notice to the Owner of such impending or actual cancellation or expiration. Upon receipt of notice from the Contractor, the Owner shall, unless the lapse in coverage arises from an act or omission of the Owner, have the right to stop the Work until the lapse in coverage has been cured by the procurement of replacement coverage by the Contractor. The furnishing of notice by the Contractor shall not relieve the Contractor of any contractual obligation to provide any required coverage.

§ 11.2 Owner's Insurance

§ 11.2.1 The Owner shall purchase and maintain insurance of the types and limits of liability, containing the endorsements, and subject to the terms and conditions, as described in the Agreement or elsewhere in the Contract Documents. The Owner shall purchase and maintain the required insurance from an insurance company or insurance companies lawfully authorized to issue insurance in the jurisdiction where the Project is located.

§ 11.2.2 Failure to Purchase Required Property Insurance. If the Owner fails to purchase and maintain the required property insurance, with all of the coverages and in the amounts described in the Agreement or elsewhere in the Contract Documents, the Owner shall inform the Contractor in writing prior to commencement of the Work. Upon receipt of notice from the Owner, the Contractor may delay commencement of the Work and may obtain insurance that will protect the interests of the Contractor, Subcontractors, and Sub-Subcontractors in the Work. When the failure to provide coverage has been cured or resolved, the Contract Sum and Contract Time shall be equitably adjusted. In the event the Owner fails to procure coverage, the Owner waives all rights against the Contractor, Subcontractors, and Sub-subcontractors to the extent the loss to the Owner would have been covered by the insurance to have been procured by the Owner. The cost of the insurance shall be charged to the Owner by a Change Order. If the Owner does not provide written notice, and the Contractor is damaged by the failure or neglect of the Owner to purchase or maintain the required insurance, the Owner shall reimburse the Contractor for all reasonable costs and damages attributable thereto.

§ 11.2.3 Notice of Cancellation or Expiration of Owner's Required Property Insurance. Within three (3) business days of the date the Owner becomes aware of an impending or actual cancellation or expiration of any property insurance required by the Contract Documents, the Owner shall provide notice to the Contractor of such impending or actual cancellation or expiration. Unless the lapse in coverage arises from an act or omission of the Contractor: (1) the

Contractor, upon receipt of notice from the Owner, shall have the right to stop the Work until the lapse in coverage has been cured by the procurement of replacement coverage by either the Owner or the Contractor; (2) the Contract Time and Contract Sum shall be equitably adjusted; and (3) the Owner waives all rights against the Contractor, Subcontractors, and Sub-subcontractors to the extent any loss to the Owner would have been covered by the insurance had it not expired or been cancelled. If the Contractor purchases replacement coverage, the cost of the insurance shall be charged to the Owner by an appropriate Change Order. The furnishing of notice by the Owner shall not relieve the Owner of any contractual obligation to provide required insurance.

§ 11.3 Waivers of Subrogation

§ 11.3.1 The Owner and Contractor waive all rights against (1) each other and any of their subcontractors, sub-subcontractors, agents, and employees, each of the other; (2) the Architect and Architect's consultants; and (3) Separate Contractors, if any, and any of their subcontractors, sub-subcontractors, agents, and employees, for damages caused by fire, or other causes of loss, to the extent those losses are covered by property insurance required by the Agreement or other property insurance applicable to the Project, except such rights as they have to proceeds of such insurance. The Owner or Contractor, as appropriate, shall require similar written waivers in favor of the individuals and entities identified above from the Architect, Architect's consultants, Separate Contractors, subcontractors, and sub-subcontractors. The policies of insurance purchased and maintained by each person or entity agreeing to waive claims pursuant to this section 11.3.1 shall not prohibit this waiver of subrogation. This waiver of subrogation shall be effective as to a person or entity (1) even though that person or entity would otherwise have a duty of indemnification, contractual or otherwise, (2) even though that person or entity did not pay the insurance premium directly or indirectly, or (3) whether or not the person or entity had an insurable interest in the damaged property.

§ 11.3.2 If during the Project construction period the Owner insures properties, real or personal or both, at or adjacent to the site by property insurance under policies separate from those insuring the Project, or if after final payment property insurance is to be provided on the completed Project through a policy or policies other than those insuring the Project during the construction period, to the extent permissible by such policies, the Owner waives all rights in accordance with the terms of Section 11.3.1 for damages caused by fire or other causes of loss covered by this separate property insurance.

§ 11.4 Loss of Use, Business Interruption, and Delay in Completion Insurance

The Owner, at the Owner's option, may purchase and maintain insurance that will protect the Owner against loss of use of the Owner's property, or the inability to conduct normal operations, due to fire or other causes of loss. The Owner waives all rights of action against the Contractor and Architect for loss of use of the Owner's property, due to fire or other hazards however caused.

§ 11.5 Adjustment and Settlement of Insured Loss

§ 11.5.1 A loss insured under the property insurance required by the Agreement shall be adjusted by the Owner as fiduciary and made payable to the Owner as fiduciary for the insureds, as their interests may appear, subject to requirements of any applicable mortgagee clause and of Section 11.5.2. The Owner shall pay the Architect and Contractor their just shares of insurance proceeds received by the Owner, and by appropriate agreements the Architect and Contractor shall make payments to their consultants and Subcontractors in similar manner.

§ 11.5.2 Prior to settlement of an insured loss, the Owner shall notify the Contractor of the terms of the proposed settlement as well as the proposed allocation of the insurance proceeds. The Contractor shall have 14 days from receipt of notice to object to the proposed settlement or allocation of the proceeds. If the Contractor does not object, the Owner shall settle the loss and the Contractor shall be bound by the settlement and allocation. Upon receipt, the Owner shall deposit the insurance proceeds in a separate account and make the appropriate distributions. Thereafter, if no other agreement is made or the Owner does not terminate the Contract for convenience, the Owner and Contractor shall execute a Change Order for reconstruction of the damaged or destroyed Work in the amount allocated for that purpose. If the Contractor timely objects to either the terms of the proposed settlement or the allocation of the proceeds, the Owner may proceed to settle the insured loss, and any dispute between the Owner and Contractor arising out of the settlement or allocation of the proceeds shall be resolved pursuant to Article 15.

Pending resolution of any dispute, the Owner may issue a Construction Change Directive for the reconstruction of the damaged or destroyed Work.

ARTICLE 12 UNCOVERING AND CORRECTION OF WORK

§ 12.1 Uncovering of Work

§ 12.1.1 If a portion of the Work is covered contrary to the Architect's request or to requirements specifically expressed in the Contract Documents, it must, if requested in writing by the Architect, be uncovered for the Architect's examination and be replaced at the Contractor's expense without change in the Contract Time.

§ 12.1.2 If a portion of the Work has been covered that the Architect has not specifically requested to examine prior to its being covered, the Architect may request to see such Work and it shall be uncovered by the Contractor. If such Work is in accordance with the Contract Documents, the Contractor shall be entitled to an equitable adjustment to the Contract Sum and Contract Time as may be appropriate. If such Work is not in accordance with the Contract Documents, the costs of uncovering the Work, and the cost of correction, shall be at the Contractor's expense.

§ 12.2 Correction of Work

§ 12.2.1 Before Substantial Completion

The Contractor shall promptly correct Work rejected by the Architect or failing to conform to the requirements of the Contract Documents, discovered before Substantial Completion and whether or not fabricated, installed or completed. Costs of correcting such rejected Work, including additional testing and inspections, the cost of uncovering and replacement, and compensation for the Architect's services and expenses made necessary thereby, shall be at the Contractor's expense.

§ 12.2.2 After Substantial Completion

§ 12.2.2.1 In addition to the Contractor's obligations under Section 3.5, if, within one year after the date of Substantial Completion of the Work or designated portion thereof or after the date for commencement of warranties established under Section 9.9.1, or by terms of any applicable special warranty required by the Contract Documents, any of the Work is found to be not in accordance with the requirements of the Contract Documents, the Contractor shall correct it promptly after receipt of notice from the Owner to do so, unless the Owner has previously given the Contractor a written acceptance of such condition. The Owner shall give such notice promptly after discovery of the condition. During the one-year period for correction of Work, if the Owner fails to notify the Contractor and give the Contractor an opportunity to make the correction, the Owner waives the rights to require correction by the Contractor and to make a claim for breach of warranty. If the Contractor fails to correct nonconforming Work within a reasonable time during that period after receipt of notice from the Owner or Architect, the Owner may correct it in accordance with Section 2.5.

§ 12.2.2.2 The one-year period for correction of Work shall be extended with respect to portions of Work first performed after Substantial Completion by the period of time between Substantial Completion and the actual completion of that portion of the Work.

§ 12.2.2.3 The one-year period for correction of Work shall not be extended by corrective Work performed by the Contractor pursuant to this Section 12.2.

§ 12.2.3 The Contractor shall remove from the site portions of the Work that are not in accordance with the requirements of the Contract Documents and are neither corrected by the Contractor nor accepted by the Owner.

§ 12.2.4 The Contractor shall bear the cost of correcting destroyed or damaged construction of the Owner or Separate Contractors, whether completed or partially completed, caused by the Contractor's correction or removal of Work that is not in accordance with the requirements of the Contract Documents.

§ 12.2.5 Nothing contained in this Section 12.2 shall be construed to establish a period of limitation with respect to other obligations the Contractor has under the Contract Documents. Establishment of the one-year period for correction of Work as described in Section 12.2.2 relates only to the specific obligation of the Contractor to correct the Work, and has no relationship to the time within which the obligation to comply with the Contract Documents

may be sought to be enforced, nor to the time within which proceedings may be commenced to establish the Contractor's liability with respect to the Contractor's obligations other than specifically to correct the Work.

§ 12.3 Acceptance of Nonconforming Work

If the Owner prefers to accept Work that is not in accordance with the requirements of the Contract Documents, the Owner may do so instead of requiring its removal and correction, in which case the Contract Sum will be reduced as appropriate and equitable. Such adjustment shall be effected whether or not final payment has been made.

ARTICLE 13 MISCELLANEOUS PROVISIONS

§ 13.1 Governing Law

The Contract shall be governed by the law of the place where the Project is located, excluding that jurisdiction's choice of law rules. If the parties have selected arbitration as the method of binding dispute resolution, the Federal Arbitration Act shall govern Section 15.4.

§ 13.2 Successors and Assigns

§ 13.2.1 The Owner and Contractor respectively bind themselves, their partners, successors, assigns, and legal representatives to covenants, agreements, and obligations contained in the Contract Documents. Except as provided in Section 13.2.2, neither party to the Contract shall assign the Contract as a whole without written consent of the other. If either party attempts to make an assignment without such consent, that party shall nevertheless remain legally responsible for all obligations under the Contract.

§ 13.2.2 The Owner may, without consent of the Contractor, assign the Contract to a lender providing construction financing for the Project, if the lender assumes the Owner's rights and obligations under the Contract Documents. The Contractor shall execute all consents reasonably required to facilitate the assignment.

§ 13.3 Rights and Remedies

§ 13.3.1 Duties and obligations imposed by the Contract Documents and rights and remedies available thereunder shall be in addition to and not a limitation of duties, obligations, rights, and remedies otherwise imposed or available by law.

§ 13.3.2 No action or failure to act by the Owner, Architect, or Contractor shall constitute a waiver of a right or duty afforded them under the Contract, nor shall such action or failure to act constitute approval of or acquiescence in a breach thereunder, except as may be specifically agreed upon in writing.

§ 13.4 Tests and Inspections

§ 13.4.1 Tests, inspections, and approvals of portions of the Work shall be made as required by the Contract Documents and by applicable laws, statutes, ordinances, codes, rules, and regulations or lawful orders of public authorities. Unless otherwise provided, the Contractor shall make arrangements for such tests, inspections, and approvals with an independent testing laboratory or entity acceptable to the Owner, or with the appropriate public authority, and shall bear all related costs of tests, inspections, and approvals. The Contractor shall give the Architect timely notice of when and where tests and inspections are to be made so that the Architect may be present for such procedures. The Owner shall bear costs of tests, inspections, or approvals that do not become requirements until after bids are received or negotiations concluded. The Owner shall directly arrange and pay for tests, inspections, or approvals where building codes or applicable laws or regulations so require.

§ 13.4.2 If the Architect, Owner, or public authorities having jurisdiction determine that portions of the Work require additional testing, inspection, or approval not included under Section 13.4.1, the Architect will, upon written authorization from the Owner, instruct the Contractor to make arrangements for such additional testing, inspection, or approval, by an entity acceptable to the Owner, and the Contractor shall give timely notice to the Architect of when and where tests and inspections are to be made so that the Architect may be present for such procedures. Such costs, except as provided in Section 13.4.3, shall be at the Owner's expense.

§ 13.4.3 If procedures for testing, inspection, or approval under Sections 13.4.1 and 13.4.2 reveal failure of the portions of the Work to comply with requirements established by the Contract Documents, all costs made necessary

by such failure, including those of repeated procedures and compensation for the Architect's services and expenses, shall be at the Contractor's expense.

§ 13.4.4 Required certificates of testing, inspection, or approval shall, unless otherwise required by the Contract Documents, be secured by the Contractor and promptly delivered to the Architect.

§ 13.4.5 If the Architect is to observe tests, inspections, or approvals required by the Contract Documents, the Architect will do so promptly and, where practicable, at the normal place of testing.

§ 13.4.6 Tests or inspections conducted pursuant to the Contract Documents shall be made promptly to avoid unreasonable delay in the Work.

§ 13.5 Interest

Payments due and unpaid under the Contract Documents shall bear interest from the date payment is due at the rate the parties agree upon in writing or, in the absence thereof, at the legal rate prevailing from time to time at the place where the Project is located.

ARTICLE 14 TERMINATION OR SUSPENSION OF THE CONTRACT

§ 14.1 Termination by the Contractor

§ 14.1.1 The Contractor may terminate the Contract if the Work is stopped for a period of 30 consecutive days through no act or fault of the Contractor, a Subcontractor, a Sub-subcontractor, their agents or employees, or any other persons or entities performing portions of the Work, for any of the following reasons:

- .1 Issuance of an order of a court or other public authority having jurisdiction that requires all Work to be stopped;
- .2 An act of government, such as a declaration of national emergency, that requires all Work to be stopped;
- .3 Because the Architect has not issued a Certificate for Payment and has not notified the Contractor of the reason for withholding certification as provided in Section 9.4.1, or because the Owner has not made payment on a Certificate for Payment within the time stated in the Contract Documents; or
- .4 The Owner has failed to furnish to the Contractor reasonable evidence as required by Section 2.2.

§ 14.1.2 The Contractor may terminate the Contract if, through no act or fault of the Contractor, a Subcontractor, a Sub-subcontractor, their agents or employees, or any other persons or entities performing portions of the Work, repeated suspensions, delays, or interruptions of the entire Work by the Owner as described in Section 14.3, constitute in the aggregate more than 100 percent of the total number of days scheduled for completion, or 120 days in any 365-day period, whichever is less.

§ 14.1.3 If one of the reasons described in Section 14.1.1 or 14.1.2 exists, the Contractor may, upon seven days' notice to the Owner and Architect, terminate the Contract and recover from the Owner payment for Work executed, as well as reasonable overhead and profit on Work not executed, and costs incurred by reason of such termination.

§ 14.1.4 If the Work is stopped for a period of 60 consecutive days through no act or fault of the Contractor, a Subcontractor, a Sub-subcontractor, or their agents or employees or any other persons or entities performing portions of the Work because the Owner has repeatedly failed to fulfill the Owner's obligations under the Contract Documents with respect to matters important to the progress of the Work, the Contractor may, upon seven additional days' notice to the Owner and the Architect, terminate the Contract and recover from the Owner as provided in Section 14.1.3.

§ 14.2 Termination by the Owner for Cause

§ 14.2.1 The Owner may terminate the Contract if the Contractor

- .1 repeatedly refuses or fails to supply enough properly skilled workers or proper materials;
- .2 fails to make payment to Subcontractors or suppliers in accordance with the respective agreements between the Contractor and the Subcontractors or suppliers;

- .3 repeatedly disregards applicable laws, statutes, ordinances, codes, rules and regulations, or lawful orders of a public authority; or
- .4 otherwise is guilty of substantial breach of a provision of the Contract Documents.

§ 14.2.2 When any of the reasons described in Section 14.2.1 exist, and upon certification by the Architect that sufficient cause exists to justify such action, the Owner may, without prejudice to any other rights or remedies of the Owner and after giving the Contractor and the Contractor's surety, if any, seven days' notice, terminate employment of the Contractor and may, subject to any prior rights of the surety:

- .1 Exclude the Contractor from the site and take possession of all materials, equipment, tools, and construction equipment and machinery thereon owned by the Contractor;
- .2 Accept assignment of subcontracts pursuant to Section 5.4; and
- .3 Finish the Work by whatever reasonable method the Owner may deem expedient. Upon written request of the Contractor, the Owner shall furnish to the Contractor a detailed accounting of the costs incurred by the Owner in finishing the Work.

§ 14.2.3 When the Owner terminates the Contract for one of the reasons stated in Section 14.2.1, the Contractor shall not be entitled to receive further payment until the Work is finished.

§ 14.2.4 If the unpaid balance of the Contract Sum exceeds costs of finishing the Work, including compensation for the Architect's services and expenses made necessary thereby, and other damages incurred by the Owner and not expressly waived, such excess shall be paid to the Contractor. If such costs and damages exceed the unpaid balance, the Contractor shall pay the difference to the Owner. The amount to be paid to the Contractor or Owner, as the case may be, shall be certified by the Initial Decision Maker, upon application, and this obligation for payment shall survive termination of the Contract.

§ 14.3 Suspension by the Owner for Convenience

§ 14.3.1 The Owner may, without cause, order the Contractor in writing to suspend, delay or interrupt the Work, in whole or in part for such period of time as the Owner may determine.

§ 14.3.2 The Contract Sum and Contract Time shall be adjusted for increases in the cost and time caused by suspension, delay, or interruption under Section 14.3.1. Adjustment of the Contract Sum shall include profit. No adjustment shall be made to the extent

- .1 that performance is, was, or would have been, so suspended, delayed, or interrupted, by another cause for which the Contractor is responsible; or
- .2 that an equitable adjustment is made or denied under another provision of the Contract.

§ 14.4 Termination by the Owner for Convenience

§ 14.4.1 The Owner may, at any time, terminate the Contract for the Owner's convenience and without cause.

§ 14.4.2 Upon receipt of notice from the Owner of such termination for the Owner's convenience, the Contractor shall

- .1 cease operations as directed by the Owner in the notice;
- .2 take actions necessary, or that the Owner may direct, for the protection and preservation of the Work; and
- .3 except for Work directed to be performed prior to the effective date of termination stated in the notice, terminate all existing subcontracts and purchase orders and enter into no further subcontracts and purchase orders.

§ 14.4.3 In case of such termination for the Owner's convenience, the Owner shall pay the Contractor for Work properly executed; costs incurred by reason of the termination, including costs attributable to termination of Subcontracts; and the termination fee, if any, set forth in the Agreement.

ARTICLE 15 CLAIMS AND DISPUTES

§ 15.1 Claims

§ 15.1.1 Definition

A Claim is a demand or assertion by one of the parties seeking, as a matter of right, payment of money, a change in the Contract Time, or other relief with respect to the terms of the Contract. The term “Claim” also includes other disputes and matters in question between the Owner and Contractor arising out of or relating to the Contract. The responsibility to substantiate Claims shall rest with the party making the Claim. This Section 15.1.1 does not require the Owner to file a Claim in order to impose liquidated damages in accordance with the Contract Documents.

§ 15.1.2 Time Limits on Claims

The Owner and Contractor shall commence all Claims and causes of action against the other and arising out of or related to the Contract, whether in contract, tort, breach of warranty or otherwise, in accordance with the requirements of the binding dispute resolution method selected in the Agreement and within the period specified by applicable law, but in any case not more than 10 years after the date of Substantial Completion of the Work. The Owner and Contractor waive all Claims and causes of action not commenced in accordance with this Section 15.1.2.

§ 15.1.3 Notice of Claims

§ 15.1.3.1 Claims by either the Owner or Contractor, where the condition giving rise to the Claim is first discovered prior to expiration of the period for correction of the Work set forth in Section 12.2.2, shall be initiated by notice to the other party and to the Initial Decision Maker with a copy sent to the Architect, if the Architect is not serving as the Initial Decision Maker. Claims by either party under this Section 15.1.3.1 shall be initiated within 21 days after occurrence of the event giving rise to such Claim or within 21 days after the claimant first recognizes the condition giving rise to the Claim, whichever is later.

§ 15.1.3.2 Claims by either the Owner or Contractor, where the condition giving rise to the Claim is first discovered after expiration of the period for correction of the Work set forth in Section 12.2.2, shall be initiated by notice to the other party. In such event, no decision by the Initial Decision Maker is required.

§ 15.1.4 Continuing Contract Performance

§ 15.1.4.1 Pending final resolution of a Claim, except as otherwise agreed in writing or as provided in Section 9.7 and Article 14, the Contractor shall proceed diligently with performance of the Contract and the Owner shall continue to make payments in accordance with the Contract Documents.

§ 15.1.4.2 The Contract Sum and Contract Time shall be adjusted in accordance with the Initial Decision Maker’s decision, subject to the right of either party to proceed in accordance with this Article 15. The Architect will issue Certificates for Payment in accordance with the decision of the Initial Decision Maker.

§ 15.1.5 Claims for Additional Cost

If the Contractor wishes to make a Claim for an increase in the Contract Sum, notice as provided in Section 15.1.3 shall be given before proceeding to execute the portion of the Work that is the subject of the Claim. Prior notice is not required for Claims relating to an emergency endangering life or property arising under Section 10.4.

§ 15.1.6 Claims for Additional Time

§ 15.1.6.1 If the Contractor wishes to make a Claim for an increase in the Contract Time, notice as provided in Section 15.1.3 shall be given. The Contractor’s Claim shall include an estimate of cost and of probable effect of delay on progress of the Work. In the case of a continuing delay, only one Claim is necessary.

§ 15.1.6.2 If adverse weather conditions are the basis for a Claim for additional time, such Claim shall be documented by data substantiating that weather conditions were abnormal for the period of time, could not have been reasonably anticipated, and had an adverse effect on the scheduled construction.

§ 15.1.7 Waiver of Claims for Consequential Damages

The Contractor and Owner waive Claims against each other for consequential damages arising out of or relating to this Contract. This mutual waiver includes

- .1 damages incurred by the Owner for rental expenses, for losses of use, income, profit, financing, business and reputation, and for loss of management or employee productivity or of the services of such persons; and
- .2 damages incurred by the Contractor for principal office expenses including the compensation of personnel stationed there, for losses of financing, business and reputation, and for loss of profit, except anticipated profit arising directly from the Work.

This mutual waiver is applicable, without limitation, to all consequential damages due to either party's termination in accordance with Article 14. Nothing contained in this Section 15.1.7 shall be deemed to preclude assessment of liquidated damages, when applicable, in accordance with the requirements of the Contract Documents.

§ 15.2 Initial Decision

§ 15.2.1 Claims, excluding those where the condition giving rise to the Claim is first discovered after expiration of the period for correction of the Work set forth in Section 12.2.2 or arising under Sections 10.3, 10.4, and 11.5, shall be referred to the Initial Decision Maker for initial decision. The Architect will serve as the Initial Decision Maker, unless otherwise indicated in the Agreement. Except for those Claims excluded by this Section 15.2.1, an initial decision shall be required as a condition precedent to mediation of any Claim. If an initial decision has not been rendered within 30 days after the Claim has been referred to the Initial Decision Maker, the party asserting the Claim may demand mediation and binding dispute resolution without a decision having been rendered. Unless the Initial Decision Maker and all affected parties agree, the Initial Decision Maker will not decide disputes between the Contractor and persons or entities other than the Owner.

§ 15.2.2 The Initial Decision Maker will review Claims and within ten days of the receipt of a Claim take one or more of the following actions: (1) request additional supporting data from the claimant or a response with supporting data from the other party, (2) reject the Claim in whole or in part, (3) approve the Claim, (4) suggest a compromise, or (5) advise the parties that the Initial Decision Maker is unable to resolve the Claim if the Initial Decision Maker lacks sufficient information to evaluate the merits of the Claim or if the Initial Decision Maker concludes that, in the Initial Decision Maker's sole discretion, it would be inappropriate for the Initial Decision Maker to resolve the Claim.

§ 15.2.3 In evaluating Claims, the Initial Decision Maker may, but shall not be obligated to, consult with or seek information from either party or from persons with special knowledge or expertise who may assist the Initial Decision Maker in rendering a decision. The Initial Decision Maker may request the Owner to authorize retention of such persons at the Owner's expense.

§ 15.2.4 If the Initial Decision Maker requests a party to provide a response to a Claim or to furnish additional supporting data, such party shall respond, within ten days after receipt of the request, and shall either (1) provide a response on the requested supporting data, (2) advise the Initial Decision Maker when the response or supporting data will be furnished, or (3) advise the Initial Decision Maker that no supporting data will be furnished. Upon receipt of the response or supporting data, if any, the Initial Decision Maker will either reject or approve the Claim in whole or in part.

§ 15.2.5 The Initial Decision Maker will render an initial decision approving or rejecting the Claim, or indicating that the Initial Decision Maker is unable to resolve the Claim. This initial decision shall (1) be in writing; (2) state the reasons therefor; and (3) notify the parties and the Architect, if the Architect is not serving as the Initial Decision Maker, of any change in the Contract Sum or Contract Time or both. The initial decision shall be final and binding on the parties but subject to mediation and, if the parties fail to resolve their dispute through mediation, to binding dispute resolution.

§ 15.2.6 Either party may file for mediation of an initial decision at any time, subject to the terms of Section 15.2.6.1.

§ 15.2.6.1 Either party may, within 30 days from the date of receipt of an initial decision, demand in writing that the other party file for mediation. If such a demand is made and the party receiving the demand fails to file for

mediation within 30 days after receipt thereof, then both parties waive their rights to mediate or pursue binding dispute resolution proceedings with respect to the initial decision.

§ 15.2.7 In the event of a Claim against the Contractor, the Owner may, but is not obligated to, notify the surety, if any, of the nature and amount of the Claim. If the Claim relates to a possibility of a Contractor's default, the Owner may, but is not obligated to, notify the surety and request the surety's assistance in resolving the controversy.

§ 15.2.8 If a Claim relates to or is the subject of a mechanic's lien, the party asserting such Claim may proceed in accordance with applicable law to comply with the lien notice or filing deadlines.

§ 15.3 Mediation

§ 15.3.1 Claims, disputes, or other matters in controversy arising out of or related to the Contract, except those waived as provided for in Sections 9.10.4, 9.10.5, and 15.1.7, shall be subject to mediation as a condition precedent to binding dispute resolution.

§ 15.3.2 The parties shall endeavor to resolve their Claims by mediation which, unless the parties mutually agree otherwise, shall be administered by the American Arbitration Association in accordance with its Construction Industry Mediation Procedures in effect on the date of the Agreement. A request for mediation shall be made in writing, delivered to the other party to the Contract, and filed with the person or entity administering the mediation. The request may be made concurrently with the filing of binding dispute resolution proceedings but, in such event, mediation shall proceed in advance of binding dispute resolution proceedings, which shall be stayed pending mediation for a period of 60 days from the date of filing, unless stayed for a longer period by agreement of the parties or court order. If an arbitration is stayed pursuant to this Section 15.3.2, the parties may nonetheless proceed to the selection of the arbitrator(s) and agree upon a schedule for later proceedings.

§ 15.3.3 Either party may, within 30 days from the date that mediation has been concluded without resolution of the dispute or 60 days after mediation has been demanded without resolution of the dispute, demand in writing that the other party file for binding dispute resolution. If such a demand is made and the party receiving the demand fails to file for binding dispute resolution within 60 days after receipt thereof, then both parties waive their rights to binding dispute resolution proceedings with respect to the initial decision.

§ 15.3.4 The parties shall share the mediator's fee and any filing fees equally. The mediation shall be held in the place where the Project is located, unless another location is mutually agreed upon. Agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction thereof.

§ 15.4 Arbitration

§ 15.4.1 If the parties have selected arbitration as the method for binding dispute resolution in the Agreement, any Claim subject to, but not resolved by, mediation shall be subject to arbitration which, unless the parties mutually agree otherwise, shall be administered by the American Arbitration Association in accordance with its Construction Industry Arbitration Rules in effect on the date of the Agreement. The Arbitration shall be conducted in the place where the Project is located, unless another location is mutually agreed upon. A demand for arbitration shall be made in writing, delivered to the other party to the Contract, and filed with the person or entity administering the arbitration. The party filing a notice of demand for arbitration must assert in the demand all Claims then known to that party on which arbitration is permitted to be demanded.

§ 15.4.1.1 A demand for arbitration shall be made no earlier than concurrently with the filing of a request for mediation, but in no event shall it be made after the date when the institution of legal or equitable proceedings based on the Claim would be barred by the applicable statute of limitations. For statute of limitations purposes, receipt of a written demand for arbitration by the person or entity administering the arbitration shall constitute the institution of legal or equitable proceedings based on the Claim.

§ 15.4.2 The award rendered by the arbitrator or arbitrators shall be final, and judgment may be entered upon it in accordance with applicable law in any court having jurisdiction thereof.

§ 15.4.3 The foregoing agreement to arbitrate and other agreements to arbitrate with an additional person or entity duly consented to by parties to the Agreement, shall be specifically enforceable under applicable law in any court having jurisdiction thereof.

§ 15.4.4 Consolidation or Joinder

§ 15.4.4.1 Subject to the rules of the American Arbitration Association or other applicable arbitration rules, either party may consolidate an arbitration conducted under this Agreement with any other arbitration to which it is a party provided that (1) the arbitration agreement governing the other arbitration permits consolidation, (2) the arbitrations to be consolidated substantially involve common questions of law or fact, and (3) the arbitrations employ materially similar procedural rules and methods for selecting arbitrator(s).

§ 15.4.4.2 Subject to the rules of the American Arbitration Association or other applicable arbitration rules, either party may include by joinder persons or entities substantially involved in a common question of law or fact whose presence is required if complete relief is to be accorded in arbitration, provided that the party sought to be joined consents in writing to such joinder. Consent to arbitration involving an additional person or entity shall not constitute consent to arbitration of any claim, dispute or other matter in question not described in the written consent.

§ 15.4.4.3 The Owner and Contractor grant to any person or entity made a party to an arbitration conducted under this Section 15.4, whether by joinder or consolidation, the same rights of joinder and consolidation as those of the Owner and Contractor under this Agreement.

**SECTION 00 7300
SUPPLEMENTARY CONDITIONS**

PART 1 GENERAL

1.01 SUMMARY

- A. These Supplementary Conditions amend and supplement the General Conditions defined in Document 00 7200 - General Conditions and other provisions of Contract Documents as indicated below. Provisions that are not so amended or supplemented remain in full force and effect.
- B. The terms used in these Supplementary Conditions that are defined in the General Conditions have the meanings assigned to them in the General Conditions.

1.02 RELATED SECTIONS

- A. Section 00 5000 - Contracting Forms and Supplements.

1.03 MODIFICATIONS TO GENERAL CONDITIONS

- A. Refer to the following State Addendum to AIA Documents A101-2017 and A201-2017 for modifications to AIA Documents A101-2017 and A201-2017.

PART 2 PRODUCTS - NOT USED

PART 3 EXECUTION - NOT USED

END OF SECTION

STATE'S ADDENDUM TO AIA Documents A101™-2017 and A201™-2017
Project: State of North Dakota Capitol Visitor Enhancements – Exterior Signage

This addendum (Addendum) is entered into between the State of North Dakota, acting through its Facility Management Division (State or Owner) and _____. (Contractor) to amend the AIA® Document A101™-2017 entitled "*Standard Form of Agreement Between Owner and Contractor where the basis of payment is a Stipulated Sum*," and AIA® Document A201™-2017 entitled "*General Conditions of the Contract for Construction*" (Contract).

The following terms and conditions supplement and modify the AIA documents identified above and the Conditions and Specifications set forth in the Project Manual dated September 30, 2025. The parties agree to the following terms and conditions and expressly agree that if any of the following terms and conditions are in conflict with any of the terms and conditions of the Contract, then, notwithstanding any term in the Contract, the following terms and conditions govern and control the rights and obligations of the parties. Where any Article, Paragraph, Subparagraph, or Clause of the General Conditions is modified by these Supplementary Conditions, the unaltered provisions of that Article, Paragraph, Subparagraph, or Clause shall remain in effect. Any amendments to the Contract, this Addendum, or any other amendments, must be in writing and executed by both parties.

AIA® A101™ Standard Form of Agreement Between Owner and Contractor, where the basis of payment is a Stipulated Sum

Section The following are supplemented or amended as follows:

- 5.3 DELETE in its entirety.
- 6.2 DELETE in its entirety.
- 7.1.1 DELETE in its entirety.
- 9.1.2 DELETE in its entirety.
- 9.1.4 DELETE in its entirety.

AIA® A201™ General Conditions of the Contract for Construction

Section The following are supplemented or amended as follows:

ARTICLE 1 – GENERAL PROVISIONS

- 1.1.2 ADD the underlined to the last line of the paragraph:
The Architect shall, however, be entitled to performance and enforcement of obligations under the Contract between Architect and Owner intended to facilitate performance of the Architect's duties.
- 1.2 CORRELATION & INTENT OF THE CONTRACT DOCUMENTS

- 1.2.3 ADD to Paragraph 1.2.3: 'Furnish' means to supply and deliver to the Project Site ready for installation. 'Install' means to place in position for service or use. 'Provide' means furnish and install, complete and ready for intended use.
- 1.2.4 ADD the following Paragraph 1.2.4: Codes and Standards:
The following codes and standards, latest issues, shall be followed during the course of construction by shall be regarded as minimum and not decrease the requirements set forth in these specifications.
1. Latest issues of local building ordinances.
 2. North Dakota State Building Code.
 3. Americans with Disabilities Act Accessibility Guidelines (ADAAG).
 4. International Energy Conservation Code.
 5. International Building Code 2018.
 6. International Fire Code 2018.
 7. North Dakota State Plumbing Code 2016.
 8. National (2000) and State (2002 revisions) Plumbing Code.
 9. National Electric Code 2017.
 10. National Board of Fire Underwriters.
 11. Occupational Safety and Health Administration.
 12. American Society of Testing and Materials.
 13. Workforce Safety Regulations.
 14. Environmental Protection Agency.
 15. All codes and standards specifically referred to in each section of these specifications.
- 1.2.5 ADD the following Paragraph 1.2.5: Laws and Ordinance: All contractors shall comply with all applicable state and local laws, ordinances, rules and regulations.
- 1.4 INTERPRETATION
- 1.4.1 ADD new Paragraph 1.4.1: In the event of conflicting provisions, the more specific provision will take precedence over the less specific; the more stringent will take precedence over the less stringent; the more expensive item will take precedence over the less expensive. On all drawings, figures take precedence over scaled dimensions. Scaling of dimensions, if done, is done at the Contractor's own risk.
- 1.7 DELETE the second sentence of 1.7.
- 1.8 DELETE in its entirety.

ARTICLE 2 – OWNER

- 2.1.2 DELETE in its entirety.
- 2.2.1 DELETE in its entirety.
- 2.2.4 DELETE in its entirety.
- 2.2.5 ADD the following language at the end of 2.2.5: Reproduction costs for drawings, specifications, and all other Contract Documents will be the responsibility of the Contractor for both bidding and construction.

ARTICLE 3 – CONTRACTOR

3.3 SUPERVISION AND CONSTRUCTION PROCEDURES

- 3.3.4 ADD new Paragraph 3.3.4: The Contractor shall be responsible for the correct layout to line, level and dimension of all work as shown on the Drawings. The Contractor shall notify the Architect of any discrepancy that may exist between site conditions and the Drawings and shall obtain written instructions from the Architect before proceeding with this Work.
- a. No trade shall commence Work until conditions are right for carrying out the Work properly, and surfaces affecting the Work of that trade are suitable.
 - b. Manufacturer's printed instructions covering details of installations shall be followed where not in conflict Specifications. If there is a conflict, notify the Architect and obtain the Architect's approval before proceeding.
 - c. Completed work shall be left plumb, level, true to line or plane, anchored securely in place, free from damage.
 - d. Unless otherwise called for, all pieces of material shall be as large a stock size as is in conformity with standard good practice of the trade.
 - e. Except where in conflict with these specifications, current manufacturer's printed specifications of herein specified proprietary products are made part of the Specifications.
 - f. Deliver and store materials so as to protect from damage. Inspect materials for damage as delivered.
 - g. For items fabricated to fit the needs of this Project, verify dimensions by field measurements where practical. Establish Dimensions: Where field measurements cannot be made without delaying the Work, establish dimensions and proceed with fabrication. Coordinate construction to ensure that actual dimensions correspond to established dimensions. Allow for trimming and fitting.
 - h. For brand name materials where purchase method allows: Deliver in original container with seals unbroken and with original labels with manufacturer's name, product brand and directions intact.
 - i. Where the Specifications call for products that meet national standards (such as ASTM, CS, Federal Specifications, etc.) furnish a certification from the manufacturer that those products do meet the specified standards.
 - j. Obtain each separate type of product from the same manufacturer.
 - k. Before each trade commences work, conduct a pre-installation conference at the area of the site where the work will begin. The conference shall include Contractor's Superintendent and representatives of all trades whose work interfaces with the trade about to begin work. The purpose will be to determine that conditions are proper for beginning the work and assure that other trades will coordinate as needed.
- 3.3.5 ADD new Paragraph 3.3.5: The Contractor shall inspect all materials as delivered to the premises and shall reject any materials that will not conform with the Contract Documents when properly installed.
- 3.3.6 ADD new Paragraph 3.3.6: The Contractor shall be responsible for and coordinate any and all inspections required for the Project. Failure to obtain any permits, licenses or other approvals because of a failure of the Contractor to conform to this

requirement shall not extend the Contract Time, and the Contractor shall not be entitled to an increase in the Contract Sum.

3.4 LABOR AND MATERIALS

- 3.4.4 ADD the following subparagraph 3.4.4: Before each trade commences work, conduct a pre-installation conference at the area of the site where the work will begin. The conference shall include all Prime Contractors' Superintendents and representatives of all trades whose work interfaces with the trade about to begin work. The purpose will be to determine that conditions are proper for beginning the work and assure that other trades will coordinate as needed.

3.5 WARRANTY

- 3.5 ADD new Paragraphs to Article 3.5.

- 3.5.3 The Contractor shall guarantee and maintain the stability of all work and materials and keep same in reasonable repair and condition for the period of one (1) year from the date of final acceptance of the Work but with respect to any part of the Work which the Owner takes possession of prior to final acceptance, the guarantee shall continue for a period of one year from the date the Owner takes possession. This is in addition to any manufacturer's warranty specified.

Defects of any kind, due to faulty work or materials appearing during the above-mentioned period must be promptly made good by the Contractor at his own expense to the entire satisfaction of the Owner and Architect. Any such construction and repairs shall include the costs of all damages to the finish or furnishings of the building resulting from the original defect or repairs to the building. Where equipment is required to be replaced, the one-year warranty shall be reinstated for that piece of equipment from the date of replacement.

- 3.5.4 The guarantee, as provided in paragraph 3.5.3, does not apply to injuries or damages occurring after final acceptance due to "acts of God," fire, violence, abuse, or carelessness of other Contractors or agents of the Owner; however, the Owner reserves the right to make temporary repairs as necessary to keep equipment in operating condition without voiding the Contractor's guarantee nor relieving the Contractor of the Contractor's responsibilities during the guarantee period.

- 3.5.5 The guarantee, as provided in paragraph 3.5.3, shall be extended if other guarantees for different lengths of time are specifically called for in the Contract Documents or if manufacturer's standard warranties extend for a longer period.

3.6 TAXES

- 3.6.2 ADD new Paragraph 3.6.2: Contractor shall pay the North Dakota use tax per the following: Where a contractor or subcontract uses tangible personal property in the performance of this Contract, or to fulfill contract or subcontract obligations, whether the title to such property be in the contractor, subcontractor, contractee, subcontractee, or any other person, or whether the titleholder of such property would be subject to pay the sales or use tax, such contractor or subcontractor shall pay a use tax at the rate prescribed by N.D.C.C. § 57-40.2-02.1 measured by the

purchase price or fair market value of such property, whichever is greater, unless such property has been previously subjected to a sales tax or use tax by this state, and the tax due thereon has been paid.

- 3.7.6 ADD new Paragraph 3.7.6: Contractor shall provide, inspect and maintain all safeguards, safety devices, protective equipment, safety programs and other needed actions reasonably necessary to protect the life, health, and property of the Contractor, subcontractors, the Owner and the State, including their employees, officers, assigns and agents, and the public, in connection with the performance of work covered by the Contract. Contractor shall submit to the Owner a copy of the written safety program to be used as guidelines and direction of the Contractor's and subcontractors' worksite activities. This program must meet all federal, state and local laws and other legal requirements and include the following minimum provisions: (1) a worksite safety policy and mission statement; (2) assigned responsibilities among management, supervisors and employees; (3) a system for periodic self-inspections, including inspection of job sites, materials, work performance and equipment; (4) a thorough accident and injury reporting and investigation process; (5) a safety orientation program including first aid, medical attention, emergency facilities, fire protection and prevention, housekeeping, illumination, sanitation, personal protective equipment and occupation noise exposure; and (6) a safety training program including safety "toll box" meetings and other systems for ongoing training, including training for employees on the recognitions, avoidance and prevention of unsafe conditions.

The Owner assumes no liability relating to its receipt and review of the Contractor's safety plan. Safety remains the responsibility of the Contractor.

- 3.8 DELETE in its entirety.

- 3.9 SUPERINTENDENT

- 3.9.1 ADD to the end of Paragraph 3.9.1: The Contractor shall submit the name of the proposed Superintendent together with a resume of his or her experience to the Architect for approval before commencing Work. The Contractor will not commence Work at the site until the Superintendent has been approved. The Contractor may not change the Superintendent during the progress of the Project without first obtaining the written authorization of both the Owner and the Architect.

- 3.11 DOCUMENTS AND SAMPLES AT THE SITE

- 3.11.1 ADD to the end of 3.11.1:

1. Immediately upon receipt of the Contract Documents, identify each of the documents with the title, "RECORD DOCUMENTS—JOB SET." Update the record set with all Addenda items.
2. Through progress of the Work, the Contractor shall maintain an accurate record of changes in the Contract Documents, as described below. Upon completion of the Work, transfer the recorded change in ink to a set of record documents.
3. Changes that must be recorded are major concealed items from what is called for by the Contract Documents. This includes such items as main pipes and conduit or changed structural members, which cannot be observed on completion even with the use of access doors or removable panels.

4. Coordinate changes within the record documents, making adequate and proper entries on each page of specifications and each sheet of drawings and other documents where any such entry is required to show the change properly.
5. Accuracy of records shall be such that future searches for items shown in the Contract Documents may reasonably rely on information obtained for the approved project record documents.
6. Make entries within twenty-four (24) hours of receipt of information that the change has occurred. Prior to submitting request for final payment, submit the final project record documents to the Architect and secure the Architect's approval. Maintain the job set of record documents completely protected from loss and damage.
7. Submit the completed set of project record documents to the Architect.
8. Participate in review meetings as required.
9. Make required changes and promptly deliver the final project record documents to the Architect.
10. The Architect will review for completeness of record documents. The purpose of the final project record documents is to provide factual information regarding all aspects of the Work, both concealed and visible, to enable future modification of the Work to proceed without lengthy and expensive site investigation, measurement, and examination.

3.12 SHOP DRAWINGS, PRODUCT DATA AND SAMPLES

3.12.5 ADD to the end of 3.12.5: The Contractor shall submit to the Architect electronic copies of all shop drawings and similar submittals, an electronic copy will be returned to the Contractor by the Architect with comments. A electronic copy shall be maintained and marked as constructed and returned to the Owner in their sets of Record Documents.

3.12.6 ADD to the end of 3.12.6: If shop drawings, samples, or similar submittals are not resubmitted to the Architect after the Architect has made corrections thereto, it will be assumed the Contractor has checked and approved all corrections made.

3.13 USE OF SITE

3.13.1 REMOVE and REPLACE in its entirety with the following: The Contractor shall confine operations, including storage of material(s) at the site, to areas permitted by law, ordinances, permits, and the Contract Documents as approved by the Architect and Owner, and shall not unreasonably encumber the site with any materials or equipment.

3.13.2 ADD new Paragraph 3.13.2: The Contractor shall at all times conduct work as to insure the least possible obstruction to traffic and inconvenience to the general public and the residents in the vicinity of the Work, and to insure the protection of persons and property. No road or street shall be closed to the public except with the permission of the proper authorities. Fire hydrants on or adjacent to the Work shall be kept accessible to firefighting equipment at all times. Temporary provisions shall be made by the Contractor to ensure the use of sidewalks and the proper functioning of all gutters, sewer inlets, drainage ditches, irrigation ditches, etc., which shall not be obstructed.

3.13.3 ADD new Paragraph 3.13.3: The Contractor shall hold and save the Owner, its officers, employees, and agents, free and harmless from liability of any nature occasioned by Contractor's operations on the site.

3.18 INDEMNIFICATION

3.18.1 DELETE and REPLACE in its entirety with the following:
Contractor agrees to defend, indemnify, and hold harmless the state of North Dakota, its agencies, officers and employees (State or Owner), from and against claims based on the vicarious liability of the State or its agents, but not against claims based on the State's contributory negligence, comparative and/or contributory negligence or fault, sole negligence, or intentional misconduct. The legal defense provided by Contractor to the State under this provision must be free of any conflicts of interest, even if retention of separate legal counsel for the State is necessary. Any attorney appointed to represent the State must first qualify as and be appointed by the North Dakota Attorney General as a Special Assistant Attorney General as required under N.D.C.C. § 54-12-08. Contractor also agrees to reimburse the State for all costs, expenses and attorneys' fees incurred if the State prevails in an action against Contractor in establishing and litigating the indemnification coverage provided herein. This obligation shall continue after the termination of this Contract.

ARTICLE 4 – ARCHITECT

4.1.2 ADD to the end of 4.1.2: The Architect has no duties or responsibilities in regard to insurance or legal decisions, surveying, subsurface soil exploration, geophysical testing, soil analysis or soil testing, testing for contamination by airborne asbestos fibers, bulk sample analysis for asbestos identification and content determination. The Architect's obligations are solely to the Owner. In meeting such obligations, the Architect may increase the burdens and expenses of the Contractor, his Subcontractors or employees or the Surety of any of them. Nothing in the performance of the Architect's services in connection with this project implies any undertaking for the benefit of, or which may be enforced by the Contractor, his subcontractor or employees, or the Surety of any of them.

4.2 ADMINISTRATION OF THE CONTRACT

4.2.5 DELETE and REPLACE in its entirety with the following:
4.2.5. Based on the Architect's evaluations of the work and of the Contractor's Applications for Payment, the Architect will review and certify the amounts due the Contractor and will issue Certificates for Payment in such amounts.

ARTICLE 7 – CHANGES IN THE WORK

7.1 ADD the following paragraphs to Article 7.1 General

7.1.4 Neither the Owner nor the Architect is responsible to give notice of Change Orders or Construction Change Directives to the surety (if any).

7.1.5 By signing a Change Order, the Contractor agrees that the changed Contract Amount is in full payment for the changed work, including that resulting from any resulting changes in the time schedule.

7.2 CHANGE ORDERS

7.2.2 ADD new Paragraph 7.2.2: The Contractor, in connection with any proposal he makes for a Change Order, shall furnish a price breakdown, itemized as required by paragraph 7.2.3 below. Unless otherwise directed, the breakdown shall be in sufficient detail to permit an analysis of all materials, labor, equipment, subcontract, and overhead costs, as well as profit, and shall cover all work involved in the change proposal, whether such work was deleted, added, or changed. Any amount claimed for subcontracts shall be supported by a similar price breakdown. In addition, if the change proposal includes a time extension, a justification therefore, shall also be furnished. The proposal, together with the price breakdown and time extension justification, shall be furnished by the date specified by the Architect.

7.2.3 Costs for proposal to perform changes in the Work consisting of additions, deletions, or other revisions shall be limited to the following:

1. Actual labor costs involved including fringe benefits required by agreement or custom plus ten percent (10%) for all labor overhead factors which include job superintendent salary and subsistence.
2. Actual costs of materials, supplies, and equipment, including all transportation costs and applicable taxes.
3. Actual rental costs of machinery and equipment, exclusive of hand tools.
4. Ten percent (10%) of direct labor, material, supplies, equipment, and rental gross amounts and ten percent (10%) of subcontracts for all overhead and profit factors, which includes all insurance costs.
5. One percent (1%) for all bond premium adjustments unless actual costs are greater as evidenced by invoices or other data.
6. Credits are to be calculated in a similar manner, including overhead and profits on subcontracts (10%), but not on labor and materials (10%), except that when both additions and credits covering related Work or substitutions are involved in a change proposal, the allowance for overhead and profit (10%) shall be figured on the basis of net increase, if any, with respect to that change proposal.

7.3 CONSTRUCTION CHANGE DIRECTIVES

7.3.3: ADD new Subparagraph 7.3.3.5: By the method provided in paragraph 7.2.3 above: This method will be utilized exclusively for all Construction Change Directives unless other listed methods are specifically authorized by Owner.

8.3.1 DELETE and REPLACE in its entirety with the following:
If the Contractor is delayed at any time in the commencement or progress of the Work by (1) an act or neglect of the Owner or Architect, or of an employee of either, or of a Separate Contractor employed by the Owner; (2) by changes ordered in the Work; (3) by labor disputes, fire, unusual delay authorized by the Owner; or (4) by other causes which the Architect determines may justify delay, then the Contract Time shall be extended for such reasonable time as the Architect may determine.

The following will not be the considered justifications for extension of time unless due to one of the causes stated within this Article 8:

- a) Delay caused by Subcontractors or Supplier except if the Supplier goes out of business and another Supplier cannot be found in time to meet schedule.
- b) Shortage of workers.

ARTICLE 9 – PAYMENTS AND COMPLETION

9.3 APPLICATIONS FOR PAYMENT

9.3.1 DELETE the second sentence in Paragraph 9.3.1.

9.3.1.1 DELETE and REPLACE in its entirety with the following: In applying for payments the Contractor shall submit three (3) copies of a statement showing the value of his material and labor satisfactorily incorporated in the building and acceptable material or equipment suitably stored at the site. Originals of the current editions of AIA Documents No.; G702 and G703 shall be used for the applications for payment.

9.3.3 DELETE and REPLACE in its entirety with the following:
The Contractor warrants that title to all Work covered by an Application for Payment will pass to the Owner no later than the time of payment. The Contractor further warrants that upon submittal of an Application for Payment all Work for which Certificates for Payment have been previously issued and payments received from the Owner shall be free and clear of liens, claims, security interests, or encumbrances in favor of the Contractor, Subcontractors, suppliers, or other persons or entities that provided labor, materials, and equipment relating to the Work.

9.6 PROGRESS PAYMENTS

9.6.8 DELETE and REPLACE in its entirety with the following:
The Contractor shall defend and indemnify the Owner from all loss, liability, damage, or expense, including reasonable attorney's fees and litigation expenses, arising out of any lien claim or other claim for payment by any Subcontractor or supplier of any tier. Upon receipt of notice of a lien claim or other claim for payment, the Owner shall notify the Contractor. If approved by the applicable court, when required, the Contractor may substitute a surety bond for the property against which the lien or other claim for payment has been asserted.

9.6.9 ADD new Paragraph 9.6.9: Retainage and payments to Contractor shall be pursuant to N.D.C.C. § 48-01.2-13.

9.6.10 ADD new Paragraph 9.6.10: Progress payments shall not exceed the estimated value of the labor then performed upon the project, installed material and equipment, and approved material and equipment to be incorporated into the work, less a retention of 10% of such estimated amount until final completion and acceptance of all work covered by the Contract. Provided however, that the Architect shall at any time after 50% of the Work has been completed, if he finds that satisfactory progress is being made and has received no notice to the contractor from the bonding company that provided the performance bond, shall certify for payment any of the remaining partial payments in full; and provided further

that after 95% of the Work has been completed, he shall certify for payment one-half of the amount retained. Upon Substantial Completion of the entire Work, but before Final Completion of all items, the remaining amount shall be paid the Contractor in such amounts and at such times as are approved by the Architect, with final payment of all money due to be made to the Contractor upon full completion and acceptance of the project in accordance with Article 9.10.

9.7 FAILURE OF PAYMENT

9.7. DELETE and REPLACE in its entirety with the following:

If the Architect does not issue a Certificate for Payment, through no fault of the Contractor, within seven days after receipt of the Contractor's Application for Payment, or if the Owner does not pay the Contractor within fourteen (14) days after the date established in the Contract Documents the amount certified by the Architect, then the Contractor may, upon 14 additional days' written notice to the Owner and Architect, stop the Work until payment of the amount owing has been received. The Contract Time shall be extended appropriately and the Contract Sum shall be increased by the amount of the Contractor's reasonable costs of shut-down, delay and start-up, plus interest as provided for in the Contract Documents.

9.8 SUBSTANTIAL COMPLETION

9.8.1 ADD at the end of Paragraph 9.8.1: Minor corrective Work and the replacement of defective Work or materials, and the adjustment of control apparatus will not delay the determination that the Contract is Substantially Complete. See 12.2.2.

9.8.6 ADD new Paragraph 9.8.6: At 12:01 a.m., on the Date of Substantial Completion, the Owner becomes responsible for the care and operation of the accepted Work."

9.10 FINAL COMPLETION AND FINAL PAYMENT

9.10.5 ADD at the end of Paragraph 9.10.5: Items specifically required by the Owner to be submitted by the Contractor prior to final payment as a minimum are enumerated as follows:

1. Contractor's Affidavit of Payment of Debts and Claims, conditioned that the Contractor has satisfied all obligations for all materials and equipment furnished and all work, labor, and services performed in connection with the performance of this Contract, and further, that the Contractor will indemnify the Owner against all liability for any and all claims, judgments, and costs brought or obtained by Subcontractors, all suppliers of materials and equipment, and all performers of work, labor, or services arising in any manner out of the performance of the Contract.
2. Consent of Surety to Final Payment (if performance/payment bonds were required).
3. Contractor's Release or Waiver of Liens.
4. Current Statement of ND Tax Commissioner relating to income tax and sales tax clearance.
5. Current Certificate of Premium Payment to Workforce Safety & Insurance.

ARTICLE 10 – PROTECTION OF PERSONS AND PROPERTY

- 10.1.2 ADD new Paragraph 10.1.2: No material, supplies, or equipment shall be furnished or installed by the Contractor for this project which contain hazardous materials. This includes asbestos and polychlorinated biphenyl (PCB).
- 10.3 HAZARDOUS MATERIALS
- 10.3.1.1 ADD Subparagraph 10.3.1.1: Contractor will notify the Department of Health as required by law to perform an inspection of all affected parts of a facility by a state-certified inspector for the presence of asbestos-containing materials, lead paint, or any other potentially hazardous materials prior to beginning the Project, and prior to when any existing parts of the building being remodeled are first disturbed, or as otherwise instructed by the inspector of the Department of Health after the initial inspection prior to the commencement of construction and remodeling.
- 10.3.3 DELETE in its entirety.
- 10.3.6 DELETE and REPLACE in its entirety with the following:
If, without negligence on the part of the Contractor, the Contractor is held liable for the cost of remediation of a hazardous material or substance solely by reason of performing Work as required by the Contract Documents, the Owner shall reimburse the Contractor for all cost and expense incurred.

ARTICLE 11 – INSURANCE AND BONDS

- 11.1.1 DELETE and REPLACE in its entirety with the following:
The Contractor shall purchase and maintain, from an insurance company or insurance companies lawfully authorized to issue insurance in the jurisdiction where the Project is located, such insurance as will protect the Contractor from claims set for below which may arise out of or result from the Contractor's operations and completed operations under the Contract and for which the Contractor may be legally liable, whether such operations be by the Contractor or by a Subcontractor or by anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable:
- .1 Claims under workers' compensation, disability benefit and other similar employee benefit acts that are applicable to the Work to be performed;
 - .2 Claims for damages because of bodily injury, occupational sickness or disease, or death of the Contractor's employees;
 - .3 Claims for damages because of bodily injury, sickness or disease, or death of any person other than the Contractor's employees;
 - .4 Claims for damages insured by usual personal injury liability coverage;
 - .5 Claims for damages, other than to the Work itself, because of injury to or destruction of tangible property, including loss of use resulting therefrom;
 - .6 Claims for damages because of bodily injury, death of a person or property damage arising out of ownership, maintenance or use of a motor vehicle;
 - .7 Claims for bodily injury or property damage arising out of completed operations; and
 - .8 Claims involving the Contractor's indemnity obligations under Section 3.18.
- 11.1.5 The liability insurance required by Section 11.1.1 shall be written for not less than \$1,000,000 per occurrence, \$2,000,000 aggregate limit for bodily injury, property damage, personal injury, contractual and completed operations/product liability,

EXCEPT that these amounts may be higher if insurer furnishing the umbrella or excess coverage requires larger amounts.

- 11.1.6 Failure to provide insurance as required in this Contract is a material breach of contract entitling the Owner to terminate this Contract immediately.
- 11.1.7 Certificates of Insurance. The Contractor shall provide certificates of insurance acceptable to the Owner at the following times: (1) prior to commencement of the Work; (2) upon renewal or replacement of each required policy of insurance; and (3) upon the Owner's written request. An additional certificate evidencing continuation of commercial liability coverage, including coverage for completed operations, shall be submitted with the final Application for Payment and thereafter upon renewal or replacement of such coverage until the expiration of the period for correction of Work. The certificates shall show the Owner as an additional insured on the Contractor's commercial general liability and excess or umbrella liability policy or policies.
- 11.1.8 Additional Insured Obligations. To the fullest extent permitted by law, the Contractor shall cause the commercial general liability coverage to include (1) the Owner, the Architect, and the Architect's consultants as additional insureds for claims caused in whole or in part by the Contractor's negligent acts or omissions during the Contractor's operations; and (2) the Owner as an additional insured for claims caused in whole or in part by the Contractor's negligent acts or omissions for which loss occurs during completed operations. The additional insured coverage shall be primary and non-contributory to any of the Owner's general liability insurance policies and shall apply to both ongoing and completed operations.
- 11.1.9 The insurance coverages listed above must meet the following additional requirements:
- a. Any deductible or self-insured retention amount or other similar obligation under the policies shall be the sole responsibility of the Contractor. The amount of any deductible or self-retention is subject to approval by the Owner.
 - b. This insurance may be in policy or policies of insurance, primary and excess, including the so-called umbrella or catastrophe form, and must be placed with insurers rated "A-" or better by the A.M. Best Company, Inc., provided any excess policy follows form for coverage. Less than an "A-" rating must be approved by the Owner. The policies shall be in form and terms approved by the Owner.
 - c. The Owner will be defended, indemnified, and held harmless to the full extent of any coverage actually secured by the Contractor in excess of the minimum requirements set forth above. The duty to indemnify the Owner under this Contract shall not be limited by the insurance required in this Contract.
 - d. The legal defense provided to the Owner under the policy and any endorsements must be free of any conflicts of interest, even if retention of separate legal counsel for the Owner is necessary.
 - e. A provision that Contractor's insurance coverage shall be primary (i.e., pay first) as respects any insurance, self-insurance or self-retention maintained by the Owner and that any insurance, self-insurance or self-retention maintained by the Owner shall be in excess of the Contractor's insurance and shall not contribute with it.
 - f. Cross liability and severability of interest for all policies and endorsements.

- 11.2. DELETE in its entirety.
- 11.3.1 WAIVERS OF SUBROGATION: The Owner does not waive any rights against the Contractor (term "Contractor" includes any of Contractor's subcontractors, sub-subcontractors, agents and employees, each of the other) for losses caused by Contractor's negligence or intentional act or failure to act.
- 11.3.2 DELETE in its entirety.
- 11.5.2 DELETE and REPLACE in its entirety with the following:
Prior to settlement of an insured loss, the Owner shall notify the Contractor of the terms of the proposed settlement as well as the proposed allocation of the insurance proceeds. The Contractor shall have fourteen (14) days from receipt of notice to object to the proposed settlement or allocation of the proceeds. If the Contractor does not object, the Owner shall settle the loss and the Contractor shall be bound by the settlement and allocation. If the Contractor timely objects to either the terms of the proposed settlement or the allocation of the proceeds, the Owner may proceed to settle the insured loss, and any dispute between the Owner and Contractor arising out of the settlement or allocation of the proceeds shall be resolved pursuant to Article 15.

ARTICLE 13 – MISCELLANEOUS PROVISIONS

- 13.1. GOVERNING LAW
- 13.1.2 ADD new Paragraph 13.1.2: If changes in laws, regulations, or codes made after the date of the Bid Opening require substantial revisions in the scope, extent or complexity of the Work called for by the Contract Documents, an equitable adjustment will be made in the terms of the Contract."
- 13.1.3 ADD new Paragraph 13.1.3: The parties agree that any litigation arising out of this Contract shall be brought in a court in North Dakota. Any such action shall be heard by the court without a jury."
- 13.5 DELETE and REPLACE in its entirety with the following:
Payments due and unpaid under the Contract Documents within thirty (30) days of the due date shall bear 0.00% interest per annum.

ADD new ARTICLE 13.8

- 13.8 CONTRACTOR'S RESPONSIBILITY FOR ADDITIONAL ARCHITECTURAL FEES
- 13.8.1 If more than two (2) submittals are required for any shop drawing or other submittals, the Contractor shall be liable for all Architect's costs and expenses incurred as the result of such submittals. Architect's costs shall be determined using the Architect's hourly rates for fees for additional services as well as the Architect's standard fee for mileage, travel, long-distance phone calls, copies, and all other expenses incurred. Any funds due under this paragraph shall be deducted by the Owner from the amounts due the Contractor for such additional Architect's fees and paid directly to the Architect.

- 13.8.2 If the Work is not complete after submittal of the Contractor's written notice pursuant to Paragraph 9.10.1, the Contractor shall be liable for any additional Architect's costs and expenses incurred for any inspection following the initial inspection after receipt of such notice. Additionally, if the Contractor submits an extensive number of claims and the majority of such claims are rejected, the Contractor shall be responsible for any additional Architect's costs and expenses for any such rejected claims. If the Contractor defaults and causes the Architect to provide additional services, the Contractor shall be responsible for same. Architect's costs shall be determined using the Architect's hourly rates for fees for distance phone calls, copies, and all other expenses incurred. Any funds due under this paragraph shall be deducted by the Owner from the amounts due the Contractor for such additional Architect's fees and paid directly to the Architect.

ARTICLE 14 – TERMINATION OR SUSPENSION OF THE CONTRACT

- 14.1.3 DELETE and REPLACE in its entirety with the following: If one of the reasons described in paragraph 4.1.1 or 14.1.2 exists, the Contractor may, upon seven (7) days written notice to the Owner and Architect terminate the Contract and recover from the Owner payment for Work executed and for proven loss with respect to materials, equipment, tools, and construction equipment and machinery.

ARTICLE 15 – CLAIMS AND DISPUTES

DELETE all reference to "mediation" and/or "arbitration".

15.1 CLAIMS

15.1.2 DELETE in its entirety.

15.1.7 DELETE in its entirety.

15.2 INITIAL DECISION

15.2 DELETE all references to arbitration, mediation, and binding dispute resolution.

15.2.1 DELETE in its entirety.

15.2.5 REPLACE the last sentence of the Section with the following: "The initial decision shall be final and binding on the parties but subject to litigation."

15.2.6 DELETE in its entirety.

15.2.6.1 DELETE in its entirety.

15.3 DELETE in its entirety.

15.4 DELETE in its entirety.

ARTICLE 16 - SUPPLEMENTS

16 ADD the following Additional Terms and Conditions:

- 16.1 **HIRING PREFERENCE AND NON-DISCRIMINATION**
In accordance with North Dakota Century Code (N.D.C.C.) § 43-07-20, except where contrary to federal law, regulation or order, the Contractor must give preference to the employment of bona fide North Dakota residents as determined by N.D.C.C. § 54-01-26 with preference given first to honorably discharged disabled veterans and veterans of the armed forces of the United States, as defined in N.D.C.C. § 37-19.1 who are deemed to be qualified in the performance of that work.
- 16.1.1 The Contractor shall comply with all applicable federal laws, executive orders, circulars, or regulation, including, but not limited to: the applicable provisions and non-discrimination requirements of the Omnibus Crime control and Safe Streets Act of 1968, as amended, 42 U.S.C § 3789(d), or Victims of Crime Act (as appropriate); Title VI of the Civil Rights Act of 1964, as amended; Section 504 of the vocational Rehabilitation Act of 1973, as amended; the applicable provisions of the Americans with Disabilities Act (1990); Title IX of the Education Amendments of 1972; The Age Discrimination Act of 1975; Department of Justice non-discrimination regulation, 28 C.F.R. Part 42, Subparts C,D,E, and G; and Department of Justice regulation on disability discrimination, 28 C.F.R. Part 35 and Part 39.
- 16.2 **SUBMITTAL OF CERTIFICATES OF COMPLIANCES:** Prior to issuance of the Notice to Proceed all contractors shall submit the following:
- 16.2.1 Certificate of Workforce Safety & Insurance coverage according to N.D.C.C. § 65-04-10.
- 16.2.2 Tax Clearance Certificate of Payment of income and sales taxes according to N.D.C.C. § 43-07-11.1.
- 16.2.3 Statement of hiring preference for bona fide ND Residents, with a preference for qualified honorably discharged disabled veterans according to N.D.C.C. § 37-19.1.
- 16.3 **EQUAL OPPORTUNITY EMPLOYMENT**
EQUAL OPPORTUNITY CLAUSE - During the performance of this Contract, the Contractor agrees as follows:
- 16.3.1 Bidders of this Work will be required to comply with the President's Executive Order #11246, EQUAL EMPLOYMENT OPPORTUNITY, as amended by Executive Order #11375 and the provisions thereof, and as supplemented in applicable Department of Labor Regulations 41 CFR, Part 60. During the performance of this Contract, the Contractor agrees as follows:
- a. The Contractor will not discriminate against any employee or applicant for employment because of race, creed, color, sex or national origin, the Contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during their employment, without regard to their race, creed, color or national origin. Such action shall include, but not be limited to, the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation and selection for training, including apprenticeship. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided

by the Contracting Officer setting forth the provisions of this non-discrimination clause.

- b. The Contractor will, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, state that all qualified applicants will receive consideration for employment without regard to race, creed, sex, color or national origin.
- c. The Contractor will send to each labor union or representative of workers with which he has a collective bargaining agreement or other Contract or understanding, a notice, to be provided by the Agency Contracting Officer, advising the labor union or workers' representative of the Contractor's commitments under section 202 of Executive Order No. 11246 of September 24, 1965, and shall post copies of the Notice in conspicuous places available to employees and applicants for employment.
- d. The Contractor will comply with all provisions of Executive Order No. 11246 of September 24, 1965, and of the rules, regulations and relevant orders of the Secretary of Labor.
- e. The Contractor will furnish all information and reports required by Executive Order No. 11246 of September 24, 1965, and by the rules, regulations and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records and accounts by the Contracting Agency and the Secretary of Labor for purpose of investigation to ascertain compliance with such rules, regulations and orders.
- f. The Contracting Agency of the Secretary of Labor may direct that any bidder or prospective Contractor shall submit, as part of his Compliance Report, a statement in writing, signed by an authorized officer or agent on behalf of any labor union or any agency referring workers or providing or supervising apprenticeship or other training, with which the Bidder or prospective Contractor Deals, with supporting information, to the effect that the signers practices and policies do not discriminate on the grounds of race, color, religion, sex or national origin and that the signer either will affirmatively cooperate in the implementation of the policy and provisions of this order or that it consents and agrees that recruitment, employment and the terms and conditions of employment under the provisions of the order. In the event that the union, or the agency shall refuse to execute such a statement, the Compliance Report shall so certify and set forth what efforts have been made to secure such a statement and such additional factual material as the contracting agency or the Secretary of Labor may require.
- g. In the event of the Contractor's noncompliance with the nondiscrimination clauses of this Contract or with any of such rules, regulations or orders, this Contract may be canceled, terminated or suspended in whole or in part and the Contractor may be declared ineligible for further government Contracts in accordance with procedures authorized in Executive Order No. 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order No. 11246 of September 24, 1965, or

by rule, regulation or order of the Secretary of Labor, or as otherwise provided by Law.

- h. The Contractor will include the provisions of Paragraphs (a) through (g) in every subcontract or purchase order unless exempted by rules, regulations or orders of the Secretary of Labor issued pursuant to Section 204 of Executive Order No. 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The Contractor will take such action with respect to any subcontract or purchase order as the contracting agency may direct as a means of enforcing such provisions, including sanctions for noncompliance: provided, however, that in the event the Contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor or such direction by the Contracting Agency, The Contractor may request the United States to enter into such litigation to protect the interest of the United States.

- 16.3.2. Bidders shall further certify the following with regards to the Non-Segregation Portion of the Executive Order 11246. This certification shall be attached to the Contract.

By the submission of this bid, I certify that I do not maintain or provide for my employees any segregated facilities at any of my establishments, and that I do not permit my employees to perform their services at any location, under my control, where segregated facilities are maintained. I certify further that I will not maintain or provide for my employees any segregated facilities at any of my establishments, and that I will not permit my employees to perform their services at any location, under my control where segregated facilities are maintained. I agree that a breach of this certification is a violation of the Equal Opportunity Clause in this Contract. As used in this certification, the term "segregated facilities" means any waiting rooms, work areas, restrooms and washrooms, restaurants and other eating areas, time clocks, locker rooms and other storage or dressing areas, parking lots, drinking fountains, recreation or entertainment areas, transportation and housing facilities provided for employees which are segregated by explicit directive or are in fact segregated on the basis of race, color, religion or national origin because of habit, local custom or otherwise. I further agree that I will obtain identical certifications from proposed subcontractors prior to the award of subcontracts exceeding \$10,000.00 which are not exempt from the provisions of the Equal Opportunity Clause; that I will retain such certifications in my files; and that I will forward the following notice to such proposed subcontractors: "I hereby certify that I am complying with the Non-Segregation Requirements as provided in the "INSTRUCTIONS TO BIDDERS".

- 16.3.3 In the event of the Contractor's non-compliance with the non-discrimination clauses of this Contract or with any of such rules, regulations, or orders, this Contract may be canceled, terminated or suspended in whole or in part.
- 16.4. SPECIAL CONDITIONS: The following regulations, provisions and requirements apply to this Project.

- 16.4.1 Request for extensions to the construction contract time must be made, in writing within ten (10) days from the commencement of the period of delay. This includes weather delays, material availability and delivery delays, and manpower availability delays.
- 16.4.2 A revised and updated Construction Schedule will be submitted with each pay request.
- 16.5 CONSTRUCTION REQUIREMENTS: The General Contractor shall establish and enforce the following rules of conduct for all sub-contractors and workers employed on the project:
- 16.5.1 No pets will be allowed on the project site;
- 16.5.2 A no-smoking policy will begin upon commencement of installation of any Division 9 finish material and will continue through the completion of the project;
- 16.5.3 Living, camping or cooking will not be allowed on or near the project site.
- 16.5.4 A Shop Drawing and sample schedule shall be submitted in triplicate to the Architect for approval within ten (10) calendar days after receipt of the approved Construction Schedule. The Shop Drawings and Sample Schedule will list each shop drawing and sample required to be submitted and must indicate:
- 16.5.5 Date of final approval required so as not to delay the Work based upon the approved construction schedule;
- 16.5.6 The time required for correction and resubmission including field measurements and rechecking by the Contractor; and
- 16.5.7 The estimated date of initial submission allowing ten (10) working days from receipt for the Architect's review. Should it be necessary as the Work progresses, the Contractor will promptly revise the Shop Drawing and sample Schedule to conform current status of the Work in accordance with the Construction Schedule.
- 16.6 Miscellaneous Terms: Where the words "furnish", "install" or "furnish and install" are used in these specifications, they mean that the Contractor shall pay all costs connected with items furnished and/or installed, unless otherwise specified or indicated. Words "as shown" or "as indicated" mean, on the drawings; the word "specified" means, mentioned or referred to in these specifications. Where letters "NIC" are shown on the drawings, they mean "Not in Contract."
- 16.7 Time of Completion: It is mutually agreed between Contractor and Owner that time is of the essence on this project. The Contractor agrees that the work embraced by this Contract shall be completed as described in the Summary of Work.
- 16.8 Fugitive Dust: As per the North Dakota State Department of Health & Consolidated Laboratories requirement, the Contractor shall take all necessary measures to minimize fugitive dust emissions created during construction activities. Any complaints that may arise are to be dealt with in an efficient and effective manner. For further information, please contact the Chief of Environmental Health Section.

- 16.9 Limitations on Appropriations and Spending Authority. Continuation of this Contract beyond June 30 of any odd numbered year is contingent on continued legislative appropriation of funds for the purposes of this Contract. If those appropriations are not forthcoming, the Owner will notify the Contractor as soon as possible and the Contract will terminate on June 30 of that year. The Owner will not be penalized nor incur any liability because of termination of the Contract as provided above.
- 16.10 Termination. The Owner may terminate this Contract effective on delivery of written notice to the Contractor, or on any later date stated in the notice, if funding from federal, state, or other sources is not obtained and continued at levels sufficient to allow for the purchase of the commodities or services provided for in the Contract, if federal or state laws or rules are modified or interpreted in a way that the services or commodities are no longer allowable or appropriate for purchase under this Contract or no longer eligible for the funding proposed for payment of this Contract, or if any license, permit, or certificate required by law or rule, or the terms of the Contract, is for any reason denied, revoked, suspended, or not renewed.
- 16.11 Merger. This Contract constitutes the entire agreement between the parties. There are no understandings, agreements, or representations, oral or written, not specified within this Contract.
- 16.12 Severability. If any term or provision of this Contract is declared by a court having jurisdiction to be illegal or unenforceable, the validity of the remaining terms and provisions shall not be affected, and, if possible, the rights and obligations of the parties are to be construed and enforced as if the Contract did not contain that term or provision.
- 16.13 Assignment and Subcontracts. Contractor may not assign or otherwise transfer or delegate any right or duty without Owner's express written consent, provided, however, that Contractor may assign its rights and obligations hereunder in the event of a change of control or sale of all or substantially all of its assets related to this Contract, whether by merger, reorganization, operation of law, or otherwise. Should Assignee be a business or entity with whom Owner is prohibited from conducting business, Owner shall have the right to terminate without cause.
- Contractor may enter into subcontracts provided that any subcontract acknowledges the binding nature of this Contract and incorporates this Contract, including any attachments. Contractor is solely responsible for the performance of any subcontractor with whom Contractor contracts. Contractor does not have authority to contract for or incur obligations on behalf of Owner.
- 16.14 Applicable Law and Venue. This Contract is governed by and construed in accordance with the laws of the State of North Dakota. Any action to enforce this Contract must be adjudicated exclusively in the state District Court of Burleigh County, North Dakota. Each party consents to the exclusive jurisdiction of such court and waives any claim of lack of jurisdiction or *forum non conveniens*.
- 16.15 Spoliation. Contractor shall promptly notify Owner of all potential claims that arise from or result from this Contract. Contractor shall also take all reasonable steps to preserve all physical evidence and information that may be relevant to the

circumstances surrounding a potential claim, while maintaining public safety, and grants to the Owner the opportunity to review and inspect the evidence, including the scene of an accident.

- 16.16 Contractor's Certificate. The Contractor, as part of the basic services provided under this Contract, will prepare and provide the Owner and to the state agencies required by law or rule to receive it, the Contractor's certificate required under N.D.C.C. §§ 48-01.2-24 and 54-21.3-04.1, that in the Contractor's professional judgment, the plans and specifications prepared by the Contractor under this Contract are in conformance with the Americans with Disabilities Act accessibility guidelines for buildings and facilities as contained in the appendix to Title 28 of the Code of Federal Regulations, part 36 (C.F.R 36).
- 16.17 Performance Bond. Pursuant to N.D.C.C. § 48-01.2-10, Contractor must obtain a Performance Bond. The bond must be for an amount equal at least to the price stated in the Contract. The bond must be conditioned to be void if the Contractor and all subcontractors fully perform all terms, conditions, and provisions of the Contract and pay all bills or claims on account of labor and materials including supplies used for machinery and equipment, performed, furnished, and used in the performance of the Contract, including all demands of subcontractors. The requirement that bills and claims be paid must include the requirement that interest of the amount authorized under N.D.C.C. § 13-01-14 be paid on bills and claims not paid within ninety (90) days. The bond is security for all bills, claims, and demands until fully paid, with preference to labor and material suppliers as to payment. The bond must run to the Owner, but any person having a lawful claim against the contractor, or any subcontractor, as provided in this N.D.C.C. ch. 48-01.2, may sue on the bond.
- 16.18 Attorney Fees. In the event a lawsuit is instituted on behalf of the Owner to obtain performance due of any kind under this Contract, and the Owner is the prevailing party, Contractor shall, except when prohibited by N.D.C.C. § 28-26-04, pay the Owner's reasonable attorney fees and costs in connection with the lawsuit.
- 16.19 Confidentiality. Contractor shall not use or disclose any information it receives from Owner under this Contract that Owner has previously identified as confidential or exempt from mandatory public disclosure except as necessary to carry out the purposes of this Contract or as authorized in advance by Owner. Owner shall not disclose any information it receives from Contractor that Contractor has previously identified as confidential and that Owner determines in its sole discretion is protected from mandatory public disclosure under a specific exception to the North Dakota public records law, N.D.C.C. ch. 44-04. The duty of Owner and Contractor to maintain confidentiality of information under this section continues beyond the Term of this Contract.
- 16.20 Compliance with Public Records Act. Contractor understands that, in accordance with this Contract's Confidentiality clause, Owner must disclose to the public upon request any records it receives from Contractor. Contractor further understands that any records obtained or generated by Contractor under this Contract, may, under certain circumstances, be open to the public upon request under the North Dakota public records law. Contractor agrees to contact Owner promptly upon receiving a

request for information under the public records law and to comply with Owner's instructions on how to respond to the request.

- 16.21 Work Product. All work product, equipment or materials created or purchased under this Contract belong to the Owner and must be delivered to Owner at Owner's request upon termination of this Contract. Contractor agrees that all materials prepared under this Contract are "works for hire" within the meaning of the copyright laws of the United States and assigns to Owner all rights and interests Contractor may have in the materials it prepares under this Contract, including any right to derivative use of the material.
- 16.22 Independent Entity. Contractor shall perform as an independent entity under this Contract and not as an employee of the Owner for any purpose, including but not limited to the application of the Social Security Act, the Fair Labor Standards Act, the Federal Insurance Contribution Act, the North Dakota Unemployment Compensation Law and the North Dakota Workers' Compensation Act. Contractor will retain sole and absolute discretion in the manner and means of carrying out the Contractor's activities and responsibilities under this Contract, except to the extent specified in this Contract.
- 16.23 Material Produced in State Given Preference. Pursuant to N.D.C.C. § 48-02-10., all purchasing material for use in making alterations, repairs, or additions, or in erecting new buildings, and all contractors making such alterations, repairs, or additions, or erecting new buildings or improvements therewith or pertaining thereto, always, price and quality being equal or better, shall purchase materials manufactured or produced within this state and, next, purchase such as have been manufactured or produced in part in North Dakota.
- 16.24 Contractor's Payment of Taxes. Pursuant to N.D.C.C. § 43-07-11.1, Contractor must file a certificate showing the contractor has paid all applicable state taxes.
- 16.25 Licensed Contractor. Pursuant to N.D.C.C. § 43-07-02, the Contractor must be a licensed contractor.
- 16.26 Nondiscrimination and Compliance with Laws.
Contractor agrees to comply with all applicable federal and state laws, rules, and policies, including those relating to nondiscrimination, accessibility and civil rights. (See N.D.C.C. Title 34 – Labor and Employment, specifically N.D.C.C. ch. 34-06.1 Equal Pay for Men and Women.)

Contractor agrees to timely file all required reports, make required payroll deductions, and timely pay all taxes and premiums owed, including sales and use taxes, unemployment compensation and workers' compensation premiums. Contractor shall have and keep current at all times during the Term of this Contract all licenses and permits required by law.

Contractor's failure to comply with this section may be deemed a material breach by Contractor entitling Owner to terminate in accordance with the Termination for Cause section of this Contract.

- 16.27 State Audit. All records, regardless of physical form, and the accounting practices and procedures of Contractor relevant to this Contract are subject to examination by the North Dakota State Auditor, the Auditor's designee, or Federal auditors, if required. Contractor shall maintain all of these records for at least three (3) years following completion of this Contract and be able to provide them upon reasonable notice. Owner, State Auditor, or Auditor's designee shall provide reasonable notice to Contractor prior to conducting examination.
- 16.28 Prepayment. The Owner will not make any advance payments before performance by the Contractor under this Contract.
- 16.29 Payment of Taxes by Owner. Owner is not responsible for and will not pay local, state, or federal taxes. Owner sales tax exemption number is E-2001, and certificates will be furnished upon request by the purchasing agency.
- 16.30 Taxpayer Identification. The Contractor's federal employer ID number is:
_____.
- 16.31 Conflict of Interest. The Contractor assures no Federal funds from the Contract will be paid by or on behalf of the undersigned to any person for influencing or attempting to influence an officer or employee of any department, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

If any grant funds other than Federal funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any department, Member of Congress, an officer or employee of Congress, or any employee of a Member of Congress in connection with the Federal contract, grant, loan, or cooperative agreement, the Contractor will complete and submit Standard Form LLL, "Disclosure form to Report Lobbying," in accordance with its instructions.

The Contractor will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest or personal gain.

SIGNATURES FOLLOW ON THE NEXT PAGE.

THE REMAINDER OF THIS PAGE IS INTENTIONALLY BLANK.

CONTRACTOR

Signature

Typed Name

Title

_____ Date

STATE OF NORTH DAKOTA (OWNER)

Signature

Typed Name

Title

_____ Date

**SECTION 01 1000
SUMMARY**

PART 1 GENERAL

1.01 PROJECT

- A. Project Name: State of North Dakota Visitor Enhancements - Exterior Signage
- B. Owner's Name: State of North Dakota.
- C. Architect's Name: J2 Studio Architecture + Design, PC.
- D. The Project consists of the installation of exterior wayfinding and monument signs throughout the Capitol grounds.

1.02 CONTRACT DESCRIPTION

- A. Contract Type: Multiple prime contracts, each based on a Stipulated Price as described in Document 00 5000 - Contracting Forms and Supplements.

1.03 DESCRIPTION OF ALTERATIONS WORK

- A. Scope of alterations work is indicated on drawings.
- B. Electrical Power and Lighting: Alter existing system and add new construction, keeping existing in operation.

1.04 OWNER OCCUPANCY

- A. Owner intends to continue to occupy adjacent portions of the existing buildings during the entire construction period.
- B. Owner intends to occupy the Project upon Substantial Completion.
- C. Cooperate with Owner to minimize conflict and to facilitate Owner's operations.
- D. Schedule the Work to accommodate Owner occupancy.

1.05 CONTRACTOR USE OF SITE AND PREMISES

- A. Construction Operations: Limited to areas noted on Drawings.
- B. Provide access to and from site as required by law and by Owner:
 - 1. Emergency Building Exits During Construction: Keep all exits required by code open during construction period; provide temporary exit signs if exit routes are temporarily altered.
 - 2. Do not obstruct roadways, sidewalks, or other public ways without permit.
- C. Existing building spaces may not be used for storage.
- D. Time Restrictions:
 - 1. Limit conduct of especially noisy exterior work to the hours of 5pm to 7am.
- E. Utility Outages and Shutdown:
 - 1. Limit disruption of utility services to hours the area is unoccupied.
 - 2. Do not disrupt or shut down life safety systems, including but not limited to fire sprinklers and fire alarm system, without 7 days notice to Owner and authorities having jurisdiction.
 - 3. Prevent accidental disruption of utility services to other facilities.

1.06 WORK SEQUENCE

- A. Coordinate construction schedule and operations with Owner.

PART 2 PRODUCTS - NOT USED

PART 3 EXECUTION - NOT USED

END OF SECTION

**SECTION 01 2000
PRICE AND PAYMENT PROCEDURES**

PART 1 GENERAL

1.01 SECTION INCLUDES

- A. Procedures for preparation and submittal of applications for progress payments.
- B. Documentation of changes in Contract Sum and Contract Time.
- C. Change procedures.
- D. Correlation of Contractor submittals based on changes.
- E. Procedures for preparation and submittal of application for final payment.

1.02 SCHEDULE OF VALUES

- A. Electronic media printout including equivalent information will be considered in lieu of standard form specified; submit draft to Architect for approval.
- B. Forms filled out by hand will not be accepted.
- C. Submit Schedule of Values in duplicate within 15 days after date of Owner-Contractor Agreement.
- D. Revise schedule to list approved Change Orders, with each Application For Payment.

1.03 APPLICATIONS FOR PROGRESS PAYMENTS

- A. Payment Period: Submit at intervals stipulated in the Agreement.
- B. Electronic media printout including equivalent information will be considered in lieu of standard form specified; submit sample to Architect for approval.
- C. Forms filled out by hand will not be accepted.
- D. Execute certification by signature of authorized officer.
- E. Submit one electronic copy of each Application for Payment. No hard copies are required.
- F. Include the following with the application:
 - 1. Transmittal letter as specified for submittals in Section 01 3000.
 - 2. Construction progress schedule, revised and current as specified in Section 01 3000.

1.04 MODIFICATION PROCEDURES

- A. For minor changes not involving an adjustment to the Contract Sum or Contract Time, Architect will issue instructions directly to Contractor.
- B. For other required changes, Architect will issue a document signed by Owner instructing Contractor to proceed with the change, for subsequent inclusion in a Change Order.
 - 1. The document will describe the required changes and will designate method of determining any change in Contract Sum or Contract Time.
 - 2. Promptly execute the change.
- C. For changes for which advance pricing is desired, Architect will issue a document that includes a detailed description of a proposed change with supplementary or revised drawings and specifications, a change in Contract Time for executing the change with a stipulation of any overtime work required and the period of time during which the requested price will be considered valid. Contractor shall prepare and submit a fixed price quotation within 14 days.
- D. Computation of Change in Contract Amount: As specified in the Agreement and Conditions of the Contract.
 - 1. For change requested by Architect for work falling under a fixed price contract, the amount will be based on Contractor's price quotation.
 - 2. For change requested by Contractor, the amount will be based on the Contractor's request for a Change Order as approved by Architect.

- E. Substantiation of Costs: Provide full information required for evaluation.
 - 1. Provide the following data:
 - a. Quantities of products, labor, and equipment.
 - b. Taxes, insurance, and bonds.
 - c. Overhead and profit.
 - d. Justification for any change in Contract Time.
 - e. Credit for deletions from Contract, similarly documented.
- F. Execution of Change Orders: Architect will issue Change Orders for signatures of parties as provided in the Conditions of the Contract.

1.05 APPLICATION FOR FINAL PAYMENT

- A. Prepare Application for Final Payment as specified for progress payments, identifying total adjusted Contract Sum, previous payments, and sum remaining due.
- B. Application for Final Payment will not be considered until the following have been accomplished:
 - 1. All closeout procedures specified in Section 01 7000.

END OF SECTION

**SECTION 01 2300
ALTERNATES**

PART 1 GENERAL

1.01 SECTION INCLUDES

- A. Description of Alternates.

1.02 RELATED REQUIREMENTS

- A. Document 00 4323 - Alternates Form: List of Alternates as supplement to Bid Form.
- B. Document 00 5200 - Agreement Form: Incorporating monetary value of accepted Alternates.

1.03 ACCEPTANCE OF ALTERNATES

- A. Alternates quoted on Bid Forms will be reviewed and accepted or rejected at Owner's option. Accepted Alternates will be identified in the Owner-Contractor Agreement.

1.04 SCHEDULE OF ALTERNATES

- A. Alternate No. G1 - Limestone Base in lieu of Precast
 - 1. Base Bid Item: Provide and install precast panels at Pedestal Sign Types #1-#3.
 - 2. Alternate Bid Item: Provide limestone panels at base of Pedestal Sign Types #1-#3.
- B. Alternate No. G2 - Install Pedestal Sign Type #1 in lieu of Pedestal Sign Type #3.
 - 1. Base Bid Item: Pedestal Sign Type #3 to be install at locations indicated on sheets A102 and A103
 - 2. Alternate Bid Item: Install Pedestall Sign Type #1 at Pedestal Sign Type #3 locations.
- C. Alternate No. G3 & E3 - Install Monument Sign Type #1
 - 1. Base Bid Item: No work in this location.
 - 2. Alternate Bid Item: Install Monument Sign Type #1 at location indicated on sheet A102.
 - a. Alternate Bid E3: Electrical scope related to Alternate Bid G3.
- D. Alternate No. G4 & E4 - Install Monument Sign Type #2
 - 1. Base Bid Item: No work in this location.
 - 2. Alternate Bid Item: Install Monument Sign Type #2 at location indicated on sheet A103.
 - a. Alternate Bid E4: Electrical scope related to Alternate Bid G4.
- E. Alternate No. G5 - Install Building Signage at Entry
 - 1. Base Bid Item: No work in this location.
 - 2. Alternate Bid Item: Install building signage at east entry. Refer to sheets A102 and A103.

PART 2 PRODUCTS - NOT USED

PART 3 EXECUTION - NOT USED

END OF SECTION

**SECTION 01 2500
SUBSTITUTION PROCEDURES**

PART 1 GENERAL

1.01 SECTION INCLUDES

- A. Procedural requirements for proposed substitutions.

PART 2 PRODUCTS - NOT USED

PART 3 EXECUTION

3.01 GENERAL REQUIREMENTS

- A. A Substitution Request for products, assemblies, materials, and equipment constitutes a representation that the submitter:
 - 1. Has investigated proposed product and determined that it meets or exceeds the quality level of the specified product, equipment, assembly, or system.
 - 2. Agrees to provide the same warranty for the substitution as for the specified product.
 - 3. Agrees to coordinate installation and make changes to other work that may be required for the work to be complete, with no additional cost to Owner.
 - 4. Waives claims for additional costs or time extension that may subsequently become apparent.
- B. Document each request with complete data substantiating compliance of proposed substitution with Contract Documents. Burden of proof is on proposer.
- C. Content: Include information necessary for tracking the status of each Substitution Request, and information necessary to provide an actionable response.
- D. Limit each request to a single proposed substitution item.
- E. Post bid substitutions are not allowed.

3.02 RESOLUTION

- A. Architect may request additional information and documentation prior to rendering a decision. Provide this data in an expeditious manner.

3.03 ACCEPTANCE

3.04 CLOSEOUT ACTIVITIES

- A. See Section 01 7800 - Closeout Submittals, for closeout submittals.
- B. Include completed Substitution Request Forms as part of the Project record.

END OF SECTION

**SECTION 01 3000
ADMINISTRATIVE REQUIREMENTS**

PART 1 GENERAL

1.01 SECTION INCLUDES

- A. General administrative requirements.
- B. Preconstruction meeting.
- C. Progress meetings.
- D. Construction progress schedule.
- E. Coordination drawings.
- F. Submittals for review, information, and project closeout.
- G. Number of copies of submittals.
- H. Requests for Interpretation (RFI) procedures.
- I. Submittal procedures.

1.02 GENERAL ADMINISTRATIVE REQUIREMENTS

- A. Comply with requirements of Section 01 7000 - Execution and Closeout Requirements for coordination of execution of administrative tasks with timing of construction activities.

PART 2 PRODUCTS - NOT USED

PART 3 EXECUTION

3.01 PRECONSTRUCTION MEETING

- A. Attendance Required:
 - 1. Owner.
 - 2. Architect.
 - 3. Engineers.
 - 4. Contractors.
 - 5. Major subcontractors.
- B. Agenda:
 - 1. Execution of Owner-Contractor Agreement.
 - 2. Submission of executed bonds and insurance certificates.
 - 3. Distribution of Contract Documents.
 - 4. Submission of list of subcontractors, list of products, schedule of values, and progress schedule.
 - 5. Designation of personnel representing the parties to Contract, Engineers and <1|A/E|>.
 - 6. Procedures and processing of field decisions, submittals, substitutions, applications for payments, proposal request, Change Orders, and Contract closeout procedures.
 - 7. Scheduling.
- C. Each Prime Contractor shall record minutes for their discipline and within two days after the meeting, forward the minutes in typewritten format to the General Contractor. The General Contractor shall compile these minutes and distribute copies to the Architect, Engineers, Owner, meeting participants, and those affected by decisions made.

3.02 PROGRESS MEETINGS

- A. Schedule and administer meetings throughout progress of the work at maximum bi-monthly intervals.
- B. Make arrangements for meetings, prepare agenda with copies for participants, preside at meetings.
- C. Attendance Required:

1. Contractors.
 2. Owner.
 3. Architect.
 4. Engineers.
 5. Contractor's superintendent.
 6. Major subcontractors.
- D. Agenda:
1. Review minutes of previous meetings.
 2. Review of work progress.
 3. Field observations, problems, and decisions.
 4. Identification of problems that impede, or will impede, planned progress.
 5. Review of submittals schedule and status of submittals.
 6. Review of RFIs log and status of responses.
 7. Maintenance of progress schedule.
 8. Corrective measures to regain projected schedules.
 9. Planned progress during succeeding work period.
 10. Coordination of projected progress.
 11. Maintenance of quality and work standards.
 12. Effect of proposed changes on progress schedule and coordination.
 13. Other business relating to work.
- E. Each Prime Contractor shall record minutes for their discipline and within two days after the meeting, forward the minutes in typewritten format to the General Contractor. The General Contractor shall compile these minutes and distribute copies to the Architect, Engineers, Owner, meeting participants, and those affected by decisions made.

3.03 CONSTRUCTION PROGRESS SCHEDULE

- A. Within 10 days after date of the Agreement, submit preliminary schedule defining planned operations for the first 60 days of work, with a general outline for remainder of work.
- B. If preliminary schedule requires revision after review, submit revised schedule within 10 days.
- C. Within 20 days after review of preliminary schedule, submit draft of proposed complete schedule for review.
 1. Include written certification that major contractors have reviewed and accepted proposed schedule.
- D. Within 10 days after joint review, submit complete schedule.
- E. Submit updated schedule with each Application for Payment.
- F. Each Prime Contractor is responsible for coordinating and maintaining a comprehensive project schedule for all trades under their individual prime contract. The Mechanical and Electrical Prime Contractors shall submit an updated progress schedule to the General Contractor 2 days prior to each construction progress meeting for review and distribution to all parties. Prime Contractors are responsible to coordinate their work with their trades and the other Prime Contractors.

3.04 COORDINATION DRAWINGS

- A. Provide information required by Project Coordinator for preparation of coordination drawings.
- B. Review drawings prior to submission to Architect.

3.05 REQUESTS FOR INFORMATION (RFI)

- A. Preparation: Prepare an RFI immediately upon discovery of a need for interpretation of Contract Documents. Failure to submit a RFI in a timely manner is not a legitimate cause for claiming additional costs or delays in execution of the work.

3.06 SUBMITTALS FOR REVIEW

- A. When the following are specified in individual sections, submit them for review:
 - 1. Product data.
 - 2. Shop drawings.
 - 3. Samples for selection.
 - 4. Samples for verification.
- B. Submit to Architect for review for the limited purpose of checking for compliance with information given and the design concept expressed in Contract Documents.
- C. Samples will be reviewed for aesthetic, color, or finish selection.
- D. After review, provide copies and distribute in accordance with SUBMITTAL PROCEDURES article below and for record documents purposes described in Section 01 7800 - Closeout Submittals.

3.07 SUBMITTALS FOR INFORMATION

- A. When the following are specified in individual sections, submit them for information:
 - 1. Design data.
 - 2. Certificates.
 - 3. Test reports.
 - 4. Inspection reports.
 - 5. Manufacturer's instructions.
 - 6. Manufacturer's field reports.
 - 7. Other types indicated.
- B. Submit for Architect's knowledge as contract administrator or for Owner.

3.08 SUBMITTALS FOR PROJECT CLOSEOUT

- A. Submit Correction Punch List for Substantial Completion.
- B. Submit Final Correction Punch List for Substantial Completion.
- C. When the following are specified in individual sections, submit them at project closeout in compliance with requirements of Section 01 7800 - Closeout Submittals:
 - 1. Project record documents.
 - 2. Operation and maintenance data.
 - 3. Warranties.
 - 4. Bonds.
 - 5. Other types as indicated.
- D. Submit for Owner's benefit during and after project completion.

3.09 NUMBER OF COPIES OF SUBMITTALS

- A. Electronic Documents: Submit one electronic copy in PDF format; an electronically-marked up file will be returned. Create PDFs at native size and right-side up; illegible files will be rejected.
- B. Samples: Submit the number specified in individual specification sections; one of which will be retained by Architect until the completion of the project.
 - 1. After review, produce duplicates.

3.10 SUBMITTAL PROCEDURES

- A. General Requirements:
 - 1. Transmit using approved form.
 - 2. Sequentially identify each item. For revised submittals use original number and a sequential numerical suffix.
 - 3. Identify: Project; Contractor; subcontractor or supplier; pertinent drawing and detail number; and specification section number and article/paragraph, as appropriate on each copy.

4. Apply Contractor's stamp, signed or initialed certifying that review, approval, verification of products required, field dimensions, adjacent construction work, and coordination of information is in accordance with the requirements of the work and Contract Documents.
 - a. Submittals from sources other than the Contractor, or without Contractor's stamp will not be acknowledged, reviewed, or returned.
 5. Schedule submittals to expedite the Project, and coordinate submission of related items.
 - a. For each submittal for review, allow 15 days excluding delivery time to and from the Contractor.
 6. Provide space for Contractor and Architect review stamps.
 7. When revised for resubmission, identify all changes made since previous submission.
 8. Distribute reviewed submittals. Instruct parties to promptly report inability to comply with requirements.
 9. Incomplete submittals will not be reviewed, unless they are partial submittals for distinct portion(s) of the work, and have received prior approval for their use.
- B. Shop Drawing Procedures:
1. Prepare accurate, drawn-to-scale, original shop drawing documentation by interpreting Contract Documents and coordinating related work.
 2. Do not reproduce Contract Documents to create shop drawings.
 3. Generic, non-project-specific information submitted as shop drawings do not meet the requirements for shop drawings.
 4. Shop drawings shall be printed to PDF whenever possible. Scanned PDFs that are not legible will not be accepted.

3.11 SUBMITTAL REVIEW

- A. Submittals for Review: Architect will review each submittal, and approve, or take other appropriate action.
- B. Architect's actions will be reflected by marking each returned submittal using virtual stamp on electronic submittals.
- C. Architect's and consultants' actions on items submitted for review:
1. Authorizing purchasing, fabrication, delivery, and installation:
 - a. "No Exceptions Taken", or language with same legal meaning.
 - b. "Make Corrections Noted", or language with same legal meaning.
 - 1) At Contractor's option, submit corrected item, with review notations acknowledged and incorporated. Resubmittal is not required.
 2. Not Authorizing fabrication, delivery, and installation:
 - a. "Revise and Resubmit".
 - 1) Resubmit revised item, with review notations acknowledged and incorporated.
 - b. "Rejected".
 - 1) Submit item complying with requirements of Contract Documents.

END OF SECTION

**SECTION 01 4000
QUALITY REQUIREMENTS**

PART 1 GENERAL

1.01 SECTION INCLUDES

- A. Submittals.
- B. Control of installation.
- C. Tolerances.
- D. Defect Assessment.

1.02 SUBMITTALS

- A. See Section 01 3000 - Administrative Requirements, for submittal procedures.

PART 2 PRODUCTS - NOT USED

PART 3 EXECUTION

3.01 CONTROL OF INSTALLATION

- A. Monitor quality control over suppliers, manufacturers, products, services, site conditions, and workmanship, to produce Work of specified quality.
- B. Comply with manufacturers' instructions, including each step in sequence.
- C. Should manufacturers' instructions conflict with Contract Documents, request clarification from Architect before proceeding.
- D. Verify that field measurements are as indicated on shop drawings or as instructed by the manufacturer.
- E. Secure products in place with positive anchorage devices designed and sized to withstand stresses, vibration, physical distortion, and disfigurement.

3.02 TOLERANCES

- A. Monitor fabrication and installation tolerance control of products to produce acceptable Work. Do not permit tolerances to accumulate.
- B. Comply with manufacturers' tolerances. Should manufacturers' tolerances conflict with Contract Documents, request clarification from Architect before proceeding.
- C. Adjust products to appropriate dimensions; position before securing products in place.

3.03 DEFECT ASSESSMENT

- A. Replace Work or portions of the Work not conforming to specified requirements.

END OF SECTION

**SECTION 01 5000
TEMPORARY FACILITIES AND CONTROLS**

PART 1 GENERAL

1.01 SECTION INCLUDES

- A. Temporary utilities.
- B. Temporary sanitary facilities.
- C. Temporary Controls: Barriers, enclosures, and fencing.
- D. Security requirements.
- E. Vehicular access and parking.
- F. Waste removal facilities and services.
- G. Project identification sign.
- H. Field offices.

1.02 TEMPORARY UTILITIES

- A. Existing facilities may be used.
- B. Use trigger-operated nozzles for water hoses, to avoid waste of water.

1.03 TEMPORARY SANITARY FACILITIES

- A. Provide and maintain required facilities and enclosures. Provide at time of project mobilization.
- B. Maintain daily in clean and sanitary condition.

1.04 FENCING

- A. Construction: Commercial grade chain link fence.
- B. Provide 6 foot high fence around construction area of each sign to protect the public from open excavation and foundations.

1.05 SECURITY

- A. Provide security and facilities to protect Work, existing facilities, and Owner's operations from unauthorized entry, vandalism, or theft.
- B. Coordinate with Owner's security program. Each contractor employee is required to have a security badge provided by Facilities Management. Cost is \$10.00/badge and non-refundable.

1.06 VEHICULAR ACCESS AND PARKING

- A. Comply with regulations relating to use of streets and sidewalks, access to emergency facilities, and access for emergency vehicles.
- B. Coordinate access and haul routes with governing authorities and Owner.
- C. Provide and maintain access to fire hydrants, free of obstructions.
- D. Provide means of removing mud from vehicle wheels before entering streets.
- E. Existing parking areas may be used for construction parking. Coordinate approved locations with Owner.

1.07 WASTE REMOVAL

- A. Provide waste removal facilities and services as required to maintain the site in clean and orderly condition.
- B. Provide containers with lids. Remove trash from site periodically.
- C. If materials to be recycled or re-used on the project must be stored on-site, provide suitable non-combustible containers; locate containers holding flammable material outside the structure unless otherwise approved by the authorities having jurisdiction.

1.08 PROJECT IDENTIFICATION

- A. No other signs are allowed without Owner permission except those required by law.

1.09 FIELD OFFICES

- A. A field office will not be required for this project. Contractor Superintendent shall be accessible by cellular phone. Contractor shall post all applicable documents required by law within one area within the construction zone.

1.10 REMOVAL OF UTILITIES, FACILITIES, AND CONTROLS

- A. Remove temporary utilities, equipment, facilities, materials, prior to Date of Substantial Completion inspection.
- B. Clean and repair damage caused by installation or use of temporary work.

PART 2 PRODUCTS - NOT USED

PART 3 EXECUTION - NOT USED

END OF SECTION

**SECTION 01 5100
TEMPORARY UTILITIES**

PART 1 GENERAL

1.01 SECTION INCLUDES

- A. Temporary Utilities: Provision of electricity.

1.02 REFERENCE STANDARDS

- A. 29 CFR 1926 - U.S. Occupational Safety and Health Standards; current edition.

1.03 TEMPORARY ELECTRICITY

- A. Cost: By Owner.
 - 1. All equipment and connections for temporary power shall be by Electrical Contractor.
- B. Connect to Owner's existing power service.
 - 1. Do not disrupt Owner's need for continuous service.
 - 2. Exercise measures to conserve energy.
- C. Complement existing power service capacity and characteristics as required.
- D. Provide power outlets for construction operations, with branch wiring and distribution boxes located as required. Provide flexible power cords as required.
- E. Permanent convenience receptacles may be utilized during construction.
- F. Provide adequate distribution equipment, wiring, and outlets to provide single phase branch circuits for power and lighting.

PART 2 PRODUCTS - NOT USED

PART 3 EXECUTION - NOT USED

END OF SECTION

**SECTION 01 6000
PRODUCT REQUIREMENTS**

PART 1 GENERAL

1.01 SECTION INCLUDES

- A. Re-use of existing products.
- B. Transportation, handling, storage and protection.
- C. Product option requirements.
- D. Substitution limitations.
- E. Maintenance materials, including extra materials, spare parts, tools, and software.

1.02 RELATED REQUIREMENTS

- A. Section 01 2500 - Substitution Procedures: Substitutions made during procurement.

1.03 SUBMITTALS

- A. Product Data Submittals: Submit manufacturer's standard published data. Mark each copy to identify applicable products, models, options, and other data. Supplement manufacturers' standard data to provide information specific to this Project.
- B. Shop Drawing Submittals: Prepared specifically for this Project; indicate utility and electrical characteristics, utility connection requirements, and location of utility outlets for service for functional equipment and appliances.
- C. Sample Submittals: Illustrate functional and aesthetic characteristics of the product, with integral parts and attachment devices. Coordinate sample submittals for interfacing work.
 - 1. For selection from standard finishes, submit samples of the full range of the manufacturer's standard colors, textures, and patterns.
 - 2. Provide physical samples or chart for color selection from standard finishes. PDFs are not acceptable for color selection.

PART 2 PRODUCTS

2.01 EXISTING PRODUCTS

- A. Do not use materials and equipment removed from existing premises unless specifically required or permitted by Contract Documents.

2.02 NEW PRODUCTS

- A. Provide new products unless specifically required or permitted by Contract Documents. Reuse of existing materials is not permitted without prior approval.

2.03 PRODUCT OPTIONS

- A. Products Specified by Reference Standards or by Description Only: Use any product meeting those standards or description.
- B. Products Specified by Naming One or More Manufacturers: Use a product of one of the manufacturers named and meeting specifications, no options or substitutions allowed.
- C. Products Specified by Naming One or More Manufacturers with a Provision for Substitutions: Submit a request for substitution for any manufacturer not named.

2.04 MAINTENANCE MATERIALS

- A. Furnish extra materials, spare parts, tools, and software of types and in quantities specified in individual specification sections.
- B. Deliver to Project site; obtain receipt prior to final payment.

PART 3 EXECUTION

3.01 SUBSTITUTION LIMITATIONS

- A. See Section 01 2500 - Substitution Procedures.
- B. Instructions for Bidders specifies time restrictions for submitting requests for substitutions during the bidding period and the documents required. Comply with requirements specified in Section 00 2113.
- C. Document each request with complete data substantiating compliance of proposed substitution with Contract Documents.
- D. A request for substitution constitutes a representation that the submitter:
 - 1. Has investigated the proposed product and determined that it meets or exceeds the quality level of the specified product.
 - 2. Agrees to provide the same warranty for the substitution as for the specified product.
 - 3. Agrees to coordinate installation and make changes to other Work that may be required for the Work to be completed with no additional cost to the Owner.
 - 4. Waives claims for additional costs or time extension that may subsequently become apparent.

3.02 TRANSPORTATION AND HANDLING

- A. Package products for shipment in manner to prevent damage; for equipment, package to avoid loss of factory calibration.
- B. If special precautions are required, attach instructions prominently and legibly on outside of packaging.
- C. Coordinate schedule of product delivery to designated prepared areas in order to minimize site storage time and potential damage to stored materials.
- D. Transport and handle products in accordance with manufacturer's instructions.
- E. Transport materials in covered trucks to prevent contamination of product and littering of surrounding areas.
- F. Promptly inspect shipments to ensure that products comply with requirements, quantities are correct, and products are undamaged.
- G. Provide equipment and personnel to handle products by methods to prevent soiling, disfigurement, or damage, and to minimize handling.
- H. Arrange for the return of packing materials, such as wood pallets, where economically feasible.

3.03 STORAGE AND PROTECTION

- A. Designate receiving/storage areas for incoming products so that they are delivered according to installation schedule and placed convenient to work area in order to minimize waste due to excessive materials handling and misapplication. See Section 01 7419.
- B. Store and protect products in accordance with manufacturers' instructions.
- C. Store with seals and labels intact and legible.
- D. Store sensitive products in weathertight, climate-controlled enclosures in an environment favorable to product.
- E. For exterior storage of fabricated products, place on sloped supports above ground.
- F. Protect products from damage or deterioration due to construction operations, weather, precipitation, humidity, temperature, sunlight and ultraviolet light, dirt, dust, and other contaminants.
- G. Comply with manufacturer's warranty conditions, if any.
- H. Cover products subject to deterioration with impervious sheet covering. Provide ventilation to prevent condensation and degradation of products.
- I. Prevent contact with material that may cause corrosion, discoloration, or staining.

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- J. Provide equipment and personnel to store products by methods to prevent soiling, disfigurement, or damage.
- K. Arrange storage of products to permit access for inspection. Periodically inspect to verify products are undamaged and are maintained in acceptable condition.

END OF SECTION

**SECTION 01 7000
EXECUTION AND CLOSEOUT REQUIREMENTS**

PART 1 GENERAL

1.01 SECTION INCLUDES

- A. Examination, preparation, and general installation procedures.
- B. Requirements for alterations work, including selective demolition.
- C. Cutting and patching.
- D. Cleaning and protection.
- E. Starting of systems and equipment.
- F. Demonstration and instruction of Owner personnel.
- G. Closeout procedures, including Contractor's Correction Punch List, except payment procedures.
- H. General requirements for maintenance service.

1.02 RELATED REQUIREMENTS

- A. Section 01 5000 - Temporary Facilities and Controls: Temporary exterior enclosures.
- B. Section 01 5000 - Temporary Facilities and Controls: Temporary interior partitions.
- C. Section 07 8400 - Firestopping.

1.03 SUBMITTALS

- A. See Section 01 3000 - Administrative Requirements, for submittal procedures.
- B. Cutting and Patching: Submit written request in advance of cutting or alteration that affects:
 - 1. Structural integrity of any element of Project.
 - 2. Integrity of weather exposed or moisture resistant element.
 - 3. Efficiency, maintenance, or safety of any operational element.
 - 4. Visual qualities of sight exposed elements.
 - 5. Work of Owner or separate Contractor.

1.04 PROJECT CONDITIONS

- A. Use of explosives is not permitted.
- B. Ventilate enclosed areas to assist cure of materials, to dissipate humidity, and to prevent accumulation of dust, fumes, vapors, or gases.
- C. Dust Control: Execute work by methods to minimize raising dust from construction operations. Provide positive means to prevent air-borne dust from dispersing into atmosphere and over adjacent property.
 - 1. Provide dust-proof barriers between construction areas and areas continuing to be occupied by Owner.
 - 2. Provide 'sticky mats' at the entrance to the construction area, from the interior of the building, for reduction in tracking construction dust into occupied areas. Replace sticky mat when no longer functional.
- D. Noise Control: Provide methods, means, and facilities to minimize noise produced by construction operations.
- E. Non-smoking facility: Smoking, vaping and use of smokeless tobacco is prohibited in the facility.

1.05 COORDINATION

- A. Coordinate scheduling, submittals, and work of the various sections of the Project Manual to ensure efficient and orderly sequence of installation of interdependent construction elements, with provisions for accommodating items installed later.
- B. Notify affected utility companies and comply with their requirements.
- C. Verify that utility requirements and characteristics of new operating equipment are compatible with building utilities. Coordinate work of various sections having interdependent responsibilities for installing, connecting to, and placing in service, such equipment.
- D. Coordinate space requirements, supports, and installation of mechanical and electrical work that are indicated diagrammatically on drawings. Follow routing indicated for pipes, ducts, and conduit, as closely as practicable; place runs parallel with lines of building. Utilize spaces efficiently to maximize accessibility for other installations, for maintenance, and for repairs.
- E. In finished areas except as otherwise indicated, conceal pipes, ducts, and wiring within the construction. Coordinate locations of fixtures and outlets with finish elements.
- F. Coordinate completion and clean-up of work of separate sections.
- G. After Owner occupancy of premises, coordinate access to site for correction of defective work and work not in accordance with Contract Documents, to minimize disruption of Owner's activities.

PART 2 PRODUCTS

2.01 PATCHING MATERIALS

- A. New Materials: As specified in product sections; match existing products and work for patching and extending work.
- B. Type and Quality of Existing Products: Determine by inspecting and testing products where necessary, referring to existing work as a standard.
- C. Product Substitution: For any proposed change in materials, submit request for substitution described in Section 01 6000 - Product Requirements.

PART 3 EXECUTION

3.01 EXAMINATION

- A. Verify that existing site conditions and substrate surfaces are acceptable for subsequent work. Start of work means acceptance of existing conditions.
- B. Verify that existing substrate is capable of structural support or attachment of new work being applied or attached.
- C. Examine and verify specific conditions described in individual specification sections.
- D. Take field measurements before confirming product orders or beginning fabrication, to minimize waste due to over-ordering or misfabrication.
- E. Verify that utility services are available, of the correct characteristics, and in the correct locations.
- F. Prior to Cutting: Examine existing conditions prior to commencing work, including elements subject to damage or movement during cutting and patching. After uncovering existing work, assess conditions affecting performance of work. Beginning of cutting or patching means acceptance of existing conditions.

3.02 PREPARATION

- A. Clean substrate surfaces prior to applying next material or substance.
- B. Seal cracks or openings of substrate prior to applying next material or substance.
- C. Apply manufacturer required or recommended substrate primer, sealer, or conditioner prior to applying any new material or substance in contact or bond.

3.03 GENERAL INSTALLATION REQUIREMENTS

- A. Install products as specified in individual sections, in accordance with manufacturer's instructions and recommendations, and so as to avoid waste due to necessity for replacement.
- B. Make vertical elements plumb and horizontal elements level, unless otherwise indicated.
- C. Install equipment and fittings plumb and level, neatly aligned with adjacent vertical and horizontal lines, unless otherwise indicated.
- D. Make consistent texture on surfaces, with seamless transitions, unless otherwise indicated.
- E. Make neat transitions between different surfaces, maintaining texture and appearance.

3.04 ALTERATIONS

- A. Drawings showing existing construction and utilities are based on casual field observation and existing record documents only.
 - 1. Verify that construction and utility arrangements are as indicated.
 - 2. Report discrepancies to Architect before disturbing existing installation.
 - 3. Beginning of alterations work constitutes acceptance of existing conditions.
- B. Keep areas in which alterations are being conducted separated from other areas that are still occupied.
 - 1. Provide, erect, and maintain temporary dustproof partitions of construction specified in Section 01 5000 in locations indicated on drawings.
- C. Remove existing work as indicated and as required to accomplish new work.
 - 1. Remove items indicated on drawings.
 - 2. Relocate items indicated on drawings.
 - 3. Where new surface finishes are to be applied to existing work, perform removals, patch, and prepare existing surfaces as required to receive new finish; remove existing finish if necessary for successful application of new finish.
 - 4. Where new surface finishes are not specified or indicated, patch holes and damaged surfaces to match adjacent finished surfaces as closely as possible.
- D. Services (Including but not limited to Electrical, Telecommunications, and Irrigation): Remove, relocate, and extend existing systems to accommodate new construction.
 - 1. Maintain existing active systems that are to remain in operation; maintain access to equipment and operational components; if necessary, modify installation to allow access or provide access panel.
 - 2. Where existing systems or equipment are not active and Contract Documents require reactivation, put back into operational condition; repair supply, distribution, and equipment as required.
 - 3. Where existing active systems serve occupied facilities but are to be replaced with new services, maintain existing systems in service until new systems are complete and ready for service.
 - a. Disable existing systems only to make switchovers and connections; minimize duration of outages.
 - b. Provide temporary connections as required to maintain existing systems in service.
 - 4. Verify that abandoned services serve only abandoned facilities.
 - 5. Remove abandoned pipe, ducts, conduits, and equipment, including those above accessible ceilings; remove back to source of supply where possible, otherwise cap stub and tag with identification; patch holes left by removal using materials specified for new construction.
- E. Protect existing work to remain.
 - 1. Prevent movement of structure; provide shoring and bracing if necessary.
 - 2. Perform cutting to accomplish removals neatly and as specified for cutting new work.
 - 3. Repair adjacent construction and finishes damaged during removal work.

- F. Adapt existing work to fit new work: Make as neat and smooth transition as possible.
 - 1. When existing finished surfaces are cut so that a smooth transition with new work is not possible, terminate existing surface along a straight line at a natural line of division and make recommendation to Architect.
 - 2. Where removal of partitions or walls results in adjacent spaces becoming one, rework floors, walls, and ceilings to a smooth plane without breaks, steps, or bulkheads.
- G. Patching: Where the existing surface is not indicated to be refinished, patch to match the surface finish that existed prior to cutting. Where the surface is indicated to be refinished, patch so that the substrate is ready for the new finish.
- H. Refinish existing surfaces as indicated:
 - 1. Where rooms or spaces are indicated to be refinished, refinish all visible existing surfaces to remain to the specified condition for each material, with a neat transition to adjacent finishes.
 - 2. If mechanical or electrical work is exposed accidentally during the work, re-cover and refinish to match.
- I. Clean existing systems and equipment.
- J. Remove demolition debris and abandoned items from alterations areas and dispose of off-site; do not burn or bury.
- K. Do not begin new construction in alterations areas before demolition is complete.
- L. Comply with all other applicable requirements of this section.

3.05 CUTTING AND PATCHING

- A. Whenever possible, execute the work by methods that avoid cutting or patching.
- B. See Alterations article above for additional requirements.
- C. Perform whatever cutting and patching is necessary to:
 - 1. Complete the work.
 - 2. Fit products together to integrate with other work.
 - 3. Provide openings for penetration of mechanical, electrical, and other services.
 - 4. Match work that has been cut to adjacent work.
 - 5. Repair areas adjacent to cuts to required condition.
 - 6. Repair new work damaged by subsequent work.
 - 7. Remove samples of installed work for testing when requested.
 - 8. Remove and replace defective and non-complying work.
- D. Execute work by methods that avoid damage to other work and that will provide appropriate surfaces to receive patching and finishing. In existing work, minimize damage and restore to original condition.
- E. Employ original installer to perform cutting for weather exposed and moisture resistant elements, and sight exposed surfaces.
- F. Cut rigid materials using masonry saw or core drill. Pneumatic tools not allowed without prior approval.
- G. Restore work with new products in accordance with requirements of Contract Documents.
- H. Fit work air tight to pipes, sleeves, ducts, conduit, and other penetrations through surfaces.
- I. At penetrations of fire rated walls, partitions, ceiling, or floor construction, completely seal voids with fire rated material in accordance with Section 07 8400, to full thickness of the penetrated element.
- J. Patching:

1. Finish patched surfaces to match finish that existed prior to patching. On continuous surfaces, refinish to nearest intersection or natural break. For an assembly, refinish entire unit.
2. Match color, texture, and appearance.
3. Repair patched surfaces that are damaged, lifted, discolored, or showing other imperfections due to patching work. If defects are due to condition of substrate, repair substrate prior to repairing finish.

3.06 PROGRESS CLEANING

- A. Maintain areas free of waste materials, debris, and rubbish. Maintain site in a clean and orderly condition.
- B. Remove debris and rubbish from pipe chases, plenums, attics, crawl spaces, and other closed or remote spaces, prior to enclosing the space.
- C. Broom and vacuum clean interior areas prior to start of surface finishing, and continue cleaning to eliminate dust.
- D. Collect and remove waste materials, debris, and trash/rubbish from site periodically and dispose off-site; do not burn or bury.

3.07 PROTECTION OF INSTALLED WORK

- A. Protect installed work from damage by construction operations.
- B. Provide special protection where specified in individual specification sections.
- C. Provide temporary and removable protection for installed products. Control activity in immediate work area to prevent damage.
- D. Provide protective coverings at walls, projections, jambs, sills, and soffits of openings.
- E. Protect finished floors, stairs, and other surfaces from traffic, dirt, wear, damage, or movement of heavy objects, by protecting with durable sheet materials.
- F. Prohibit traffic or storage upon waterproofed or roofed surfaces. If traffic or activity is necessary, obtain recommendations for protection from waterproofing or roofing material manufacturer.
- G. Prohibit traffic from landscaped areas.
- H. Remove protective coverings when no longer needed; reuse or recycle coverings if possible.

3.08 SYSTEM STARTUP

- A. Coordinate schedule for start-up of various equipment and systems.
- B. Notify Architect and Owner seven days prior to start-up of each item.
- C. Verify that each piece of equipment or system has been checked for proper lubrication, drive rotation, belt tension, control sequence, and for conditions that may cause damage.
- D. Verify tests, meter readings, and specified electrical characteristics agree with those required by the equipment or system manufacturer.
- E. Verify that wiring and support components for equipment are complete and tested.
- F. Execute start-up under supervision of applicable Contractor personnel and manufacturer's representative in accordance with manufacturers' instructions.
- G. Submit a written report that equipment or system has been properly installed and is functioning correctly.

3.09 DEMONSTRATION AND INSTRUCTION

- A. Demonstrate operation and maintenance of products to Owner's personnel two weeks prior to date of Substantial Completion.

- B. Demonstrate start-up, operation, control, adjustment, trouble-shooting, servicing, maintenance, and shutdown of each item of equipment at scheduled time, at equipment location.
- C. For equipment or systems requiring seasonal operation, perform demonstration for other season within six months.
- D. Provide a qualified person who is knowledgeable about the Project to perform demonstration and instruction of Owner's personnel.
- E. Utilize operation and maintenance manuals as basis for instruction. Review contents of manual with Owner's personnel in detail to explain all aspects of operation and maintenance.
- F. Prepare and insert additional data in operations and maintenance manuals when need for additional data becomes apparent during instruction.

3.10 ADJUSTING

- A. Adjust operating products and equipment to ensure smooth and unhindered operation.

3.11 FINAL CLEANING

- A. Execute final cleaning prior to final project assessment.
 - 1. G.C. to hire a professional cleaning company for final cleaning at substantial completion of each work area.
- B. Use cleaning materials that are nonhazardous.
- C. Clean interior and exterior glass, surfaces exposed to view; remove temporary labels, stains and foreign substances, polish transparent and glossy surfaces, vacuum carpeted and soft surfaces.
- D. Remove all labels that are not permanent. Do not paint or otherwise cover fire test labels or nameplates on mechanical and electrical equipment.
- E. Clean equipment and fixtures to a sanitary condition with cleaning materials appropriate to the surface and material being cleaned.
- F. Remove waste, surplus materials, trash/rubbish, and construction facilities from the site; dispose of in legal manner; do not burn or bury.

3.12 CLOSEOUT PROCEDURES

- A. Make submittals that are required by governing or other authorities.
 - 1. Provide copies to Owner.
- B. Accompany Project Coordinator on preliminary inspection to determine items to be listed for completion or correction in the Contractor's Correction Punch List for Contractor's Notice of Substantial Completion.
- C. Notify Architect when work is considered ready for Architect's Substantial Completion inspection.
- D. Submit written certification containing Contractor's Correction Punch List, that Contract Documents have been reviewed, work has been inspected, and that work is complete in accordance with Contract Documents and ready for Architect's Substantial Completion inspection.
- E. Conduct Substantial Completion inspection and create Final Correction Punch List containing Architect's and Contractor's comprehensive list of items identified to be completed or corrected and submit to Architect.
- F. Correct items of work listed in Final Correction Punch List and comply with requirements for access to Owner-occupied areas.
- G. Notify Architect when work is considered finally complete and ready for Architect's Substantial Completion final inspection.

- H. Complete items of work determined by Architect listed in executed Certificate of Substantial Completion.

3.13 MAINTENANCE

- A. Provide service and maintenance of components indicated in specification sections.
- B. Maintenance Period: As indicated in specification sections or, if not indicated, not less than one year from the Date of Substantial Completion or the length of the specified warranty, whichever is longer.
- C. Examine system components at a frequency consistent with reliable operation. Clean, adjust, and lubricate as required.
- D. Include systematic examination, adjustment, and lubrication of components. Repair or replace parts whenever required. Use parts produced by the manufacturer of the original component.
- E. Maintenance service shall not be assigned or transferred to any agent or subcontractor without prior written consent of the Owner.

END OF SECTION

**SECTION 01 7800
CLOSEOUT SUBMITTALS**

PART 1 GENERAL

1.01 SECTION INCLUDES

- A. Project Record Documents.
- B. Operation and Maintenance Data.
- C. Warranties and bonds.

1.02 RELATED REQUIREMENTS

- A. Section 01 3000 - Administrative Requirements: Submittals procedures, shop drawings, product data, and samples.
- B. Individual Product Sections: Specific requirements for operation and maintenance data.
- C. Individual Product Sections: Warranties required for specific products or Work.

1.03 SUBMITTALS

- A. Project Record Documents: Submit documents to Architect with claim for final Application for Payment.
- B. Operation and Maintenance Data:
 - 1. Submit two copies of preliminary draft or proposed formats and outlines of contents before start of Work. Architect will review draft and return one copy with comments.
 - 2. For equipment, or component parts of equipment put into service during construction and operated by Owner, submit completed documents within ten days after acceptance.
- C. Warranties and Bonds:
 - 1. For equipment or component parts of equipment put into service during construction with Owner's permission, submit documents within 10 days after acceptance.
 - 2. Make other submittals within 10 days after Date of Substantial Completion, prior to final Application for Payment.
 - 3. For items of Work for which acceptance is delayed beyond Date of Substantial Completion, submit within 10 days after acceptance, listing the date of acceptance as the beginning of the warranty period.

PART 2 PRODUCTS - NOT USED

PART 3 EXECUTION

3.01 PROJECT RECORD DOCUMENTS

- A. Maintain on site one set of the following record documents; record actual revisions to the Work:
 - 1. Drawings.
 - 2. Specifications.
 - 3. Addenda.
 - 4. Change Orders and other modifications to the Contract.
 - 5. Reviewed shop drawings, product data, and samples.
- B. Ensure entries are complete and accurate, enabling future reference by Owner.
- C. Store record documents separate from documents used for construction.
- D. Record information concurrent with construction progress.
- E. Specifications: Legibly mark and record at each product section description of actual products installed, including the following:
 - 1. Changes made by Addenda and modifications.
- F. Record Drawings and Shop Drawings: Legibly mark each item to record actual construction including:

1. Field changes of dimension and detail.
2. Details not on original Contract drawings.

3.02 OPERATION AND MAINTENANCE DATA

- A. Source Data: For each product or system, list names, addresses and telephone numbers of Subcontractors and suppliers, including local source of supplies and replacement parts.
- B. Product Data: Mark each sheet to clearly identify specific products and component parts, and data applicable to installation. Delete inapplicable information.
- C. Drawings: Supplement product data to illustrate relations of component parts of equipment and systems, to show control and flow diagrams. Do not use Project Record Documents as maintenance drawings.
- D. Typed Text: As required to supplement product data. Provide logical sequence of instructions for each procedure, incorporating manufacturer's instructions.

3.03 OPERATION AND MAINTENANCE DATA FOR MATERIALS AND FINISHES

- A. For Each Product, Applied Material, and Finish:
 1. Product data, with catalog number, size, composition, and color and texture designations.
- B. Instructions for Care and Maintenance: Manufacturer's recommendations for cleaning agents and methods, precautions against detrimental cleaning agents and methods, and recommended schedule for cleaning and maintenance.
- C. Where additional instructions are required, beyond the manufacturer's standard printed instructions, have instructions prepared by personnel experienced in the operation and maintenance of the specific products.

3.04 OPERATION AND MAINTENANCE DATA FOR EQUIPMENT AND SYSTEMS

- A. For Each Item of Equipment and Each System:
 1. Description of unit or system, and component parts.
 2. Identify function, normal operating characteristics, and limiting conditions.
 3. Include performance curves, with engineering data and tests.
 4. Complete nomenclature and model number of replaceable parts.
- B. Where additional instructions are required, beyond the manufacturer's standard printed instructions, have instructions prepared by personnel experienced in the operation and maintenance of the specific products.
- C. Operating Procedures: Include start-up, break-in, and routine normal operating instructions and sequences. Include regulation, control, stopping, shut-down, and emergency instructions. Include summer, winter, and any special operating instructions.
- D. Maintenance Requirements: Include routine procedures and guide for preventative maintenance and trouble shooting; disassembly, repair, and reassembly instructions; and alignment, adjusting, balancing, and checking instructions.
- E. Provide servicing and lubrication schedule, and list of lubricants required.
- F. Include manufacturer's printed operation and maintenance instructions.
- G. Include sequence of operation by controls manufacturer.
- H. Provide original manufacturer's parts list, illustrations, assembly drawings, and diagrams required for maintenance.
- I. Additional Requirements: As specified in individual product specification sections.

3.05 ASSEMBLY OF OPERATION AND MAINTENANCE MANUALS

- A. Assembly described below is required for hard copies of operation and maintenance manual. Contractor shall confirm with Owner on preferred transmittal of hard copies or digital copy on CD, USB or other method.

- B. Assemble operation and maintenance data into durable manuals for Owner's personnel use, with data arranged in the same sequence as, and identified by, the specification sections.
- C. Where systems involve more than one specification section, provide separate tabbed divider for each system.
- D. Binders: Commercial quality, 8-1/2 by 11 inch three D side ring binders with durable plastic covers; 2 inch maximum ring size. When multiple binders are used, correlate data into related consistent groupings.
- E. Cover: Identify each binder with typed or printed title OPERATION AND MAINTENANCE INSTRUCTIONS; identify title of Project; identify subject matter of contents.
- F. Project Directory: Title and address of Project; names, addresses, and telephone numbers of Architect, Consultants, Contractor and subcontractors, with names of responsible parties.
- G. Tables of Contents: List every item separated by a divider, using the same identification as on the divider tab; where multiple volumes are required, include all volumes Tables of Contents in each volume, with the current volume clearly identified.
- H. Dividers: Provide tabbed dividers for each separate product and system; identify the contents on the divider tab; immediately following the divider tab include a description of product and major component parts of equipment.
- I. Text: Manufacturer's printed data, or typewritten data on 20 pound paper.
- J. Drawings: Provide with reinforced punched binder tab. Bind in with text; fold larger drawings to size of text pages.
- K. Arrangement of Contents: Organize each volume in parts as follows:
 - 1. Project Directory.
 - 2. Table of Contents, of all volumes, and of this volume.
 - 3. Operation and Maintenance Data: Arranged by system, then by product category.
 - a. Source data.
 - b. Operation and maintenance data.
 - c. Field quality control data.
 - d. Photocopies of warranties and bonds.

3.06 WARRANTIES AND BONDS

- A. Obtain warranties and bonds, executed in duplicate by responsible Subcontractors, suppliers, and manufacturers, within 10 days after completion of the applicable item of work. Except for items put into use with Owner's permission, leave date of beginning of time of warranty until Date of Substantial completion is determined.
- B. Verify that documents are in proper form, contain full information, and are notarized.
- C. Co-execute submittals when required.
- D. Retain warranties and bonds until time specified for submittal.
- E. Include originals of each in operation and maintenance manuals, indexed separately on Table of Contents.

END OF SECTION

**SECTION 03 4500
PRECAST ARCHITECTURAL CONCRETE**

PART 1 GENERAL

1.01 SECTION INCLUDES

- A. Architectural precast concrete wall panels.
- B. Supports, anchors, and attachments.
- C. Intermediate and perimeter joint seals.
- D. Grouting under panels.

1.02 RELATED REQUIREMENTS

- A. Section 03 3000 - Cast-in-Place Concrete.
- B. Section 07 9005 - Joint Sealers: Perimeter joints with sealant and backing.

1.03 REFERENCE STANDARDS

- A. ACI 301 - Specifications for Concrete Construction; 2020.
- B. ACI 318 - Building Code Requirements for Structural Concrete; 2019 (Reapproved 2022).
- C. ASHRAE (FUND) - ASHRAE Handbook - Fundamentals; Most Recent Edition Cited by Referring Code or Reference Standard.
- D. ASHRAE Std 90.1 I-P - Energy Standard for Buildings Except Low-Rise Residential Buildings; Most Recent Edition Adopted by Authority Having Jurisdiction, Including All Applicable Amendments and Supplements.
- E. ASTM A36/A36M - Standard Specification for Carbon Structural Steel; 2014.
- F. ASTM A123/A123M - Standard Specification for Zinc (Hot-Dip Galvanized) Coatings on Iron and Steel Products; 2017.
- G. ASTM A153/A153M - Standard Specification for Zinc Coating (Hot-Dip) on Iron and Steel Hardware; 2023.
- H. ASTM A307 - Standard Specification for Carbon Steel Bolts, Studs, and Threaded Rod 60 000 PSI Tensile Strength; 2021.
- I. ASTM A563 - Standard Specification for Carbon and Alloy Steel Nuts; 2021a.
- J. ASTM A563M - Standard Specification for Carbon and Alloy Steel Nuts (Metric); 2021a.
- K. ASTM A615/A615M - Standard Specification for Deformed and Plain Carbon-Steel Bars for Concrete Reinforcement; 2024.
- L. ASTM A666 - Standard Specification for Annealed or Cold-Worked Austenitic Stainless Steel Sheet, Strip, Plate, and Flat Bar; 2015.
- M. ASTM A767/A767M - Standard Specification for Zinc-Coated (Galvanized) Steel Bars for Concrete Reinforcement; 2024.
- N. ASTM A775/A775M - Standard Specification for Epoxy-Coated Steel Reinforcing Bars; 2022.
- O. ASTM A884/A884M - Standard Specification for Epoxy-Coated Steel Wire and Welded Wire Reinforcement; 2019, with Editorial Revision (2020).
- P. ASTM A1064/A1064M - Standard Specification for Carbon-Steel Wire and Welded Wire Reinforcement, Plain and Deformed, for Concrete; 2024.
- Q. ASTM C31/C31M - Standard Practice for Making and Curing Concrete Test Specimens in the Field; 2025a.
- R. ASTM C33/C33M - Standard Specification for Concrete Aggregates; 2024a.
- S. ASTM C143/C143M - Standard Test Method for Slump of Hydraulic-Cement Concrete; 2020.

- T. ASTM C150/C150M - Standard Specification for Portland Cement; 2019a.
- U. ASTM C260/C260M - Standard Specification for Air-Entraining Admixtures for Concrete; 2024.
- V. ASTM C330/C330M - Standard Specification for Lightweight Aggregates for Structural Concrete; 2023.
- W. ASTM C578 - Standard Specification for Rigid, Cellular Polystyrene Thermal Insulation; 2018.
- X. ASTM C618 - Standard Specification for Coal Ash and Raw or Calcined Natural Pozzolan for Use in Concrete; 2025a.
- Y. ASTM C979/C979M - Standard Specification for Pigments for Integrally Colored Concrete; 2024.
- Z. ASTM C1088 - Standard Specification for Thin Veneer Brick Units Made from Clay or Shale; 2024.
- AA. ASTM C1240 - Standard Specification for Silica Fume Used in Cementitious Mixtures; 2020.
- BB. ASTM C1289 - Standard Specification for Faced Rigid Cellular Polyisocyanurate Thermal Insulation Board; 2019.
- CC. ASTM D3963/D3963M - Standard Specification for Fabrication and Jobsite Handling of Epoxy-Coated Steel Reinforcing Bars; 2021.
- DD. ASTM F959 - Standard Specification for Compressible-Washer-Type Direct Tension Indicators for Use with Structural Fasteners; 2013.
- EE. AWS D1.1/D1.1M - Structural Welding Code - Steel; 2025.
- FF. AWS D1.4/D1.4M - Structural Welding Code - Steel Reinforcing Bars; 2018, with Amendment (2020).
- GG. IAS AC157 - Accreditation Criteria for Fabricator Inspection Programs for Reinforced and Precast/Prestressed Concrete; 2024.
- HH. PCI MNL-117 - Manual for Quality Control for Plants and Production of Architectural Precast Concrete Products; 2013.
- II. PCI MNL-120 - PCI Design Handbook; 2017, with Errata (2021).
- JJ. PCI MNL-122 - Architectural Precast Concrete; 2007.
- KK. PCI MNL-123 - Connections Manual: Design and Typical Details of Connections for Precast and Prestressed Concrete; 1988.
- LL. PCI MNL-135 - Tolerance Manual for Precast and Prestressed Concrete Construction; 2000.

1.04 ADMINISTRATIVE REQUIREMENTS

- A. Preinstallation Meeting: Convene one week prior to commencing work of this section.

1.05 SUBMITTALS

- A. See Section 01 3000 - Administrative Requirements, for submittal procedures.
- B. Product Data: Manufacturer's information on accessory products, including pigments, admixtures, inserts, plates, etc.
- C. Shop Drawings: Indicate layout, unit locations, configuration, unit identification marks, reinforcement, connection details, support items, location of lifting devices, dimensions, openings, and relationship to adjacent materials. Provide erection drawings.
 - 1. Include details of mix designs.
 - 2. Include structural design calculations.
- D. Samples: Submit two samples, 12 by 12 inch in size, illustrating surface finish, color and texture.
- E. Fabricator's Qualification Statement: Provide documentation showing precast concrete fabricator is accredited under IAS AC157.

1.06 QUALITY ASSURANCE

- A. Design Engineer Qualifications: Design precast concrete units under direct supervision of a Professional Structural Engineer experienced in design of precast concrete and licensed in the State in which the Project is located.
- B. Fabricator Qualifications:
 - 1. Firm having at least 5 years of documented experience in production of precast concrete of the type required.
 - 2. Plant certified under Precast/Prestressed Concrete Institute Plant Certification Program; product group and category C3A - Commercial Products with an Architectural Finish.
 - 3. Plant certified under Architectural Precast Association Plant Certification Program for production of architectural precast concrete.
 - 4. Fabricator Qualifications: Precast concrete fabricator accredited by IAS according to IAS AC157.
- C. Welder Qualifications: Qualified within previous 12 months in accordance with AWS D1.1/D1.1M and AWS D1.4/D1.4M.
- D. Copies of Documents at Project Site: Maintain at the project site a copy of each referenced document that prescribes execution requirements.
- E. Erector Qualifications: PCI Certified, approved by the precast concrete manufacturer, and having a minimum of 5 years experience in the erection of precast concrete similar to the requirements of this project. Erector's workman shall be properly trained to handle and erect precast units.
- F. Design Standards: Comply with ACI 318 (ACI 318M) and the design recommendations of PCI MNL 120, "PCI Design Handbook - Precast and Prestressed Concrete," applicable to types of structural precast concrete units indicated.
- G. Quality-Control Standard: For manufacturing procedures and testing requirements and quality control recommendations for types of units required, comply with PCI MNL 116, "Manual for Quality Control for Plants and Production of Structural Concrete Products."
 - 1. Comply with camber and dimensional tolerances of PCI MNL 135, "Tolerance Manual for Precast and Prestressed Concrete Construction."
- H. Welder Qualifications: AWS Certified, approved by the precast concrete manufacturer, and having a minimum of 5 years experience in the erection of precast concrete similar to the requirements of this project. Qualify procedures and personnel according to AWS D1.1/D1.1M, "Structural Welding Code - Steel"; and AWS D1.4, "Structural Welding Code - Reinforcing Steel."

1.07 MOCK-UP

- A. Provide 1 mock-up, of actual size and type for each sign, with lifting device, and attachment points, and finish in accordance with approved sample.
- B. Locate where directed.

1.08 DELIVERY, STORAGE, AND HANDLING

- A. Handling: Lift and support precast units only from support points.
- B. Blocking and Lateral Support During Transport and Storage: Use materials that are clean, non-staining, and non-harmful to exposed surfaces. Provide temporary lateral support to prevent bowing and warping.
- C. Protect units to prevent staining, chipping, or spalling of concrete.

PART 2 PRODUCTS

2.01 MANUFACTURERS

- A. Architectural Precast Concrete:

1. Any manufacturer holding a PCI Group C3A Plant Certification for the types of products specified; see www.pci.org/#sle.
2. Wells Concrete.
3. Fabcon Precast.
4. Terracon.
5. Molin Concrete.
6. Gage Brothers.
7. Substitutions: See Section 01 6000 - Product Requirements.

2.02 PRECAST UNITS

- A. Precast Architectural Concrete Units: Comply with PCI MNL-120, PCI MNL-122, PCI MNL-123, PCI MNL-135, and ACI 318.
 1. Concrete Face Mix: Minimum 5000 psi, 28 day strength, air entrained to 5 to 7 percent; comply with ACI 301.
 - a. Backup Mix: Same aggregate-cement ratio as face mix; achieve 28 day compressive strength of 5,000 psi.
 2. Design Loads: Static loads, anticipated dynamic loading, including positive and negative wind loads, thermal movement loads, and erection forces as defined by applicable code.
 3. Calculate structural properties of units in accordance with ACI 318.
 4. Other Cementitious Materials: Replace as much Portland cement as possible with fly ash, ground granulated blast furnace slag, silica fume, or rice hull ash as is consistent with strength and appearance requirements.
 5. Accommodate construction tolerances, deflection of building structural members, and clearances of intended openings.
 6. Provide connections that accommodate building movement and thermal movement and adjust to misalignment of structure without unit distortion or damage.
- B. Finish Type 1: acid-etched finish. Protect adjacent surfaces. Color: PCI #953.

2.03 REINFORCEMENT

- A. Reinforcing Steel: ASTM A615/A615M, Grade 60 (60,000 psi).
 1. Deformed billet-steel bars.
 2. Unfinished.
- B. Steel Welded Wire Reinforcement (WWR): Plain type ASTM A1064/A1064M.
 1. Form: Flat Sheets.
 2. WWR Style: 6 by 12-W12 by W5.

2.04 CONCRETE MATERIALS

- A. Cement: ASTM C150/C150M, Type I - Normal Portland type.
- B. Other Cementitious Materials:
 1. Fly Ash or Natural Pozzolans: Comply with ASTM C618.
- C. Fine and Coarse Structural Aggregates: ASTM C33/C33M.
- D. Color Additives: Pure, concentrated mineral pigments specifically intended for mixing into concrete and complying with ASTM C979/C979M.
 1. Concentration: Base dosage rates on weight of Portland cement, fly ash, silica fume, and other cementitious materials but not aggregate or sand.
 2. Color(s): As indicated on drawings.
- E. Grout:
 1. Non-shrink, non-metallic, minimum 10,000 psi, 28 day strength.

2.05 SUPPORT DEVICES

- A. Connecting and Support Devices; Anchors and Inserts: ASTM A36/A36M steel; hot-dip galvanized in accordance with ASTM A153/A153M.

1. Clean surfaces of rust, scale, grease, and foreign matter.
 2. Galvanize after fabrication in accordance with requirements of ASTM A123/A123M.
- B. Bolts, Nuts, and Washers: ASTM A307 heavy hex bolts, Type A, hot-dip galvanized, with matching ASTM A563 (ASTM A563M) nuts and matching washers.

2.06 FABRICATION

- A. Fabricate in conformance with PCI MNL-117 and PCI MNL-135.
- B. Maintain plant records and quality control program during production of precast units. Make records available upon request.
- C. Use rigid molds, constructed to maintain precast unit uniform in shape, size, and finish.
- D. Maintain consistent quality during manufacture.
- E. Fabricate connecting devices, plates, angles, items fit to steel framing members, inserts, bolts, and accessories. Fabricate to permit initial placement and final attachment.
- F. Embed reinforcing steel, anchors, inserts plates, angles, and other cast-in items.
- G. Locate hoisting devices to permit removal after erection.
- H. Cure units to develop concrete quality, and to minimize appearance blemishes such as non-uniformity, staining, or surface cracking.
- I. Minor patching in plant is acceptable, providing structural adequacy and appearance of units is not impaired.

PART 3 EXECUTION

3.01 EXAMINATION

- A. Verify that building structure, anchors, devices, and openings are ready to receive work of this section.

3.02 PREPARATION

- A. Provide for erection procedures and induced loads during erection. Maintain temporary bracing in place until final support is provided.

3.03 ERECTION

- A. Erect units without damage to shape or finish. Replace or repair damaged panels.
- B. Erect units level and plumb within allowable tolerances.
- C. Align and maintain uniform horizontal and vertical joints as erection progresses.
- D. When units require adjustment beyond design or tolerance criteria, discontinue affected work; advise Architect.
- E. Fasten units in place with mechanical connections.
- F. Weld units in place. Perform welding in accordance with AWS D1.1/D1.1M.
- G. Provide non-combustible shields during welding operations.
- H. Touch-up field welds and scratched or damaged primed painted surfaces.
- I. Set vertical units dry, without grout, attaining joint dimension with lead or plastic spacers. Pack grout to base of unit.
- J. Exposed Joint Dimension: 1/2 inch. Adjust units so that joint dimensions are within tolerances.
- K. Seal perimeter and intermediate joints in accordance with Section 07 9005.

3.04 TOLERANCES

- A. Erect members level and plumb within allowable tolerances. Conform to PCI MNL-135 .

END OF SECTION

**SECTION 04 4313
STONE MASONRY VENEER**

PART 1 GENERAL

1.01 SECTION INCLUDES

- A. Adhered cut stone veneer at exterior walls.
- B. Accessories for adhered veneer.
- C. Setting mortar.

1.02 REFERENCE STANDARDS

- A. ASTM C119 - Standard Terminology Relating to Dimension Stone; 2026.
- B. ASTM C270 - Standard Specification for Mortar for Unit Masonry; 2019.
- C. ASTM C568/C568M - Standard Specification for Limestone Dimension Stone; 2022.
- D. ASTM C615/C615M - Standard Specification for Granite Dimension Stone; 2023.
- E. ASTM C926 - Standard Specification for Application of Portland Cement-Based Plaster; 2024.
- F. ASTM C1242 - Standard Guide for Selection, Design, and Installation of Dimension Stone Attachment Systems; 2022a.
- G. ASTM C1528/C1528M - Standard Guide for Selection of Dimension Stone; 2026.
- H. ASTM C1714/C1714M - Standard Specification for Preblended Dry Mortar Mix for Unit Masonry; 2019a.
- I. ICC (IBC) - International Building Code; Most Recent Edition Adopted by Authority Having Jurisdiction, Including All Applicable Amendments and Supplements.
- J. TMS 402/602 - Building Code Requirements and Specification for Masonry Structures; 2022, with Errata (2024).

1.03 SUBMITTALS

- A. See Section 01 3000 - Administrative Requirements, for submittal procedures.
- B. Product Data: Provide data on stone units, mortar, and reinforcement.
- C. Samples: Submit two stone samples illustrating color range, texture, and markings.

1.04 DELIVERY, STORAGE, AND HANDLING

- A. Protect stone from discoloration during storage on site.

PART 2 PRODUCTS

2.01 STONE

- A. Stone, General: See recommendations in ASTM C1528/C1528M.
- B. Limestone: Indiana Oolitic Limestone; complying with ASTM C568/C568M Classification II - Medium Density.
 - 1. Color: Match existing State Capitol.
 - 2. Surface Finish: Match existing; as described in ASTM C119 and ASTM C1528/C1528M.
 - 3. Acceptable Producers:
 - a. Indiana Limestone Company: www.indianalimestonecompany.com/#sle.
 - b. Mezger Enterprises Ltd: www.mezger.com/#sle.
 - c. Kasota Stone Fabricators, Inc: kasotasf.com
 - d. Vetter Stone Co: www.vetterstone.com
 - e. U.S. Stone; www.usstoneindustries.com.
 - f. Substitutions: See Section 01 6000 - Product Requirements.
- C. Granite; complying with ASTM C615/C615M.

1. Color: Charcoal Black; to match existing Governor's Residence.
2. Surface Finish: Honed at cap; as described in ASTM C119 and ASTM C1528/C1528M; split face at vertical locations.
3. Acceptable Producers:
 - a. Cold Spring Granite Company; American Legacy Stone:
www.coldspringusa.com/#sle.
 - b. Substitutions: See Section 01 6000 - Product Requirements.

2.02 MORTAR APPLICATIONS

- A. Field-mix all mortar.
- B. Mortar Color: To be selected from manufacturer's standard range.
- C. Scratch Coat Mortars: Scratch coat mortars for application directly to metal lath.
- D. Setting Bed Mortars: Setting bed used to adhere stone veneer units to scratch coat mortar or to bondable concrete or concrete masonry.
- E. Pointing Mortars: Pointing or grouting mortars used to fill the joints between individual stone veneer units once the setting bed mortar has sufficiently cured.
 1. Site-Mixed: ASTM C270, Type N, using the Proportion Method.

2.03 MORTAR MIXES

- A. Packaged Dry Material for Mortar for Unit Masonry: Premixed Portland cement, hydrated lime, and sand; complying with ASTM C1714/C1714M and capable of producing mortar of the specified strength in accordance with ASTM C270 with the addition of water only.
 1. Type: Type S.
 2. Color: Mineral pigments added as required to produce approved color sample.
 3. Manufacturers:
 - a. Amerimix, an Oldcastle brand: www.amerimix.com/#sle.
 - b. The QUIKRETE Companies: www.quikrete.com/#sle.
 - c. Substitutions: See Section 01 6000 - Product Requirements.

2.04 ACCESSORIES - ADHERED VENEER

- A. Lath: As specified in Section 09 2236.
- B. Casing Beads, Weep Screeds, and Joint Accessories: As specified in Section 09 2236.

2.05 STONE FABRICATION - ADHERED VENEER

- A. Comply with TMS 402/602 size requirements for adhered stone veneer units for maximum thickness, maximum face dimension, maximum face area and maximum weight per square foot.
- B. Nominal Thickness: 2 1/4 - 3 inch.
- C. Height: Varying heights of 4 1/16 inch to 8 1/8 inch at granite.
- D. Length: Varying lengths of 6 1/8 inch to 12 inch at granite
- E. Style & Pattern: As indicated on drawings; to match existing.
 1. Existing stone granite pattern consists of rows of blend of:
 - a. 8 1/8 inch tall x 8 inch long, 8 1/8 inch tall x 12 inch long, 8 1/8 inch tall by 12 inch long. Length shall be random.
 - b. 4 1/16 inch tall x 8 inch long, 4 1/16 inch tall x 12 inch long, 4 1/16 inch tall by 12 inch long. Length shall be random.
 - c. 6 1/8 inch tall x 8 inch long, 6 1/8 inch tall x 12 inch long, 6 1/8 inch tall by 12 inch long. Length shall be random.
- F. Fabricate for 3/8 inch beds and joints.
- G. Backs: Sawn.

- H. Slope exposed top surfaces of stone and horizontal sill surfaces for shedding water.
- I. Provide special shapes as indicated on the drawings and as follows: stone cap.

PART 3 EXECUTION

3.01 EXAMINATION

- A. Verify that support work and site conditions are ready to receive work of this section.
- B. Verify that substrates to receive mortar scratch coat or setting bed comply with stone veneer manufacturer's instructions.

3.02 PREPARATION - ADHERED VENEER

- A. Dampen masonry surfaces to reduce excessive suction.
- B. Clean concrete surfaces of foreign matter using approved acid solutions, solvents, or detergents, and then rinse surfaces thoroughly with clean water.
- C. Roughen smooth concrete surfaces and apply bonding compound in accordance with manufacturer's written installation instructions.

3.03 INSTALLATION - SCRATCH COAT

- A. Apply mortar scratch coat of 1/2 inch nominal to cover metal lath in accordance with ASTM C926. Scratch surface when somewhat firm. If scratch coat dries before applying setting bed mortar and thin stone veneer, moisten scratch coat by misting it with water.

3.04 INSTALLATION - ADHERED VENEER

- A. Install thin stone veneer with a cementitious mortar setting bed to a scratch coat backing surface, in accordance with stone fabricator's instructions and applicable sections of the ICC (IBC), TMS 402/602 and ASTM C1242 that apply to adhered masonry veneer.
- B. Mortar Joints: Concave.
- C. Pattern Bond:
 - 1. Lay out work in advance and distribute color range of stone uniformly over total work area.
 - 2. Lay stone with face exposed.
 - 3. Take care to avoid concentration of any one color to any one wall surface.
 - 4. Maintain approximate 3/8 inch joint, as stone allows.
 - 5. Do not use stacked vertical joints.
- D. Sills: Install sills where located on drawings.
- E. Caps: Install capstones where located on drawings.

3.05 INSTALLATION - MASONRY FLASHINGS

- A. Whether or not specifically indicated, install masonry flashing to divert water to exterior at all locations where downward flow of water will be interrupted.

3.06 CONTROL AND EXPANSION JOINTS

- A. Form joints as detailed on drawings.

3.07 CLEANING

- A. Remove excess mortar as work progresses, and upon completion of work.
- B. Replace defective mortar. Match adjacent work.
- C. Clean soiled surfaces with cleaning solution.
- D. Use non-metallic tools in cleaning operations.

END OF SECTION

**SECTION 07 1300
SHEET WATERPROOFING**

PART 1 GENERAL

1.01 SECTION INCLUDES

- A. Sheet Waterproofing:
 - 1. Self-adhered modified bituminous sheet membrane.

1.02 RELATED REQUIREMENTS

- A. Section 03 3000 - Cast-in-Place Concrete: Concrete substrate.
- B. Section 07 2100 - Thermal Insulation: Insulation used for protective cover.

1.03 REFERENCE STANDARDS

- A. ASTM D412 - Standard Test Methods for Vulcanized Rubber and Thermoplastic Elastomers--Tension; 2016 (Reapproved 2021).
- B. ASTM D570 - Standard Test Method for Water Absorption of Plastics; 2022.
- C. NRCA (WM) - The NRCA Waterproofing Manual; 2021.

1.04 SUBMITTALS

- A. See Section 01 3000 - Administrative Requirements, for submittal procedures.
- B. Product Data: Provide data for membrane.

1.05 FIELD CONDITIONS

1.06 WARRANTY

- A. See Section 01 7800 - Closeout Submittals, for additional warranty requirements.

PART 2 PRODUCTS

2.01 MEMBRANE MATERIALS

- A. Self-Adhered Modified Bituminous Sheet Membrane:
 - 1. Thickness: 60 mil, 0.060 inch, minimum.
 - 2. Sheet Width: 36 inches, minimum.
 - 3. Tensile Strength:
 - a. Film: 5,000 psi, minimum, measured in accordance with ASTM D882 and at grip-separation rate of 2 inches per minute.
 - b. Membrane: 325 psi, minimum, measured in accordance with ASTM D412 Method A, using die C and at spindle-separation rate of 2 inches per minute.
 - 4. Elongation at Break: 300 percent, minimum, measured in accordance with ASTM D412.
 - 5. Water Vapor Permeance: 0.05 perm, maximum, measured in accordance with ASTM E96/E96M.
 - 6. Low Temperature Flexibility: Unaffected when tested in accordance with ASTM D1970/D1970M at minus 20 degrees F, 180 degree bend on 1 inch mandrel.
 - 7. Peel Strength: 10 lb per inch, minimum, when tested in accordance with ASTM D903.
 - 8. Lap Adhesion Strength: 8 lb per inch, minimum, when tested in accordance with ASTM D1876.
 - 9. Puncture Resistance: 50 lb, minimum, measured in accordance with ASTM E154/E154M.
 - 10. Water Absorption: 0.1 percent increase in weight, maximum, measured in accordance with ASTM D570, 24 hour immersion.
 - 11. Adhesives, Sealants, Tapes, and Accessories: As recommended by membrane manufacturer.
 - 12. Manufacturers:
 - a. Carlisle Coatings & Waterproofing Inc; MiraDRI 860/861: www.carlisleccw.com/#sle.
 - b. W.R. Meadows, Inc; MEL-ROL: www.wrmeadows.com/#sle.

- c. Polyguard Products; 650 Membrane; www.polyguard.com.
- d. Substitutions: See Section 01 6000 - Product Requirements.

2.02 ACCESSORIES

- A. Seaming Materials: As recommended by membrane manufacturer.
- B. Sealant for Cracks and Joints In Substrates: Resilient elastomeric joint sealant compatible with substrates and waterproofing materials.

PART 3 EXECUTION

3.01 EXAMINATION

- A. Verify substrate surfaces are durable; free of matter detrimental to adhesion or application of waterproofing system.

3.02 PREPARATION

- A. Clean and prepare surfaces to receive waterproofing in accordance with manufacturer's instructions.
- B. Concrete Surfaces for Adhesive Bonding: Prepare concrete substrate according to ASTM D5295/D5295M.

3.03 INSTALLATION - MEMBRANE

- A. Install membrane waterproofing in accordance with manufacturer's instructions and NRCA (WM) applicable requirements.
- B. Roll out membrane, and minimize wrinkles and bubbles.
- C. Self-Adhering Membrane: Remove release paper layer, and roll out onto substrate with a mechanical roller to provide full contact bond.
- D. Overlap edges and ends, minimum 3 inches, seal permanently waterproof by method recommended by manufacturer, and apply uniform bead of sealant to joint edge.
- E. Reinforce membrane with multiple thickness of membrane material over joints, whether joints are static or dynamic.
- F. Weather lap joints on sloped substrate in direction of drainage, and seal joints and seams.
- G. Seal membrane and flashings to adjoining surfaces.

3.04 PROTECTION

- A. Do not permit traffic over unprotected or uncovered membrane.

END OF SECTION

**SECTION 07 9200
JOINT SEALANTS**

PART 1 GENERAL

1.01 SECTION INCLUDES

- A. Nonsag gunnable joint sealants.
- B. Joint backings and accessories.

1.02 REFERENCE STANDARDS

- A. ASTM C919 - Standard Practice for Use of Sealants in Acoustical Applications; 2024.
- B. ASTM C920 - Standard Specification for Elastomeric Joint Sealants; 2018.
- C. ASTM C1193 - Standard Guide for Use of Joint Sealants; 2025.
- D. ASTM C1248 - Standard Test Method for Staining of Porous Substrate by Joint Sealants; 2008 (Reapproved 2012).
- E. ASTM C1330 - Standard Specification for Cylindrical Sealant Backing for Use with Cold Liquid-Applied Sealants; 2018.

1.03 SUBMITTALS

- A. See Section 01 3000 - Administrative Requirements, for submittal procedures.
- B. Product Data for Sealants: Submit manufacturer's technical data sheets for each product to be used, that includes the following.
 - 1. Physical characteristics, including movement capability, VOC content, hardness, cure time, and color availability.
 - 2. List of backing materials approved for use with the specific product.
 - 3. Substrates that product is known to satisfactorily adhere to and with which it is compatible.
 - 4. Substrates the product should not be used on.

1.04 WARRANTY

- A. See Section 01 7800 - Closeout Submittals, for additional warranty requirements.
- B. Correct defective work within a five year period after Date of Substantial Completion.
- C. Warranty: Include coverage for installed sealants and accessories that fail to achieve watertight seal, exhibit loss of adhesion or cohesion, or do not cure.

PART 2 PRODUCTS

2.01 MANUFACTURERS

- A. Non-Sag Sealants: Permits application in joints on vertical surfaces without sagging or slumping.
 - 1. Bostik Inc: www.bostik-us.com.
 - 2. Dow Corning Corporation: www.dowcorning.com/construction/sle.
 - 3. Hilti, Inc: www.us.hilti.com/#sle.
 - 4. Master Builders Solutions by BASF: www.master-builders-solutions.basf.us/en-us/#sle.
 - 5. Pecora Corporation: www.pecora.com.
 - 6. Sherwin-Williams Company: www.sherwin-williams.com.
 - 7. Sika Corporation: www.usa-sika.com.
 - 8. Tremco Commercial Sealants & Waterproofing: www.tremcosealants.com/#sle.
 - 9. W.R. Meadows, Inc: www.wrmeadows.com/sle.
 - 10. Substitutions: See Section 01 6000 - Product Requirements.

2.02 JOINT SEALANT APPLICATIONS

- A. Scope:

1. Exterior Joints: Seal open joints, whether or not the joint is indicated on drawings, unless specifically indicated not to be sealed. Exterior joints to be sealed include, but are not limited to, the following items.
 - a. Wall expansion and control joints.
 - b. Joints between different exposed materials.
 - c. Other joints indicated below.
 2. Do not seal the following types of joints.
 - a. Joints where sealant is specified to be provided by manufacturer of product to be sealed.
 - b. Joints where installation of sealant is specified in another section.
 - c. Joints between suspended panel ceilings/grid and walls.
- B. Exterior Joints: Use non-sag non-staining silicone sealant, unless otherwise indicated.

2.03 NONSAG JOINT SEALANTS

- A. Non-Staining Silicone Sealant: ASTM C920, Grade NS, Uses M and A; not expected to withstand continuous water immersion or traffic.
1. Movement Capability: Plus and minus 50 percent, minimum.
 2. Non-Staining To Porous Stone: Non-staining to light-colored natural stone when tested in accordance with ASTM C1248.
 3. Dirt Pick-Up: Reduced dirt pick-up compared to other silicone sealants.
 4. Color: Match adjacent finished surfaces.
 5. Manufacturers:
 - a. Pecora Corporation; 890 FTS Field Tintable Ultra Low Modulus Architectural Silicone Sealant - Class 100: www.pecora.com.
 - b. Sika Corporation; Sika WS-290 FPS: www.usa-sika.com/#sle.
 - c. Tremco Commercial Sealants & Waterproofing; Spectrem 4-TS: www.tremcosealants.com/#sle.
 - d. Substitutions: See Section 01 6000 - Product Requirements.

2.04 ACCESSORIES

- A. Backer Rod: Cylindrical cellular foam rod with surface that sealant will not adhere to, compatible with specific sealant used, and recommended by backing and sealant manufacturers for specific application.
1. Type for Joints Not Subject to Pedestrian or Vehicular Traffic: ASTM C1330; Type O - Open Cell Polyurethane.
 2. Open Cell: 40 to 50 percent larger in diameter than joint width.
- B. Backing Tape: Self-adhesive polyethylene tape with surface that sealant will not adhere to and recommended by tape and sealant manufacturers for specific application.

PART 3 EXECUTION

3.01 EXAMINATION

- A. Verify that joints are ready to receive work.
- B. Verify that backing materials are compatible with sealants.
- C. Verify that backer rods are of the correct size.

3.02 PREPARATION

- A. Remove loose materials and foreign matter that could impair adhesion of sealant.
- B. Clean joints, and prime as necessary, in accordance with manufacturer's instructions.
- C. Perform preparation in accordance with manufacturer's instructions and ASTM C1193.
- D. Mask elements and surfaces adjacent to joints from damage and disfigurement due to sealant work; be aware that sealant drips and smears may not be completely removable.

3.03 INSTALLATION

- A. Perform work in accordance with sealant manufacturer's requirements for preparation of surfaces and material installation instructions.
- B. Perform installation in accordance with ASTM C1193.
- C. Install bond breaker backing tape where backer rod cannot be used.
- D. Install sealant free of air pockets, foreign embedded matter, ridges, and sags, and without getting sealant on adjacent surfaces.
- E. Do not install sealant when ambient temperature is outside manufacturer's recommended temperature range, or will be outside that range during the entire curing period, unless manufacturer's approval is obtained and instructions are followed.
- F. Nonsag Sealants: Tool surface concave, unless otherwise indicated; remove masking tape immediately after tooling sealant surface.

END OF SECTION

**SECTION 10 1419
DIMENSIONAL LETTER SIGNAGE**

PART 1 GENERAL

1.01 SECTION INCLUDES

- A. Dimensional letter signage.

1.02 SUBMITTALS

- A. See Section 01 3000 - Administrative Requirements for submittal procedures.
- B. Shop Drawings:
 - 1. Include dimensions, locations, elevations, materials, text and graphic layout, and attachment details.
- C. Samples: Submit one sample of size similar to that required for project, indicating sign style, font, and method of attachment.

1.03 QUALITY ASSURANCE

- A. Manufacturer Qualifications: Company specializing in manufacturing the products specified in this section with minimum three years of documented experience.

PART 2 PRODUCTS

2.01 MANUFACTURERS

- A. Dimensional Letter Signs:
 - 1. A.R.K. Ramos: www.arkramos.com/#sle.
 - 2. CityScapes Inc: www.cityscapesinc.com/#sle.
 - 3. Inpro Corporation: www.inprocorp.com/#sle.
 - 4. Mann Signs; www.mannsignsinc.com.
 - 5. Substitutions: See Section 01 6000 - Product Requirements.

2.02 DIMENSIONAL LETTERS

- A. Applications: Building identification.
 - 1. Use individual metal letters.
 - 2. Mounting Location: Exterior as indicated on drawings.
 - 3. Allow for total of 25 letters, 12 inches high.
- B. Metal Letters:
 - 1. Material: Aluminum sheet, fabricated reverse channel.
 - 2. Thickness: Manufacturer's standard for letter size.
 - 3. Letter Height: As indicated on drawings.
 - 4. Text and Typeface:
 - a. Character Font: Futura.
 - 5. Finish: Brushed, satin.
 - 6. Color: Dark Bronze.
 - 7. Mounting: Projected mount with collars.

2.03 ACCESSORIES

- A. Concealed Screws: Noncorroding metal; stainless steel or chrome plated.

PART 3 EXECUTION

3.01 INSTALLATION

- A. Install in accordance with manufacturer's instructions.
- B. Install with horizontal edges level.
- C. Protect from damage; repair or replace damaged items.

State of North Dakota
Capitol Visitor Enhancements - Exterior Signage
Bismarck, North Dakota

J22534

END OF SECTION

**SECTION 10 1423
PANEL SIGNAGE**

PART 1 GENERAL

1.01 SECTION INCLUDES

- A. Panel signage.
- B. Illumination system.

1.02 REFERENCE STANDARDS

- A. NFPA 70 - National Electrical Code; Most Recent Edition Adopted by Authority Having Jurisdiction, Including All Applicable Amendments and Supplements.

1.03 SUBMITTALS

- A. See Section 01 3000 - Administrative Requirements for submittal procedures.
- B. Shop Drawings:
 - 1. Include dimensions, locations, elevations, materials, text and graphic layout, attachment details, and schedules.
 - 2. Show locations of electrical service connections.
 - 3. Include diagrams for power, signal, and control wiring.
- C. Verification Samples: Submit samples showing colors, materials, and finishes specified.
- D. Manufacturer's qualification statement.

1.04 QUALITY ASSURANCE

- A. Manufacturer Qualifications: Company specializing in manufacturing the products specified in this section with minimum three years of documented experience.

PART 2 PRODUCTS

2.01 PANEL SIGNAGE

- A. Panel Signage:
 - 1. Application: Exterior wayfinding signs.
 - 2. Description: Flat signs with applied character panel media, nontactile characters.
 - 3. Sign Size: As indicated on drawings.
 - 4. Total Thickness: 1/8 inch.
 - 5. Color and Font, unless otherwise indicated:
 - a. Character Font: Futura and Arial as indicated.
 - b. Character Case: Upper and lower case (title case).
 - c. Background Color: As scheduled.
 - d. Character Color: Contrasting color.
 - 6. Material: Powder coated aluminum panel
 - 7. Profile: Flat panel over steel frame.
 - 8. Illumination System: Refer to electrical drawings and specs.

2.02 ACCESSORIES

- A. Electrical Components and Devices: Listed and labeled as defined in NFPA 70 by a qualified testing agency.

PART 3 EXECUTION

3.01 EXAMINATION

- A. Verify that substrate surfaces are ready to receive work.
- B. Verify that power and data service is correctly sized and located to accommodate panel signs.

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- C. Notify Architect if conditions are not suitable for installation of signs; do not proceed until conditions are satisfactory.

3.02 INSTALLATION

- A. Install in accordance with manufacturer's instructions.
- B. Install with horizontal edges level.
- C. Protect from damage until mm-dd-yyyy; repair or replace damaged items.

END OF SECTION

SECTION 26 0500
BASIC ELECTRICAL REQUIREMENTS

PART 1 GENERAL

1.01 SECTION INCLUDES

- A. Basic Electrical Requirements specifically applicable to Division 26, 27, and 28 Sections, in addition to Division 01 - General Requirements.

1.02 DEFINITIONS

- A. The meaning and intent of the word "provide" as used in these specifications is the same as the words "The Electrical Contractor (and/or Bidder) shall provide."
- B. The word "provide" shall carry the same meaning as "furnish and install."
- C. The word "Contractor" shall mean the "Electrical Contractor."

1.03 REFERENCES

- A. ANSI/NFPA 70 - National Electrical Code.

1.04 SUBMITTALS

- A. Submit under provisions of Section 01300.
- B. Contractor shall submit Shop Drawings in PDF Format via disk, flash drive, or email. Shop drawings shall be in a searchable PDF format. Scanned copies of documentation shall not be accepted.
- C. Submit shop drawings and product data grouped to include complete submittals of related systems, products, and accessories.
- D. Mark dimensions and values in units to match those specified.
- E. Shop drawings shall be reviewed, commented on, and have a review stamp applied by the Electrical Contractor prior to submittal to Engineer.
 - 1. Shop drawings shall be submitted individually according to specification sections. Submittals of different sections grouped together will not be accepted and will be returned un-reviewed.
 - 2. Shop drawings are to be organized by specification section. Product cut sheets are to be arranged in the same sequential order as they are included in the specification section. Submittals that have product cut sheets that are not in order or are in an un-organized manner will be returned without review and require resubmittal.
 - 3. Shop drawings shall have all model and part numbers highlighted and/or marked. Listing of only the part number at top of page is not acceptable.
 - 4. Contractor shall affix a stamp to the shop drawings that confirms the Contractor's review.
 - 5. Failure to include these items in the review will result in shop drawings being returned un-reviewed and will require resubmittal.

1.05 TESTING

- A. Testing of systems is to be coordinated with the Owner at least two days in advance.
- B. Noise producing tests are to be completed during other than normal working hours.

1.06 REGULATORY REQUIREMENTS

- A. Conform to all applicable Building Codes, ordinances, laws and regulations.
- B. Electrical: Conform to NFPA 70 - National Electrical Code.

- C. Furnish products listed and classified by Underwriters, Inc., as suitable for purpose specified and shown.
- D. Obtain permits, and request inspections from authority having jurisdiction.
- E. If the drawings and/or specifications conflict with any regulatory requirement, the regulatory requirement shall be followed. This does not relieve the Contractor from complying with items in the drawings and/or specifications in excess of the regulatory requirements.

1.07 PROJECT/SITE CONDITIONS

- A. Install Work in locations shown on Drawings, unless prevented by Project conditions.
- B. Prepare drawings showing proposed rearrangement of Work to meet Project conditions, including changes to Work specified in other Sections. Obtain permission of Architect/Engineer before proceeding.

1.08 DRAWINGS

- A. The drawings indicate the general arrangement and extent of electrical work. Do not scale off the electrical drawings. All data shall be field verified with actual field conditions. Review drawings of other trades and adjust work to meet the requirements of conditions shown.
Contractor shall be responsible to field measure and confirm mounting heights and location of electrical equipment with respect to counters, radiation and other Architectural, Mechanical or Structural work.
- B. Refer the drawings of all trades (Architectural, Mechanical, Civil, and Structural) for all work that would impact the electrical work required and adjust their bid accordingly.
- C. The drawings and specifications are complementary each to the other. What is called for by one shall be as binding as if called for by both.
- D. Omissions or discrepancies between different drawings or between drawings and specifications or between contract documents and regulations and/or codes shall be brought to the attention of the Architect/Engineer for a decision in writing. Interpretation before the bid shall be by addendum only. If an interpretation is not given by addendum, bid the greater quantity or better quality.

1.09 PERMITS AND LICENSES

- A. Obtain and pay for required licenses and permits. Pay for fees and charges for connection to outside services. Pay for use of property other than the site of the work for storage of materials or other purposes.
- B. Installation shall be performed by persons licensed and skilled in the trade.

1.10 PROGRESS OF WORK

- A. Organize electrical work such that the progress of the work will conform to the progress of other trades, and complete the entire installation as soon as the conditions of the building will permit.
Any cost resulting from defective or ill-timed work performed under this section shall be born by this Contractor.
- B. Work will be required to be accomplished during other than normal working hours that affect the operation of the normal operation of the facility. This work is required to be scheduled with the Owner and other trades a minimum of one week in advance. This work is to be complete after normal business hours and/or on weekends.

1.11 CORRELATION OF WORK

- A. Organize work so that it will not interfere with the work of other trades. Consult the drawings and specifications for work of other trades to correlate information, and consult the architectural and structural drawings for details and dimensions. Verify the location of all outlets. If interference develops, bring it to the attention of the Architect/Engineer for a decision. No additional compensation will be allowed for the moving of misplaced outlets, wiring or equipment.
- B. Before roughing-in for electrical equipment furnished by others, verify the voltage and current characteristics and control connections of this equipment, and provide the proper feeders and connections as recommended by the manufacturer of the equipment.

1.12 CUTTING AND PATCHING

- A. Lay out all work in advance and where removal of door frames, portions of walls, ceilings or floors are required, and cutting, channeling, chasing, or drilling of building surfaces is necessary for the proper installation of electrical equipment, carefully perform this work in a manner which does not weaken floors and walls. Damaged surfaces shall be repaired at no cost to the Owner.
- B. Concrete shall be cut only with rotary type drilling tools. Electrical equipment shall not be cut with torches, and shall be joined only by bolting (i.e., do not weld wireways to panels).
- C. Lay out all work in advance for exterior site removals, trenching, directional boring, excavating, etc where necessary for installation of new electrical equipment. Carefully perform this work to minimize disturbance of existing surfaces. Repair all damaged surfaces to match existing conditions.
- D. Patching, when required, shall be finished to match adjoining surfaces and is subject to approval by the Architect/Engineer.

1.13 EXAMINATION OF SITE

- A. Before submitting a bid, each bidder shall examine the site, check the means of installing electrical equipment within the building, making connections to services, and shall be familiar with the existing conditions and limitations. No extras will be allowed because of the Contractor's misunderstanding of the amount of work involved or lack of knowledge of any site conditions which may affect the work. Any apparent variance of the drawings or specifications from the existing conditions at the site shall be called to the attention of the Architect/Engineer before submitting a bid.

1.14 OPERATION AND MAINTENANCE DATA

- A. Format:
 - 1. Prepare data in the form of an instructional manual.
 - 2. Identify electronic folders/files by specification section number and name.
- B. Arrange contents by section numbers and in sequence of Table of Contents by the Project Manual.
- C. Operation and Maintenance Manual Contents:
 - 1. Table of Contents: Provide title of Project; names, addresses and telephone numbers of Engineer and Contractor and listing of products and systems indexed to tabbed flyleaves.
 - 2. Updated Subcontractor, Supplier and Manufacturer List: Indicate any changes made after original submission at start of Project.

3. Include description as to type and quantity of maintenance materials turned over to Owner in accordance with individual sections.
 4. Warranties and Bonds: Include all.
 5. Shop Drawings and Product Data: Include only those so required by individual sections.
 6. Operation and Maintenance Data for Equipment and Systems: Where required by individual sections, provide manufacturer's recommended operation procedures and maintenance requirements including guide for troubleshooting, disassembly, repair and assembly instructions and alignment, adjusting, balancing and checking instructions.
 7. System test reports as required by each individual section.
 8. Include a copy of ANSI/NFPA 70B Electrical Equipment Maintenance.
 9. Completed final electrical punchlist documentation.
- D. As-Built Drawings:
1. Provide one full size hard copy set of electrical plans with contractor redlines that indicate addendum items, change orders, supplemental instructions and field changes by the contractor.
 2. Contractor to provide scanned PDF set of the as-built drawings.
- E. Submittals:
1. Submit one copy of completed volumes in final form 15 days prior to final inspection. Copy will be returned after final inspection, with Engineer's comments. Revise contents of documents as required prior to final submittal.
 2. Provide an electronic PDF copy of all documents as noted on a disk or USB flash drive.

1.15 DELIVERY, STORAGE AND HANDLING

- A. Deliver, store, protect and handle Products to site under provisions of Section 01600.

1.16 PROJECT RECORD DOCUMENTS

- A. Submit under provisions of Section 01720.
- B. Include all changes and deviations from contract documents. Clearly mark in colored pencil. Include all addendum items and approved change orders.

PART 2 PRODUCTS (NOT USED)

PART 3 EXECUTION (NOT USED)

END OF SECTION

**SECTION 26 0503
ELECTRICAL SITE WORK**

PART 1 GENERAL

1.01 SECTION INCLUDES

This section includes the furnishing and installation of the following:

- A. Excavating.
- B. Directional Boring.
- C. Trenching.
- D. Backfilling.
- E. Surface restoration.

1.02 QUALITY ASSURANCE

- A. References:
 - 1. ASTM D-698 - Test for Moisture-Density Relations of Soils (Standard Proctor).
 - 2. ANSI/IEEEC2 - National Electric Safety Code.
 - 3. ANSI/NFPA 70 - National Electric Code.
- B. Testing Laboratory Services:
 - 1. The Owner may have compaction tests taken by an independent testing laboratory. Cost will be paid by Owner unless tests indicate compaction does not meet specifications in which case costs of initial test and any retesting will be paid by the Contractor and not charged to the Owner.
- C. Installation Locations:
 - 1. It shall be the responsibility of the Contractor to hire a professionally licensed surveyor to identify locations and elevations of all equipment and underground circuitry. Installation of any equipment or circuitry in the incorrect location/elevation shall be corrected at no additional cost to the Owner. All surveying costs shall be included in the bid amount.

1.03 PROJECT/SITE CONDITIONS

- A. All existing underground utilities locations are not shown. Existing underground facility locations shown are for reference only and may not be fully accurate. Determine exact locations before commencing Work by contacting North Dakota One Call at 1-800-795-0555 or 811 and North Dakota State Capitol Facility Management Staff. Contractor is responsible for damages incurred by his failure to locate and preserve underground utilities.
- B. Contractor shall be responsible to verify with Owner for any private underground electric utilities that are located within the construction limits. Contractor shall be responsible coordinate locating of all North Dakota State owned underground utilities located throughout the project construction limits. Contractor is responsible for damages incurred by his failure to locate and preserve underground utilities.
- C. Protect existing surfaces and items not included in this Work and repair any damage to original condition.
- D. Guard against movement, settlement, collapse, or other damage of existing construction and finish grade and repair any damage to original condition.

PART 2 PRODUCTS

2.01 EXCAVATED BACKFILL MATERIALS

- A. Backfill shall be free of stone, concrete and clay lumps larger than one-third cubic foot, roots, stumps and rubbish.
- B. Remove and dispose of unsuitable material in backfill.

2.02 TOPSOIL

- A. Existing topsoil shall be stripped and separated prior to trenching. Topsoil shall be replaced after backfilling is complete. Provide additional top soil as required to bring surface back to match existing grade.

2.03 PAVED SURFACES

- A. In locations where sidewalks, parking lots, pavement, driveways, or streets are opened for installation of cable, conduit, or poles, the removed area shall be replaced to the original thickness. The repair shall conform to either City of Bismarck - Construction Specifications for Municipal Public Works Improvements Sections 300 and 400 for AC Pavement or Sections 500 and 600 for Concrete Pavement Repair.

PART 3 EXECUTION

3.01 EXAMINATION

- A. Verify location of existing underground utilities.

3.02 PREPARATION

- A. Protect all existing underground facilities. Coordinate with North Dakota One Call and North Dakota State Capitol Facility Management to ensure all underground power and communications circuitry is located.
- B. Protect all existing above ground facilities and structures.
- C. Provide for continuance of use of all utilities.
- D. Provide for minimum of interference to vehicular and pedestrian traffic and provide suitable temporary measures to accommodate public and private traffic.
- E. Provide barricades for excavated areas.

3.03 TRENCHING

- A. Trenching shall be only allowed in areas that are noted on the plans to minimize disruption of existing surfaces.
- B. Strip topsoil and stockpile on site.
- C. Excavate trench to required line and grade.
- D. Keep trench width to a minimum to allow proper jointing of utility and compaction of bedding and backfill.
- E. Organize operations to keep time of open trench to a minimum.
- F. Excavation by blasting will not be allowed.
- G. Trench bottom shall be firm for entire length and width.
- H. Remove unstable material from trench bottom and replace with approved bedding.

- I. Remove rock, shale and hardpan to one foot below bedding elevation and replace with approved foundation material.
- J. Keep trenches free from water.
- K. Dispose of excavated material not used or suitable for use as backfill.
- L. Stabilize unstable trench walls.
- M. Protect bottom of trench from frost. Do not place structures or conduit on frozen ground.

3.04 BACKFILLING AND COMPACTING

- A. Do not start encasement backfilling until work which will be covered is completed, areas are free of foreign material, and Architect/Engineer has approved.
- B. Place minimum 3-inch gravel bedding below and 3-inch gravel encasement around foundation, structure, or conduit.
- C. Begin backfilling and compacting after installation of foundation, structure, conduit, bedding and initial encasement backfilling have been completed.
- D. Restore underground facilities interfered with to original condition or better.
- E. Place minimum of two feet of backfill over initial encasement before beginning compaction operations.
- F. Place backfill in 12 inch layers and compact.
- G. Compaction by flooding will not be allowed.
- H. Level depressions in finished trench.
 - 1. Remove and dispose of excess materials.
- I. Provide gravel backfill under all structures.
- J. Place and compact backfill to bring grades to within six inches of finish grade elevation.

3.05 DIRECTIONAL BORING

- A. Installation of a new conduit by the directional boring method. Directional boring is the installation of a pipe by drilling a pilot bore from the entry pit to a predetermined exit location. The drilling head is then replaced with a reamer and the drilling string is pulled back to the entry hole, enlarging the hole while simultaneously pulling the conduit into place.
- B. Directional boring methods shall be utilized in all areas where existing landscaped and paved surfaces are not being disturbed and as noted on the plans.
- C. Minimize disruption of existing surfaces for the entry pit and exit pit locations.
- D. Ensure all utilities are located and clearly marked prior to start of excavation or drilling.
- E. Include in directional drilling equipment machine safety requirements a common grounding system to prevent electrical shock in the event of underground electrical cable strike.

3.06 SURFACE RESTORATION

- A. Provide surface restoration to match existing grade. Provide rough-grading to restore disturbed surfaces to match existing grade.. Final grading, seeding and hydro-mulching provided by others.
- B. Any settling of disturbed surfaces do to lack of correct compaction shall be corrected by Electrical Contractor at no additional cost to the Owner. Correction shall include additional topsoiling, grading, seeding, and hydro-mulching.

- C. Bituminous Surface: Patch to match existing depth of material. Surface height shall match.
- D. Concrete Surface:
 - 1. Patch to match existing depth of structure. Provide forms as required.
 - 2. Reinforce with rebar, size and quantity to match existing. Use minimum #3 bars at 12 inches on center.
 - 3. Steel trowel finish the surface and tool edges.
 - 4. Cover pad after finishing and keep covered for seven days. Edge forms may be removed after two days.
 - 5. Pouring concrete when temperature is less than 50 degrees is not permitted.

3.07 FIELD QUALITY CONTROL

- A. Testing: Owner may test compaction of backfill at regular frequency at various elevations and locations.
- B. Provide equipment and personnel as required to assist in locating and uncovering test sites.

3.08 COMPACTION REQUIREMENTS

- A. The percentages listed below are required density as determined by the Standard Proctor ASTM D698-78.
 - 1. Granular Fill 95% Min.
 - 2. Backfill Final Two Feet Under Pavement, Parking Walks, Exterior Slabs and Pads 95% Min.
 - 3. Backfill at Foundation Walls 90% Min.
 - 4. Backfill Under Topsoil 90% Min.
 - 5. Topsoil 75% to 85% Max.

END OF SECTION

**SECTION 26 0505
ELECTRICAL DEMOLITION**

PART 1 GENERAL

1.01 SECTION INCLUDES

- A. Electrical demolition.

PART 2 PRODUCTS

2.01 MATERIALS AND EQUIPMENT

- A. Materials and equipment for patching and extending work: As specified in individual sections.

PART 3 EXECUTION

3.01 EXAMINATION

- A. Verify that abandoned wiring and equipment serve only abandoned facilities.
- B. Demolition drawings are based on casual field observation and existing record documents.
- C. Report discrepancies to Engineer before disturbing existing installation.
- D. Beginning of demolition means installer accepts existing conditions.

3.02 PREPARATION

- A. Disconnect electrical systems in walls, floors, ceilings and exterior underground to be removed.
- B. Coordinate utility service outages with utility company.
- C. Provide temporary wiring and connections to maintain existing systems in service during construction. When work must be performed on energized equipment or circuits, use personnel experienced in such operations.
- D. Existing Electrical Service & Site Lighting: Maintain existing system in service until new system is complete and ready for service. Disable system only to make switchovers and connections. Minimize outage duration.
 - 1. Obtain permission from Owner at least 72 hours before partially or completely disabling system. Work may be required to be completed after normal business hours.
 - 2. Make temporary connections to maintain service in areas adjacent to work area.
 - 3. All site lighting circuits shall be operational at the end of each work day prior to dusk. Disable circuits only for final connections.

3.03 DEMOLITION AND EXTENSION OF EXISTING ELECTRICAL WORK

- A. Perform work for removal and disposal of equipment and materials containing toxic substances regulated under the Federal Toxic Substances Control Act (TSCA) in accordance with applicable federal, state, and local regulations.
- B. Remove, relocate, and extend existing installations to accommodate new construction.
- C. Remove abandoned wiring to source of supply.
- D. Remove exposed abandoned conduit, including abandoned conduit above accessible ceiling finishes. Cut conduit flush with walls and floors, and patch surfaces.
- E. Remove direct buried underground conductors to a minimum of 24" below finished grade.
- F. Remove all existing conductors routed in underground raceways system that are scheduled for demolition. Remove conduit to a minum of 24" below finished grade.

- G. Disconnect abandoned outlets and remove devices. Remove abandoned outlets if conduit servicing them is abandoned and removed. Provide blank cover for abandoned outlets that are not removed.
- H. Disconnect and remove electrical devices and equipment serving utilization equipment that has been removed.
- I. Disconnect and remove abandoned luminaires. Remove brackets, stems, hangers, and other accessories.
- J. Repair adjacent construction and finishes damaged during demolition and extension work.
- K. Maintain access to existing electrical installations that remain active. Modify installation or provide access panel as appropriate.
- L. Extend existing installations using materials and methods compatible with existing electrical installations, or as specified.

3.04 CLEANING AND REPAIR

- A. Clean and repair existing materials and equipment that remain or that are to be reused.
- B. Panelboards: Clean exposed surfaces and check tightness of electrical connections. Replace damaged circuit breakers and provide closure plates for vacant positions. Provide typed circuit directory showing revised circuiting arrangement.

END OF SECTION

SECTION 26 0519
CONDUCTORS AND CABLES

PART 1 GENERAL

1.01 SECTION INCLUDES

- A. Single conductor building wire.
- B. Wiring connectors.
- C. Electrical tape.
- D. Heat shrink tubing.
- E. Wire pulling lubricant.
- F. Cable ties.

1.02 RELATED REQUIREMENTS

- A. Section 26 0505 - Electrical Demolition: Disconnection, removal, and/or extension of existing electrical conductors and cables.
- B. Section 26 0526 - Grounding and Bonding: Additional requirements for grounding conductors and grounding connectors.
- C. Section 26 0553 - Electrical Identification: Identification products and requirements.

1.03 REFERENCE STANDARDS

- A. ASTM B3 - Standard Specification for Soft or Annealed Copper Wire.
- B. ASTM B8 - Standard Specification for Concentric-Lay-Stranded Copper Conductors, Hard, Medium-Hard, or Soft.
- C. ASTM B33 - Standard Specification for Tin-Coated Soft or Annealed Copper Wire for Electrical Purposes.
- D. ASTM B787/B787M - Standard Specification for 19 Wire Combination Unilay-Stranded Copper Conductors for Subsequent Insulation.
- E. ASTM D3005 - Standard Specification for Low-Temperature Resistant Vinyl Chloride Plastic Pressure-Sensitive Electrical Insulating Tape.
- F. ASTM D4388 - Standard Specification for Nonmetallic Semi-Conducting and Electrically Insulating Rubber Tapes.
- G. NECA 1 - Standard for Good Workmanship in Electrical Construction.
- H. NEMA WC 70 - Power Cables Rated 2000 Volts or Less for the Distribution of Electrical Energy.
- I. NETA ATS - Standard For Acceptance Testing Specifications For Electrical Power Equipment And Systems.
- J. NFPA 70 - National Electrical Code.
- K. UL 44 - Thermoset-Insulated Wires and Cables.
- L. UL 83 - Thermoplastic-Insulated Wires and Cables.
- M. UL 267 - Outline of Investigation for Wire-Pulling Compounds.
- N. UL 486A-486B - Wire Connectors.
- O. UL 486C - Splicing Wire Connectors.

- P. UL 486D - Sealed Wire Connector Systems.
- Q. UL 510 - Polyvinyl Chloride, Polyethylene, and Rubber Insulating Tape.

1.04 ADMINISTRATIVE REQUIREMENTS

- A. Coordination:
 - 1. Coordinate sizes of raceways, boxes, and equipment enclosures installed under other sections with the actual conductors to be installed, including adjustments for conductor sizes increased for voltage drop.
 - 2. Coordinate the installation of underground circuitry with other trades to avoid conflicts with piping or other potential conflicts.
 - 3. Coordinate with electrical equipment installed under other sections to provide terminations suitable for use with the conductors to be installed.
 - 4. Notify Engineer of any conflicts with or deviations from Contract Documents. Obtain direction before proceeding with work.

1.05 QUALITY ASSURANCE

- A. Comply with requirements of NFPA 70.
- B. Maintain at the project site a copy of each referenced document that prescribes execution requirements.
- C. Product Listing Organization Qualifications: An organization recognized by OSHA as a Nationally Recognized Testing Laboratory (NRTL) and acceptable to authorities having jurisdiction.

1.06 DELIVERY, STORAGE, AND HANDLING

- A. Receive, inspect, handle, and store conductors and cables in accordance with manufacturer's instructions.

PART 2 PRODUCTS

2.01 CONDUCTOR AND CABLE APPLICATIONS

- A. Do not use conductors and cables for applications other than as permitted by NFPA 70 and product listing.
- B. Provide single conductor building wire installed in suitable raceway unless otherwise indicated, permitted, or required.
- C. Nonmetallic-sheathed cable is not permitted.
- D. Armored cable is not permitted.
- E. Metal-clad cable is not permitted.

2.02 CONDUCTOR AND CABLE GENERAL REQUIREMENTS

- A. Provide products that comply with requirements of NFPA 70.
- B. Provide products listed, classified, and labeled as suitable for the purpose intended.
- C. Unless specifically indicated to be excluded, provide all required conduit, boxes, wiring, connectors, etc. as required for a complete operating system.
- D. Comply with NEMA WC 70.
- E. Thermoplastic-Insulated Conductors and Cables: Listed and labeled as complying with UL 83.
- F. Thermoset-Insulated Conductors and Cables: Listed and labeled as complying with UL 44.

- G. Conductors and Cables Installed Exposed in Spaces Used for Environmental Air (only where specifically permitted): Plenum rated, listed and labeled as suitable for use in return air plenums.
- H. Conductor Material:
 - 1. Provide copper conductors only. Aluminum conductors are not acceptable for this project. Conductor sizes indicated are based on copper.
 - 2. Copper Conductors: Soft drawn annealed, 98 percent conductivity, uncoated copper conductors complying with ASTM B3, ASTM B8, or ASTM B787/B787M unless otherwise indicated.
 - 3. Tinned Copper Conductors: Comply with ASTM B33.
- I. Minimum Conductor Size:
 - 1. Branch Circuits: 12 AWG.
 - a. Exceptions:
 - 1) 20 A, 120 V circuits longer than 75 feet: 10 AWG, for voltage drop.
 - 2) 20 A, 120 V circuits longer than 150 feet: 8 AWG, for voltage drop.
 - 3) 20 A, 277 V circuits longer than 150 feet: 10 AWG, for voltage drop.
 - 4) Refer to plans for other minimum conductor sizes required.
 - 2. Control Circuits: 14 AWG.
- J. Conductor Color Coding:
 - 1. Color code conductors as indicated unless otherwise required by the authority having jurisdiction. Maintain consistent color coding throughout project.
 - 2. Color Coding Method: Integrally colored insulation.
 - a. Conductors size #8 AWG and larger may have black insulation color coded using vinyl color coding electrical tape.
 - 3. Color Code:
 - a. 480Y/277 V, 3 Phase, 4 Wire System:
 - 1) Phase A: Brown.
 - 2) Phase B: Orange.
 - 3) Phase C: Yellow.
 - 4) Neutral/Grounded: White with phase matching stripe.
 - b. 208Y/120 V, 3 Phase, 4 Wire System:
 - 1) Phase A: Black.
 - 2) Phase B: Red.
 - 3) Phase C: Blue.
 - 4) Neutral/Grounded: White with phase matching stripe.
 - c. Equipment Ground, All Systems: Green.
 - d. Travelers for 3-Way and 4-Way Switching: Purple.
 - e. For control circuits, comply with manufacturer's recommended color code.

2.03 SINGLE CONDUCTOR BUILDING WIRE

- A. Manufacturers:
 - 1. Copper Building Wire:
 - a. Cerro Wire LLC: www.cerrowire.com.
 - b. Encore Wire Corporation: www.encorewire.com.
 - c. Southwire Company: www.southwire.com.
 - d. Or equal.

- B. Description: Single conductor insulated wire.
- C. Conductor Stranding:
 - 1. Feeders and Branch Circuits:
 - a. Size 12 AWG and Smaller: Solid.
 - b. Size 10 AWG and Larger: Stranded.
 - 2. Control Circuits: Stranded.
- D. Insulation Voltage Rating: 600 V.
- E. Insulation:
 - 1. Copper Building Wire: Type THHN/THWN or THHN/THWN-2, except as indicated below.
 - a. Size 4 AWG and Larger: Type THHN/THWN or THHN/THWN-2.
 - b. Installed Underground: Type XHHW-2 or RHH/RHW-2.
 - c. Fixture Wiring Within Luminaires: Type TFFN/TFN for luminaires with labeled maximum temperature of 90 degrees C; Approved suitable type for luminaires with labeled maximum temperature greater than 90 degrees C.

2.04 WIRING CONNECTORS

- A. Description: Wiring connectors appropriate for the application, suitable for use with the conductors to be connected, and listed as complying with UL 486A-486B or UL 486C as applicable.
- B. Wiring Connectors for Splices and Taps:
 - 1. Copper Conductors Size 8 AWG and Smaller: Use twist-on insulated spring connectors.
 - 2. Copper Conductors Size 6 AWG and Larger: Use mechanical connectors or compression connectors.
- C. Wiring Connectors for Terminations:
 - 1. Provide terminal lugs for connecting conductors to equipment furnished with terminations designed for terminal lugs.
 - 2. Provide compression adapters for connecting conductors to equipment furnished with mechanical lugs when only compression connectors are specified.
 - 3. Where over-sized conductors are larger than the equipment terminations can accommodate, provide connectors suitable for reducing to appropriate size, but not less than required for the rating of the overcurrent protective device.
 - 4. Provide motor pigtail connectors for connecting motor leads in order to facilitate disconnection.
 - 5. Stranded Conductors Size 10 AWG and Smaller: Use crimped terminals for connections to terminal screws.
- D. Twist-on Insulated Spring Connectors: Rated 600 V, 221 degrees F for standard applications and 302 degrees F for high temperature applications; pre-filled with sealant and listed as complying with UL 486D for damp and wet locations above grade.
 - 1. Manufacturers:
 - a. 3M: www.3m.com.
 - b. Ideal Industries, Inc: www.idealindustries.com.
 - c. NSI Industries LLC: www.nsiindustries.com.
 - d. Or equal.
- E. Underground/Direct Buried Connectors:

1. Provide insulated connector blocks and/or splices as required by each installation location.
 2. Insulated multi-tap wire connectors have setscrews that create semi-permanent, weatherproof connections to tap, terminate, and splice cables and heavier gauge conductors without special tools.
 - a. Field verify number of taps required at each location base on existing and new circuitry.
 3. Metal connector with an insulated housing that protects the conductors against abrasion and chemical damage.
 4. Ports are sealed with a cap when not used and contain an oxide inhibitor that surrounds conductors to prevent corrosion and protect them from moisture and contaminants.
 - a. Manufacturers:
 - 1) Ilsoc
 - 2) NSI Industries/Polaris
- F. Mechanical Connectors: Provide bolted type or set-screw type.
1. Manufacturers:
 - a. Burndy: www.burndy.com.
 - b. Ilsco: www.ilsco.com.
 - c. Thomas & Betts Corporation: www.tnb.com.
 - d. Or equal.
- G. Compression Connectors: Provide circumferential type or hex type crimp configuration.
1. Manufacturers:
 - a. Burndy: www.burndy.com.
 - b. Ilsco: www.ilsco.com.
 - c. Thomas & Betts Corporation: www.tnb.com.
 - d. Or equal.
- H. Crimped Terminals: Nylon-insulated, with insulation grip and terminal configuration suitable for connection to be made.
1. Manufacturers:
 - a. Burndy: www.burndy.com.
 - b. Ilsco: www.ilsco.com.
 - c. Thomas & Betts Corporation: www.tnb.com.
 - d. Or equal.

2.05 ACCESSORIES

- A. Electrical Tape:
1. Manufacturers:
 - a. 3M: www.3m.com.
 - b. Or equal.
 2. Vinyl Color Coding Electrical Tape: Integrally colored to match color code indicated; listed as complying with UL 510; minimum thickness of 7 mil; resistant to abrasion, corrosion, and sunlight; suitable for continuous temperature environment up to 221 degrees F.
 3. Vinyl Insulating Electrical Tape: Complying with ASTM D3005 and listed as complying with UL 510; minimum thickness of 7 mil; resistant to abrasion, corrosion, and sunlight; conformable for application down to 0 degrees F and suitable for continuous temperature environment up to 221 degrees F.

4. Rubber Splicing Electrical Tape: Ethylene Propylene Rubber (EPR) tape, complying with ASTM D4388; minimum thickness of 30 mil; suitable for continuous temperature environment up to 194 degrees F and short-term 266 degrees F overload service.
 5. Electrical Filler Tape: Rubber-based insulating moldable putty, minimum thickness of 125 mil; suitable for continuous temperature environment up to 176 degrees F.
 6. Varnished Cambric Electrical Tape: Cotton cambric fabric tape, with or without adhesive, oil-primed and coated with high-grade insulating varnish; minimum thickness of 7 mil; suitable for continuous temperature environment up to 221 degrees F.
 7. Moisture Sealing Electrical Tape: Insulating mastic compound laminated to flexible, all-weather vinyl backing; minimum thickness of 90 mil.
- B. Heat Shrink Tubing: Heavy-wall, split-resistant, with factory-applied adhesive; rated 600 V; suitable for direct burial applications; listed as complying with UL 486D.
1. Manufacturers:
 - a. 3M: www.3m.com.
 - b. Burndy: www.burndy.com.
 - c. Thomas & Betts Corporation: www.tnb.com.
 - d. Or equal.
- C. Wire Pulling Lubricant:
1. Manufacturers:
 - a. 3M: www.3m.com.
 - b. American Polywater Corporation: www.polywater.com.
 - c. Ideal Industries, Inc: www.idealindustries.com.
 - d. Or equal.
 2. Listed and labeled as complying with UL 267.
 3. Suitable for use with conductors/cables and associated insulation/jackets to be installed.
 4. Suitable for use at installation temperature.
- D. Cable Ties: Material and tensile strength rating suitable for application.

PART 3 EXECUTION

3.01 EXAMINATION

- A. Verify/coordinate installation of circuitry within signs and foundations.
- B. Verify that work likely to damage wire and cable has been completed.
- C. Verify that raceways, boxes, and equipment enclosures are installed and are properly sized to accommodate conductors and cables in accordance with NFPA 70.
- D. Verify that field measurements are as indicated.
- E. Verify that conditions are satisfactory for installation prior to starting work.

3.02 PREPARATION

- A. Clean raceways thoroughly to remove foreign materials before installing conductors and cables.

3.03 INSTALLATION

- A. Circuiting Requirements:
 1. Unless dimensioned, circuit routing indicated is diagrammatic.
 2. When circuit destination is indicated without specific routing, determine exact routing required.

3. Arrange circuiting to minimize splices.
 4. Include circuit lengths required to install connected devices within 10 ft of location indicated.
 5. Maintain separation of wiring for emergency systems in accordance with NFPA 70.
 6. Circuiting Adjustments: Unless otherwise indicated, when branch circuits are indicated as separate, combining them together in a single raceway is not permitted unless prior approval is received from the Engineer in the field.
 - a. Provide no more than six current-carrying conductors in a single raceway. Dedicated neutral conductors are considered current-carrying conductors.
 - b. Increase size of conductors as required to account for ampacity derating.
 - c. Size raceways, boxes, etc. to accommodate conductors.
 7. Common Neutrals: Unless otherwise indicated, sharing of neutral/grounded conductors among up to three single phase branch circuits of different phases installed in the same raceway is not permitted. Provide dedicated neutral/grounded conductor for each individual branch circuit.
- B. Install products in accordance with manufacturer's instructions.
- C. Perform work in accordance with NECA 1 (general workmanship).
- D. Installation in Raceway:
1. Tape ends of conductors and cables to prevent infiltration of moisture and other contaminants.
 2. Pull all conductors and cables together into raceway at same time.
 3. Do not damage conductors and cables or exceed manufacturer's recommended maximum pulling tension and sidewall pressure.
 4. Use suitable wire pulling lubricant where necessary, except when lubricant is not recommended by the manufacturer.
- E. Underground Circuitry Installation:
1. Install cable with minimum cover of 24 inches unless otherwise indicated or required.
 2. Protect circuitry from damage in accordance with NFPA 70.
 3. Provide underground warning tape in accordance with Section 26 0553 along entire cable length.
- F. Paralleled Conductors: Install conductors of the same length and terminate in the same manner.
- G. Secure and support conductors and cables in accordance with NFPA 70 using suitable supports and methods approved by the authority having jurisdiction. Provide independent support from building structure. Do not provide support from raceways, piping, ductwork, or other systems.
- H. Install conductors with a minimum of 12 inches of slack at each outlet.
- I. Where conductors are installed in enclosures for future termination by others, provide a minimum of 5 feet of slack.
- J. Neatly train and bundle conductors inside boxes, wireways, panelboards and other equipment enclosures.
- K. Group or otherwise identify neutral/grounded conductors with associated ungrounded conductors inside enclosures in accordance with NFPA 70.

- L. Make wiring connections using specified wiring connectors.
 - 1. Make splices and taps only in accessible boxes. Do not pull splices into raceways or make splices in conduit bodies or wiring gutters.
 - 2. Remove appropriate amount of conductor insulation for making connections without cutting, nicking or damaging conductors.
 - 3. Do not remove conductor strands to facilitate insertion into connector.
 - 4. Clean contact surfaces on conductors and connectors to suitable remove corrosion, oxides, and other contaminants. Do not use wire brush on plated connector surfaces.
 - 5. Mechanical Connectors: Secure connections according to manufacturer's recommended torque settings.
 - 6. Compression Connectors: Secure connections using manufacturer's recommended tools and dies.
- M. Insulate splices and taps that are made with uninsulated connectors using methods suitable for the application, with insulation and mechanical strength at least equivalent to unspliced conductors.
 - 1. Dry Locations: Use insulating covers specifically designed for the connectors, electrical tape, or heat shrink tubing.
 - a. For taped connections, first apply adequate amount of rubber splicing electrical tape or electrical filler tape, followed by outer covering of vinyl insulating electrical tape.
 - b. For taped connections likely to require re-entering, including motor leads, first apply varnished cambric electrical tape, followed by adequate amount of rubber splicing electrical tape, followed by outer covering of vinyl insulating electrical tape.
 - 2. Damp Locations: Use insulating covers specifically designed for the connectors, electrical tape, or heat shrink tubing.
 - a. For connections with insulating covers, apply outer covering of moisture sealing electrical tape.
 - b. For taped connections, follow same procedure as for dry locations but apply outer covering of moisture sealing electrical tape.
 - 3. Wet Locations: Use direct buried rated insulated connector blocks and splices..
- N. Insulate ends of spare conductors using vinyl insulating electrical tape.
- O. Field-Applied Color Coding: Where vinyl color coding electrical tape is used in lieu of integrally colored insulation as permitted in Part 2 under "Color Coding", apply half overlapping turns of tape at each termination and at each location conductors are accessible.
- P. Unless specifically indicated to be excluded, provide final connections to all equipment and devices, including those furnished by others, as required for a complete operating system.

3.04 FIELD QUALITY CONTROL

- A. See Section 01 4000 - Quality Requirements, for additional requirements.
- B. Inspect and test in accordance with NETA ATS, except Section 4.
- C. Correct deficiencies and replace damaged or defective conductors and cables.

END OF SECTION

SECTION 26 0526
GROUNDING AND BONDING

PART 1 GENERAL

1.01 SECTION INCLUDES

- A. Grounding and bonding requirements.
- B. Conductors for grounding and bonding.
- C. Connectors for grounding and bonding.
- D. Ground rod electrodes.

1.02 RELATED REQUIREMENTS

- A. Section 26 0519 - Conductors and Cables: Additional requirements for conductors for grounding and bonding, including conductor color coding.
- B. Section 26 0553 - Electrical Identification: Identification products and requirements.
- C. Section 26 5600 - Exterior Lighting: Additional grounding and bonding requirements for pole-mounted luminaires.

1.03 REFERENCE STANDARDS

- A. NECA 1 - Standard for Good Workmanship in Electrical Construction.
- B. NEMA GR 1 - Grounding Rod Electrodes and Grounding Rod Electrode Couplings.
- C. NETA ATS - Standard For Acceptance Testing Specifications For Electrical Power Equipment And Systems.
- D. NFPA 70 - National Electrical Code.
- E. UL 467 - Grounding and Bonding Equipment.

1.04 ADMINISTRATIVE REQUIREMENTS

- A. Coordination:
 - 1. Coordinate the work with other trades to provide steel reinforcement complying with specified requirements for concrete-encased electrode.
 - 2. Notify Engineer of any conflicts with or deviations from Contract Documents. Obtain direction before proceeding with work.
- B. Sequencing:
 - 1. Do not install ground rod electrodes until final backfill and compaction is complete.

1.05 QUALITY ASSURANCE

- A. Comply with requirements of NFPA 70.
- B. Maintain at the project site a copy of each referenced document that prescribes execution requirements.
- C. Product Listing Organization Qualifications: An organization recognized by OSHA as a Nationally Recognized Testing Laboratory (NRTL) and acceptable to authorities having jurisdiction.

PART 2 PRODUCTS

2.01 GROUNDING AND BONDING REQUIREMENTS

- A. Existing Work: Where existing grounding and bonding system components are indicated to be reused, they may be reused only where they are free from corrosion, integrity and continuity are verified, and where acceptable to the authority having jurisdiction.
- B. Do not use products for applications other than as permitted by NFPA 70 and product listing.
- C. Unless specifically indicated to be excluded, provide all required components, conductors, connectors, conduit, boxes, fittings, supports, accessories, etc. as necessary for a complete grounding and bonding system.
- D. Where conductor size is not indicated, size to comply with NFPA 70 but not less than applicable minimum size requirements specified.
- E. Grounding Electrode System:
 - 1. Provide connection to required and supplemental grounding electrodes indicated to form grounding electrode system.
 - a. Provide continuous grounding electrode conductors without splice or joint.
 - b. Install grounding electrode conductors in raceway where exposed to physical damage. Bond grounding electrode conductor to metallic raceways at each end with bonding jumper.
- F. Bonding and Equipment Grounding:
 - 1. Provide bonding for equipment grounding conductors, equipment ground busses, metallic equipment enclosures, metallic sign enclosures, metallic raceways and boxes, device grounding terminals, and other normally non-current-carrying conductive materials enclosing electrical conductors/equipment or likely to become energized as indicated and in accordance with NFPA 70.
 - 2. Provide insulated equipment grounding conductor in each feeder and branch circuit raceway. Do not use raceways as sole equipment grounding conductor.
 - 3. Where circuit conductor sizes are increased for voltage drop, increase size of equipment grounding conductor proportionally in accordance with NFPA 70.
 - 4. Unless otherwise indicated, connect wiring device grounding terminal to branch circuit equipment grounding conductor and to outlet box with bonding jumper.
 - 5. Terminate branch circuit equipment grounding conductors on solidly bonded equipment ground bus only. Do not terminate on neutral (grounded) or isolated/insulated ground bus.
 - 6. Provide bonding jumper across expansion or expansion/deflection fittings provided to accommodate conduit movement.
- G. Sign Mounted Luminaires: Also comply with Section 26 5600.

2.02 GROUNDING AND BONDING COMPONENTS

- A. General Requirements:
 - 1. Provide products listed, classified, and labeled as suitable for the purpose intended.
 - 2. Provide products listed and labeled as complying with UL 467 where applicable.
- B. Conductors for Grounding and Bonding, in Addition to Requirements of Section 26 0526:
 - 1. Use insulated copper conductors unless otherwise indicated.
 - a. Exceptions:

- 1) Use bare copper conductors where installed underground in direct contact with earth.
 - 2) Use bare copper conductors where directly encased in concrete (not in raceway).
- C. Connectors for Grounding and Bonding:
1. Description: Connectors appropriate for the application and suitable for the conductors and items to be connected; listed and labeled as complying with UL 467.
 2. Unless otherwise indicated, use exothermic welded connections or irreversible crimp connections for underground, concealed and other inaccessible connections.
 3. Unless otherwise indicated, use mechanical connectors, compression connectors, or exothermic welded connections for accessible connections.
- D. Ground Rod Electrodes:
1. Comply with NEMA GR 1.
 2. Material: Copper-bonded (copper-clad) steel.
 3. Size: 3/4 inch diameter by 10 feet length, unless otherwise indicated.

PART 3 EXECUTION

3.01 EXAMINATION

- A. Verify that work likely to damage grounding and bonding system components has been completed.
- B. Verify that field measurements are as indicated.
- C. Verify that conditions are satisfactory for installation prior to starting work.
- D. Verify existing conditions prior to beginning work.
- E. Verify that final backfill and compaction has been completed before driving rod electrodes.

3.02 INSTALLATION

- A. Install products in accordance with manufacturer's instructions.
- B. Perform work in accordance with NECA 1 (general workmanship).
- C. Ground Rod Electrodes: Unless otherwise indicated, install ground rod electrodes vertically. Where encountered rock prohibits vertical installation, install at 45 degree angle or bury horizontally in trench at least 30 inches (750 mm) deep in accordance with NFPA 70 or install at 45 degree angle or bury horizontally in trench at least 30 inches (750 mm) deep in accordance with NFPA 70.
 1. Outdoor Installations: Unless otherwise indicated, install with top of rod 6 inches below finished grade.
- D. Make grounding and bonding connections using specified connectors.
 1. Remove appropriate amount of conductor insulation for making connections without cutting, nicking or damaging conductors. Do not remove conductor strands to facilitate insertion into connector.
 2. Remove nonconductive paint, enamel, or similar coating at threads, contact points, and contact surfaces.
 3. Exothermic Welds: Make connections using molds and weld material suitable for the items to be connected in accordance with manufacturer's recommendations.
 4. Mechanical Connectors: Secure connections according to manufacturer's recommended torque settings.

- 5. Compression Connectors: Secure connections using manufacturer's recommended tools and dies.
- E. Identify grounding and bonding system components in accordance with Section 26 0553.
- F. Provide exothermic welding or irreversible crimp connections of all electrical grounding connections. Exothermically weld connections between copper conductors, copper conductors and ground rods, copper connections to building(structural) steel.
- G. Utilize exhothermic welds in all concealed locations. Mechancal crimp connections shall be allowed in exposed locations.

3.03 FIELD QUALITY CONTROL

- A. See Section 01 4000 - Quality Requirements, for additional requirements.
- B. Perform inspection, testing, and adjusting in accordance with Section 01 4000.

END OF SECTION

**SECTION 26 0529
HANGERS AND SUPPORTS**

PART 1 GENERAL

1.01 Section Includes

- A. Support and attachment requirements and components for equipment, conduit, cable, boxes, and other electrical work.

1.02 Related Requirements

- A. Section 26 0534 - Conduit: Additional support and attachment requirements for conduits.
- B. Section 26 0537 - Boxes: Additional support and attachment requirements for boxes.

1.03 Reference Standards

- A. ASTM A123/A123M - Standard Specification for Zinc (Hot-Dip Galvanized) Coatings on Iron and Steel Products.
- B. ASTM A153/A153M - Standard Specification for Zinc Coating (Hot-Dip) on Iron and Steel Hardware.
- C. ASTM B633 - Standard Specification for Electrodeposited Coatings of Zinc on Iron and Steel.
- D. MFMA-4 - Metal Framing Standards Publication.
- E. ICC-ES AC01 - Acceptance Criteria for Expansion Anchors in Masonry Elements; 2009.
- F. ICC-ES AC106 - Acceptance Criteria for Predrilled Fasteners (Screw Anchors) in Masonry Elements; 2006
- G. ICC-ES AC193 - Acceptance Criteria for Mechanical Anchors in Concrete Elements; 2010
- H. ICC-ES AC308 - Acceptance Criteria for Post-Installed Adhesive Anchors in Concrete Elements; 2009.
- I. NECA 1 - Standard for Good Workmanship in Electrical Construction.
- J. NFPA 70 - National Electrical Code.

1.04 Administrative Requirements

- A. Coordination:
 - 1. Coordinate sizes and arrangement of supports and bases with actual equipment and components to be installed.
 - 2. Coordinate work to provide additional framing and materials required for installation.
 - 3. Coordinate compatibility of support and attachment components with mounting surfaces at installed locations.
 - 4. Coordinate arrangement of supports with ductwork, piping, equipment and other potential conflicts.
 - 5. Notify Engineer of conflicts with or deviations from Contract Documents. Obtain direction before proceeding with work.
- B. Sequencing:
 - 1. Do not install products on or provide attachment to concrete surfaces until concrete has cured; see Section 03 3000.

1.05 Quality Assurance

- A. Comply with NFPA 70.

- B. Comply with applicable building code.
- C. Product Listing Organization Qualifications: Organization recognized by OSHA as Nationally Recognized Testing Laboratory (NRTL) and acceptable to authorities having jurisdiction.

PART 2 PRODUCTS

2.01 Support and Attachment Components

- A. General Requirements:
 - 1. Comply with the following. Where requirements differ, comply with most stringent.
 - a. NFPA 70.
 - b. Requirements of authorities having jurisdiction.
 - 2. Provide required hangers, supports, anchors, fasteners, fittings, accessories, and hardware as necessary for complete installation of electrical work.
 - 3. Provide products listed, classified, and labeled as suitable for purpose intended, where applicable.
 - 4. Where support and attachment component types and sizes are not indicated, select in accordance with manufacturer's application criteria as required for the load to be supported with a minimum safety factor of 15%. Include consideration for vibration, equipment operation, and shock loads where applicable.
 - 5. Do not use products for applications other than as permitted by NFPA 70 and product listing.
 - 6. Do not use wire, chain, perforated pipe strap, or wood for permanent supports unless specifically indicated or permitted.
 - 7. Steel Components: Use corrosion-resistant materials suitable for environment where installed.
 - a. Indoor Dry Locations: Use zinc-plated steel or approved equivalent unless otherwise indicated.
 - b. Outdoor and Damp or Wet Indoor Locations: Use galvanized steel or approved equivalent unless otherwise indicated.
 - c. Zinc-Plated Steel: Electroplated in accordance with ASTM B633.
 - d. Galvanized Steel: Hot-dip galvanized after fabrication in accordance with ASTM A123/A123M or ASTM A153/A153M.
- B. Conduit and Cable Supports: Straps and clamps suitable for conduit or cable to be supported.
 - 1. Conduit Straps: One-hole or two-hole type; steel or malleable iron.
 - 2. Conduit Clamps: Bolted type unless otherwise indicated.
- C. Outlet Box Supports: Hangers and brackets suitable for boxes to be supported.
- D. Metal Channel/Strut Framing Systems:
 - 1. Description: Factory-fabricated, continuous-slot, metal channel/strut and associated fittings, accessories, and hardware required for field assembly of supports.
 - 2. Comply with MFMA-4.
 - 3. Channel Material:
 - a. Indoor Dry Locations: Use zinc-plated steel or galvanized steel. Painted channel is not acceptable.
 - b. Outdoor and Damp or Wet Indoor Locations: Use galvanized steel.
 - 4. Minimum Channel Thickness: Steel sheet, 12 gauge, 0.1046 inch.
 - 5. Minimum Channel Dimensions: 1-5/8 inch wide by 13/16 inch high.

- E. Hanger Rods: Threaded, zinc-plated steel unless otherwise indicated.
- F. Anchors and Fasteners:
 - 1. Unless otherwise indicated and where not otherwise restricted, use anchor and fastener types indicated for specified applications.
 - 2. Concrete: Use preset concrete inserts, expansion anchors, or screw anchors.
 - 3. Solid or Grout-Filled Masonry: Use expansion anchors or screw anchors.
 - 4. Hollow Masonry: Use toggle bolts.
 - 5. Hollow Stud Walls: Use toggle bolts.
 - 6. Steel: Use beam clamps, machine bolts, or welded threaded studs.
 - 7. Sheet Metal: Use sheet metal screws.
 - 8. Wood: Use wood screws.
 - 9. Powder-actuated fasteners are not permitted.
 - 10. Hammer-driven anchors and fasteners are not permitted.
 - 11. Post-Installed Concrete and Masonry Anchors: Evaluated and recognized by ICC Evaluation Service, LLC (ICC-ES) for compliance with applicable building code.

PART 3 EXECUTION

3.01 Examination

- A. Verify that field measurements are as indicated.
- B. Verify that mounting surfaces are ready to receive support and attachment components.
- C. Verify that conditions are satisfactory for installation prior to starting work.

3.02 Installation

- A. Install products in accordance with manufacturer's instructions.
- B. Install hangers and supports in accordance with NECA 1.
- C. Install anchors and fasteners in accordance with ICC Evaluation Services, LLC (ICC-ES) evaluation report conditions of use where applicable.
- D. Provide independent support from building structure. Do not provide support from equipment, piping, ductwork, or other systems.
- E. Unless specifically indicated or approved by Engineer, do not provide support from suspended ceiling support system or ceiling grid.
- F. Unless specifically indicated or approved by Engineer, do not provide support from roof deck.
- G. Do not penetrate or otherwise notch or cut structural members without approval of Structural Engineer.
- H. Equipment Support and Attachment:
 - 1. Use metal, fabricated supports or supports assembled from metal channel/strut to support equipment as required.
 - 2. Use metal channel/strut secured to studs to support equipment surface mounted on hollow stud walls when wall strength is not sufficient to resist pull-out.
 - 3. Use metal channel/strut to support surface-mounted equipment in wet or damp locations to provide space between equipment and mounting surface.
 - 4. Securely fasten floor-mounted equipment. Do not install equipment such that it relies on its own weight for support.
- I. Conduit Support and Attachment: See Section 26 0534 for additional requirements.

- J. Box Support and Attachment: See Section 26 0537 for additional requirements.
- K. Exterior Luminaire Support and Attachment: See Section 26 5600 for additional requirements.
- L. Secure fasteners in accordance with manufacturer's recommended torque settings.
- M. Remove temporary supports.

3.03 Field Quality Control

- A. See Section 01 4000 - Quality Requirements for additional requirements.
- B. Inspect support and attachment components for damage and defects.
- C. Repair cuts and abrasions in galvanized finishes using zinc-rich paint recommended by manufacturer. Replace components that exhibit signs of corrosion.
- D. Correct deficiencies and replace damaged or defective support and attachment components.

END OF SECTION

**SECTION 26 0534
CONDUIT**

PART 1 GENERAL

1.01 SECTION INCLUDES

- A. Galvanized steel rigid metal conduit (RMC).
- B. Flexible metal conduit (FMC).
- C. Liquidtight flexible metal conduit (LFMC).
- D. Galvanized steel electrical metallic tubing (EMT).
- E. High-density polyethylene (HDPE) conduit.
- F. Conduit fittings.
- G. Accessories.

1.02 RELATED REQUIREMENTS

- A. Section 26 0519 - Conductors and Cables.
- B. Section 26 0526 - Grounding and Bonding.
- C. Section 26 0529 - Hangers and Supports.
- D. Section 26 0537 - Boxes.
- E. Section 26 0553 - Electrical Identification: Identification products and requirements.

1.03 REFERENCE STANDARDS

- A. ANSI C80.1 - American National Standard for Electrical Rigid Steel Conduit (ERSC).
- B. ANSI C80.3 - American National Standard for Electrical Metallic Tubing -- Steel (EMT-S).
- C. ASTM D1002 - Standard Test Method for Apparent Shear Strength of Single-Lap-Joint Adhesively Bonded Metal Specimens by Tension Loading (Metal-to-Metal).
- D. ASTM D1598 - Standard Test Methods for Time-to-Failure of Plastic Pipe Under Constant Internal Pressure.
- E. ASTM D1599 - Standard Test Method for Resistance to Short-Time Hydraulic Pressure of Plastic Pipe, Tubing, and Fittings.
- F. ASTM F2160 - Standard Specification for Solid Wall High Density Polyethylene (HDPE) Conduit Based on Controlled Outside Diameter (OD).
- G. ASTM F2176 - Standard Specification for Mechanical Couplings Used on Polyethylene Conduit, Duct and Innerduct.
- H. NECA 1 - Standard for Good Workmanship in Electrical Construction.
- I. NECA 101 - Standard for Installing Steel Conduits (Rigid, IMC, EMT).
- J. NEMA FB 1 - Fittings, Cast Metal Boxes, and Conduit Bodies for Conduit, Electrical Metallic Tubing, and Cable.
- K. NEMA TC 7 - Solid-Wall Coilable and Straight Electrical Polyethylene Conduit.
- L. NFPA 70 - National Electrical Code.
- M. UL 1 - Flexible Metal Conduit.
- N. UL 6 - Electrical Rigid Metal Conduit-Steel.

- O. UL 360 - Liquid-Tight Flexible Metal Conduit.
- P. UL 514B - Conduit, Tubing, and Cable Fittings.
- Q. UL 651 - Schedule 40, 80, Type EB and A Rigid PVC Conduit and Fittings.
- R. UL 651A - Schedule 40 and 80 High Density Polyethylene (HDPE) Conduit.
- S. UL 746C - Polymeric Materials – Use in Electrical Equipment Evaluations.
- T. UL 797 - Electrical Metallic Tubing-Steel.
- U. UL 2419 - Outline of Investigation for Electrically Conductive Corrosion Resistant Compounds.

1.04 ADMINISTRATIVE REQUIREMENTS

- A. Coordination:
 - 1. Coordinate minimum sizes of conduits with actual type and quantity of conductors to be installed, including adjustments for conductor sizes increased for voltage drop.
 - 2. Coordinate arrangement of conduits with structural members, ductwork, piping, equipment, and other potential conflicts.
 - 3. Verify exact conduit termination locations required for boxes, enclosures, and equipment.
 - 4. Coordinate work to provide roof penetrations that preserve integrity of roofing system and do not void roof warranty.
 - 5. Notify Engineer of conflicts with or deviations from Contract Documents. Obtain direction before proceeding with work.
- B. Sequencing:
 - 1. Do not begin installation of conductors and cables until installation of conduit between termination points is complete.

1.05 QUALITY ASSURANCE

- A. Comply with requirements of NFPA 70.

1.06 DELIVERY, STORAGE, AND HANDLING

- A. Receive, inspect, handle, and store conduit and fittings in accordance with manufacturer's instructions.
- B. Accept conduit on site. Inspect for damage.
- C. Protect conduit from corrosion and entrance of debris by storing above grade. Provide appropriate covering.
- D. Protect PVC conduit from sunlight.

PART 2 PRODUCTS

2.01 CONDUIT APPLICATIONS

- A. Do not use conduit and associated fittings for applications other than as permitted by NFPA 70, manufacturer's instructions, and product listing.
- B. Unless otherwise indicated and where not otherwise restricted, use conduit types indicated for specified applications. Where more than one listed application applies, comply with most restrictive requirements. Where conduit type for particular application is not specified, use galvanized steel rigid metal conduit.
- C. Underground:
 - 1. Under Slab on Grade: Use galvanized steel rigid metal conduit or rigid PVC conduit.
 - 2. Exterior, Direct-Buried: Use galvanized steel rigid metal conduit or rigid PVC conduit.

3. Exterior, Embedded Within Concrete: Use galvanized steel rigid metal conduit or rigid PVC conduit.
4. Where rigid polyvinyl (PVC) conduit is provided, transition to galvanized steel rigid metal conduit where emerging from underground.
- D. Embedded Within Concrete:
 1. Within Slab on Grade (within structural slabs only where approved by Structural Engineer): Use galvanized steel rigid metal conduit or rigid PVC conduit.
 2. Within Concrete Walls Above Ground: Use galvanized steel rigid metal conduit or rigid PVC conduit.
 3. Where rigid polyvinyl (PVC) conduit is provided, transition to galvanized steel rigid metal conduit (RMC) where emerging from concrete.
- E. Concealed Within Masonry Walls: Use galvanized steel rigid metal conduit (RMC) or galvanized steel electrical metallic tubing (EMT).
- F. Concealed Within Hollow Stud Walls: Use galvanized steel electrical metallic tubing (EMT).
- G. Concealed Above Accessible Ceilings: Use galvanized steel electrical metallic tubing (EMT).
- H. Interior, Damp or Wet Locations: Use galvanized steel rigid metal conduit or electrical metallic tubing (EMT) with wet location listed fittings and where noted as acceptable on the plans.
- I. Exposed, Interior, Not Subject to Physical Damage: Use galvanized steel electrical metallic tubing (EMT).
- J. Exposed, Interior, Subject to Physical Damage: Use galvanized steel rigid metal conduit (RMC) or galvanized steel electrical metallic tubing (EMT).
 1. Locations subject to physical damage include, but are not limited to:
 - a. Where exposed below 8 feet, except within electrical and communication rooms or closets.
- K. Exposed, Exterior: Use galvanized steel rigid metal conduit.
- L. Flexible Connections to Luminaires Above Accessible Ceilings: Use flexible metal conduit (FMC).
 1. Maximum Length: 6 feet.
- M. Flexible Connections to Vibrating Equipment:
 1. Dry Locations: Use flexible metal conduit (FMC).
 2. Damp, Wet, or Corrosive Locations: Use liquidtight flexible metal conduit (LFMC).
 3. Maximum Length: 6 feet unless otherwise indicated.
 4. Vibrating equipment includes, but is not limited to:
 - a. Transformers.
 - b. Motors.
 - c. HVAC Equipment.
- N. The use of flexible conduit types shall be limited to a maximum length of 6 feet unless otherwise noted.

2.02 CONDUIT - GENERAL REQUIREMENTS

- A. Comply with NFPA 70.
- B. Electrical Service Conduits: See Section 26 2100 for additional requirements.
- C. Provide conduit, fittings, supports, and accessories required for complete raceway system.

- D. Provide products listed, classified, and labeled as suitable for purpose intended.
- E. Minimum Conduit Size, Unless Otherwise Indicated:
 - 1. Branch Circuits: 3/4-inch trade size.
 - 2. Branch Circuit Homeruns: 3/4-inch trade size.
 - 3. Flexible Connections to Luminaires/Signs: 1/2-inch trade size or as indicated on the plans.
 - 4. Underground, Exterior: 1-inch trade size unless otherwise noted.
- F. Where conduit size is not indicated, size to comply with NFPA 70 but not less than applicable minimum size requirements specified.

2.03 GALVANIZED STEEL RIGID METAL CONDUIT (RMC)

- A. Description: NFPA 70, Type RMC galvanized steel rigid metal conduit complying with ANSI C80.1 and listed and labeled as complying with UL 6.
- B. Fittings:
 - 1. Nonhazardous Locations: Use fittings complying with NEMA FB 1 and listed and labeled as complying with UL 514B or UL 6.
 - 2. Hazardous/Classified Locations: Use fittings listed and labeled as complying with UL 1203 for classification of installed location.
 - 3. Material: Use steel with insulated throats or bushings.
 - 4. Connectors and Couplings: Use threaded type fittings only. Threadless fittings, including set screw and compression/gland types, are not permitted.

2.04 FLEXIBLE METAL CONDUIT (FMC)

- A. Description: NFPA 70, Type FMC standard-wall steel flexible metal conduit listed and labeled as complying with UL 1, and listed for use in classified firestop systems.
- B. Fittings:
 - 1. Description: Fittings complying with NEMA FB 1 and listed and labeled as complying with UL 514B.
 - 2. Material: Use steel with insulated throats.
- C. Description: Interlocked steel construction.

2.05 LIQUIDTIGHT FLEXIBLE METAL CONDUIT (LFMC)

- A. Description: NFPA 70, Type LFMC polyvinyl chloride (PVC) jacketed steel flexible metal conduit listed and labeled as complying with UL 360.
- B. Fittings:
 - 1. Description: Fittings complying with NEMA FB 1 and listed and labeled as complying with UL 514B.
 - 2. Material: Use steel with insulated throats.
- C. Description: Interlocked steel construction with PVC jacket.

2.06 GALVANIZED STEEL ELECTRICAL METALLIC TUBING (EMT)

- A. Description: NFPA 70, Type EMT galvanized steel electrical metallic tubing complying with ANSI C80.3 and listed and labeled as complying with UL 797.
- B. Fittings:
 - 1. Description: Fittings complying with NEMA FB 1 and listed and labeled as complying with UL 514B.

2. Material: Use steel or malleable iron.
 3. Connectors and Couplings: Use compression/gland or set-screw type.
 - a. Do not use indenter type connectors and couplings.
 4. Damp or Wet Locations, Where Permitted: Use fittings listed for use in wet locations.
- C. Description: ANSI C80.3; galvanized tubing.
- D. Fittings and Conduit Bodies: NEMA FB 1; steel set screw type with insulated throats. Provide compression type fittings when specified to be used in damp locations.

2.07 RIGID POLYVINYL CHLORIDE (PVC) CONDUIT

- A. Description: NFPA 70, Type PVC rigid polyvinyl chloride conduit complying with NEMA TC 2 and listed and labeled as complying with UL 651; Schedule 40 unless otherwise indicated, Schedule 80 where subject to physical damage; rated for use with conductors rated 90 degrees C.
- B. Fittings:
1. Manufacturer: Same as manufacturer of conduit to be connected.
 2. Description: Fittings complying with NEMA TC 3 and listed and labeled as complying with UL 651; material to match conduit.
- C. Description: NEMA TC 2; Schedule 40 PVC.
- D. Fittings and Conduit Bodies: NEMA TC 3.

2.08 HIGH-DENSITY POLYETHYLENE (HDPE) CONDUIT

- A. Description: NFPA 70, Type HDPE high-density polyethylene solid-wall conduit complying with ASTM F2160 and NEMA TC 7; list and label as complying with UL 651A; Schedule 40 unless otherwise indicated.
- B. Joining Methods: Approved by HDPE conduit manufacturer.
- C. Mechanical Fittings: Comply with ASTM F2176; list and label as complying with UL 651A.
- D. HDPE Conduit Color Requirements
1. Electrical Power: Utilize 'RED' innerduct.
 2. Low Voltage Communications Control: Utilize unique color other than Red for identification. Note color used on as-built drawings.

2.09 ACCESSORIES

- A. Corrosion Protection Tape: PVC-based, minimum thickness of 20 mil, 0.020 inch.
- B. Conduit Joint Compound: Corrosion-resistant, electrically conductive compound listed as complying with UL 2419; suitable for use with conduit to be installed.
- C. Solvent Cement for PVC Conduit and Fittings: As recommended by manufacturer of conduit and fittings to be installed.
- D. Adhesive for HDPE and RTRC Conduit:
1. Specifically designed for bonding dissimilar materials in lieu of transition fittings, including but not limited to polyethylene, fiberglass, PVC, aluminum, and steel; UL 746C recognized.
 2. Approved by adhesive manufacturer for use with materials to be joined.
 3. Adhesive Shear Strength: Not less than 100 psi, when tested in accordance with ASTM D1002.

4. Hydrostatic Pressure Resistance: No leaks, when tested in accordance with ASTM D1598 at 120 psi for 1,000 hours and when tested in accordance with ASTM D1599 at 250 psi.
- E. Pull Strings: Use nylon or polyester tape with average breaking strength of not less than 1,250 lbf.

PART 3 EXECUTION

3.01 EXAMINATION

- A. Coordinate with sign supplier that sign enclosure construction is constant.
- B. Verify that field measurements are as indicated.
- C. Verify that mounting surfaces are ready to receive conduits.
- D. Verify that conditions are satisfactory for installation prior to starting work.
- E. Verify routing and termination locations of conduit prior to rough-in.
- F. Conduit routing is shown on drawings in approximate locations unless dimensioned. Route as required to complete wiring system.

3.02 INSTALLATION

- A. Install products in accordance with manufacturer's instructions.
- B. Install conduit in accordance with NECA 1.
- C. Galvanized Steel Rigid Metal Conduit (RMC): Install in accordance with NECA 101.
- D. Rigid Polyvinyl Chloride (PVC) Conduit: Install in accordance with NECA 111.
- E. Conduit Routing:
 1. Unless dimensioned, conduit routing indicated is diagrammatic.
 2. When conduit destination is indicated without specific routing, determine exact routing required.
 3. Conceal conduits unless specifically indicated to be exposed.
 4. Conduits in the following areas may be exposed, unless otherwise indicated:
 - a. Electrical rooms.
 - b. Mechanical equipment rooms.
 - c. Within joists in areas with no ceiling.
 5. Conduits installed underground or embedded in concrete may be routed in shortest possible manner unless otherwise indicated. Route other conduits parallel or perpendicular to building structure and surfaces, following surface contours where practical.
 6. Arrange conduit to maintain adequate headroom, clearances, and access.
 7. Arrange conduit to provide no more than equivalent of four 90-degree bends between pull points.
 8. Route conduits above water and drain piping where possible.
 9. Arrange conduit to prevent moisture traps. Provide drain fittings at low points and at sealing fittings where moisture may collect.
 10. Maintain minimum clearance of 12 inches between conduits and hot surfaces.
 11. Maximum length for flexible metal conduit or liquidtight flexible metal conduits shall be six feet(6'-0"). Longer lengths require the approval of the Engineer prior to installation. All flexible conduits shall be routed neatly and secured.

F. Conduit Support:

1. Secure and support conduits in accordance with NFPA 70 using suitable supports and methods approved by authorities having jurisdiction; see Section 26 0529.
2. Provide independent support from building structure. Do not provide support from equipment, piping, ductwork, or other systems.
3. Use conduit strap to support single surface-mounted conduit.
 - a. Use clamp back spacer with conduit strap for damp and wet locations to provide space between conduit and mounting surface.
4. Use of wire for support of conduits is not permitted.
5. Where conduit support intervals specified in NFPA 70 and NECA standards differ, comply with most stringent requirements.

G. Connections and Terminations:

1. Use approved zinc-rich paint or conduit joint compound on field-cut threads of galvanized steel conduits prior to making connections.
2. Where two threaded conduits must be joined and neither can be rotated, use three-piece couplings or split couplings. Do not use running threads.
3. Use suitable adapters where required to transition from one type of conduit to another.
4. Provide drip loops for liquidtight flexible conduit connections to prevent drainage of liquid into connectors.
5. Terminate threaded conduits in boxes and enclosures using threaded hubs or double lock nuts for dry locations and raintight hubs for wet locations.
6. Where spare conduits stub up through concrete floors and are not terminated in box or enclosure, provide threaded couplings equipped with threaded plugs set flush with finished floor.
7. Provide bell ends, insulating bushings or insulated throats at all conduit terminations based on each application to protect conductors (C.T. cabinets, switchboards, panelboards, in-ground boxes, etc.).
8. Secure joints and connections to provide mechanical strength and electrical continuity.

H. Penetrations:

1. Do not penetrate or otherwise notch or cut structural members, including footings and grade beams, without approval of Structural Engineer.
2. Make penetrations perpendicular to surfaces unless otherwise indicated.
3. Provide sleeves for penetrations as indicated or as required to facilitate installation. Set sleeves flush with exposed surfaces unless otherwise indicated or required.
4. Conceal bends for conduit risers emerging above ground.
5. Seal interior and exterior of conduits entering the building from underground at first accessible point to prevent entry of moisture and gases.
6. Seal interior of conduits located exterior to the building located in in-ground boxes utilizing the specified product.
7. Provide suitable sealing system where conduits penetrate exterior wall below grade.
8. Where conduits penetrate waterproof membrane, seal as required to maintain integrity of membrane.
9. Make penetrations for roof-mounted equipment within associated equipment openings and curbs where possible to minimize roofing system penetrations. Where penetrations are necessary, seal as indicated or as required to preserve integrity of roofing system and maintain roof warranty.

- I. Underground Installation:
 - 1. Provide trenching and backfilling.
 - 2. Minimum Cover, Unless Otherwise Indicated or Required:
 - a. Underground, Exterior: 24 inches.
 - b. Under Slab on Grade: 12 inches to bottom of slab.
 - 3. Provide underground warning tape along entire conduit length for service entrance where not concrete-encased; see Section 26 0553.
- J. Embedment Within Structural Concrete Slabs (only where approved by Structural Engineer):
 - 1. Secure conduits to prevent floating or movement during pouring of concrete.
- K. Conduit Movement Provisions: Where conduits are subject to movement, provide expansion and expansion/deflection fittings to prevent damage to enclosed conductors or connected equipment. This includes, but is not limited to:
 - 1. Where conduits cross structural joints intended for expansion, contraction, or deflection.
 - 2. Where calculated in accordance with NFPA 70 for rigid polyvinyl chloride (PVC) conduit installed above ground to compensate for thermal expansion and contraction.
 - 3. Where conduits are subject to earth movement by settlement or frost.
- L. Conduit Sealing:
 - 1. Use foam conduit sealant to prevent entry of moisture and gases. This includes, but is not limited to:
 - a. Where conduits enter building from outside.
 - b. Where service conduits enter building from underground distribution system.
 - c. Where conduits enter building from underground.
 - d. Where conduits may transport moisture to contact live parts.
 - 2. Where conduits cross barriers between areas of potential substantial temperature differential, use foam conduit sealant at accessible point near penetration to prevent condensation. This includes, but is not limited to:
 - a. Where conduits pass from outdoors into conditioned interior spaces.
 - b. Where conduits pass from unconditioned interior spaces into conditioned interior spaces.
- M. Condensation Prevention: Where conduits cross barriers between areas of potential substantial temperature differential, provide sealing fitting or approved sealing compound at an accessible point near the penetration to prevent condensation. This includes, but is not limited to:
 - 1. Where conduits pass from outdoors into conditioned interior spaces.
 - 2. Where conduits pass from unconditioned interior spaces into conditioned interior spaces.
- N. Provide pull string in each empty conduit and in conduits where conductors and cables are to be installed by others. Leave minimum slack of 12 inches at each end.
- O. Provide grounding and bonding; see Section 26 0526.
- P. Identify conduits; see Section 26 0553.

3.03 FIELD QUALITY CONTROL

- A. See Section 01 4000 - Quality Requirements for additional requirements.
- B. Repair cuts and abrasions in galvanized finishes using zinc-rich paint recommended by manufacturer. Replace components that exhibit signs of corrosion.

- C. Correct deficiencies and replace damaged or defective conduits.

3.04 CLEANING

- A. Clean interior of conduits to remove moisture and foreign matter.

3.05 PROTECTION

- A. Immediately after installation of conduit, use suitable manufactured plugs to provide protection from entry of moisture and foreign material and do not remove until ready for installation of conductors.

END OF SECTION

SECTION 26 0537
BOXES

PART 1 GENERAL

1.01 SECTION INCLUDES

- A. Outlet and device boxes up to 100 cubic inches, including those used as junction and pull boxes.
- B. Cabinets and enclosures, including junction and pull boxes larger than 100 cubic inches.

1.02 RELATED REQUIREMENTS

- A. Section 26 0529 - Hangers and Supports.
- B. Section 26 0534 - Conduit:
 - 1. Conduit bodies and other fittings.
 - 2. Additional requirements for locating boxes to limit conduit length and/or number of bends between pulling points.
- C. Section 26 0553 - Electrical Identification: Identification products and requirements.
- D. Section 26 2726 - Wiring Devices:
 - 1. Wall plates.

1.03 REFERENCE STANDARDS

- A. NECA 1 - Standard for Good Workmanship in Electrical Construction.
- B. NECA 130 - Standard for Installing and Maintaining Wiring Devices.
- C. NEMA EN 10250 - Enclosures for Electrical Equipment (1000 Volts Maximum).
- D. NEMA EN 10250 - Enclosures for Electrical Equipment (1000 Volts Maximum).
- E. NEMA FB 1 - Fittings, Cast Metal Boxes, and Conduit Bodies for Conduit, Electrical Metallic Tubing, and Cable.
- F. NEMA OS 1 - Sheet-Steel Outlet Boxes, Device Boxes, Covers, and Box Supports.
- G. NEMA OS 2 - Nonmetallic Outlet Boxes, Device Boxes, Covers and Box Supports.
- H. NFPA 70 - National Electrical Code.
- I. UL 50 - Enclosures for Electrical Equipment, Non-Environmental Considerations.
- J. UL 50E - Enclosures for Electrical Equipment, Environmental Considerations.
- K. UL 508A - Industrial Control Panels.
- L. UL 514A - Metallic Outlet Boxes.

1.04 ADMINISTRATIVE REQUIREMENTS

- A. Coordination:
 - 1. Coordinate the work with other trades to avoid placement of ductwork, piping, equipment, or other potential obstructions within the dedicated equipment spaces and working clearances for electrical equipment required by NFPA 70.
 - 2. Coordinate arrangement of electrical equipment with the dimensions and clearance requirements of the actual equipment to be installed.
 - 3. Coordinate minimum sizes of boxes with the actual installed arrangement of conductors, clamps, support fittings, and devices, calculated according to NFPA 70.

4. Coordinate minimum sizes of pull boxes with the actual installed arrangement of connected conduits, calculated according to NFPA 70.
 5. Coordinate the placement of boxes with millwork, furniture, devices, equipment, etc. installed under other sections or by others.
 6. Coordinate the work with other trades to preserve insulation integrity.
 7. Coordinate the work with other trades to provide walls suitable for installation of flush-mounted boxes where indicated.
 8. Notify Engineer of any conflicts with or deviations from Contract Documents. Obtain direction before proceeding with work.
- B. Pre-Cast Concrete Pier Panels
1. Electrical Contractor to review and mark up shop drawings for electrical rough-in locations and items required. Electrical Contractor to verify base plate size of poles and light fixtures to be mounted to precast top caps to coordinated mounting pad. Electrical Contractor to provide and deliver to the precast company any specialty boxes required to be cast into architectural precast panels.

1.05 SUBMITTALS

- A. See Section 01 3000 - Administrative Requirements, for submittal procedures.
- B. Product Data: Provide manufacturer's standard catalog pages and data sheets for cabinets and enclosures and floor boxes.
- C. Project Record Documents: Record actual locations and mounting heights of outlet, pull, and junction boxes on project record documents.

1.06 QUALITY ASSURANCE

- A. Comply with requirements of NFPA 70.

PART 2 PRODUCTS

2.01 BOXES

- A. General Requirements:
 1. Do not use boxes and associated accessories for applications other than as permitted by NFPA 70 and product listing.
 2. Provide all boxes, fittings, supports, and accessories required for a complete raceway system and to accommodate devices and equipment to be installed.
 3. Provide products listed, classified, and labeled as suitable for the purpose intended.
 4. Where box size is not indicated, size to comply with NFPA 70 but not less than applicable minimum size requirements specified.
 5. Provide grounding terminals within boxes where equipment grounding conductors terminate.
- B. Outlet and Device Boxes Up to 100 cubic inches, Including Those Used as Junction and Pull Boxes:
 1. Use sheet-steel boxes for dry locations unless otherwise indicated or required.
 2. Use cast iron boxes or cast aluminum boxes for damp or wet locations unless otherwise indicated or required; furnish with compatible weatherproof gasketed covers.
 3. Use suitable concrete type boxes where flush-mounted in concrete.
 4. Use suitable masonry type boxes where flush-mounted in masonry walls.

5. Use raised covers suitable for the type of wall construction and device configuration where required.
 6. Use shallow boxes where required by the type of wall construction.
 7. Do not use "through-wall" boxes designed for access from both sides of wall.
 8. Sheet-Steel Boxes: Comply with NEMA OS 1, and list and label as complying with UL 514A.
 9. Cast Metal Boxes: Comply with NEMA FB 1, and list and label as complying with UL 514A; furnish with threaded hubs.
 10. Boxes for Supporting Luminaires and Ceiling Fans: Listed as suitable for the type and weight of load to be supported; furnished with fixture stud to accommodate mounting of luminaire where required.
 11. Boxes for Ganged Devices: Use multigang boxes of single-piece construction. Do not use field-connected gangable boxes unless specifically indicated or permitted.
 12. Minimum Box Size, Unless Otherwise Indicated:
 - a. Wiring Devices (Other Than Communications Systems Outlets): 4 inch square by 2-1/8 inch deep (100 by 54 mm) trade size.
 - b. Communications Systems Outlets: Comply with Section 27 1001.
 - c. Ceiling Outlets: 4 inch octagonal or square by 2-1/8 inch deep (100 by 54 mm) trade size.
 13. Wall Plates: Comply with Section 26 2726.
- C. Cabinets and Enclosures, Including Junction and Pull Boxes Larger Than 100 cubic inches:
1. Comply with NEMA EN 10250, and list and label as complying with UL 50 and UL 50E, or UL 508A.
 2. NEMA EN 10250 Environment Type, Unless Otherwise Indicated:
 - a. Indoor Clean, Dry Locations: Type 1, painted steel.
 - b. Outdoor Locations: Nema 3R/4X, brushed aluminum.
 3. Junction and Pull Boxes Larger Than 100 cubic inches:
 - a. Provide hinged-cover enclosures unless otherwise indicated.
 4. Finish for Painted Steel Enclosures: Manufacturer's standard grey unless otherwise indicated.

PART 3 EXECUTION

3.01 EXAMINATION

- A. Verify that field measurements are as indicated.
- B. Verify that mounting surfaces are ready to receive boxes.
- C. Verify that conditions are satisfactory for installation prior to starting work.

3.02 INSTALLATION

- A. Install products in accordance with manufacturer's instructions.
- B.
- C. Install boxes in accordance with NECA 1 (general workmanship) and, where applicable, NECA 130, including mounting heights specified in those standards where mounting heights are not indicated.
- D. Arrange equipment to provide minimum clearances in accordance with manufacturer's instructions and NFPA 70.

- E. Unless otherwise indicated, provide separate boxes for line voltage and low voltage systems.
- F. Flush-mount boxes in finished areas unless specifically indicated to be surface-mounted.
- G. Unless otherwise indicated, boxes may be surface-mounted where exposed conduits are indicated or permitted.
- H. Box Locations:
 - 1. Locate boxes to be accessible. Provide access panels in accordance with Section 08 3100 as required where approved by the Architect.
 - 2. Unless dimensioned, box locations indicated are approximate. Adjust box locations up to five feet if required to accommodate intended purpose.
 - 3. Locate boxes as required for devices installed under other sections or by others.
 - 4. Locate boxes so that wall plates do not span different building finishes.
 - 5. Locate boxes so that wall plates do not cross masonry joints.
 - 6. Unless otherwise indicated, where multiple outlet boxes are installed at the same location at different mounting heights, install along a common vertical center line.
 - 7. Do not install flush-mounted boxes on opposite sides of walls back-to-back. Provide minimum 16 inches horizontal separation unless otherwise indicated.
 - 8. Locate junction and pull boxes as indicated, as required to facilitate installation of conductors, and to limit conduit length and/or number of bends between pulling points in accordance with Section 26 0534.
- I. Box Supports:
 - 1. Secure and support boxes in accordance with NFPA 70 and Section 26 0529 using suitable supports and methods approved by the authority having jurisdiction.
 - 2. Provide independent support from building structure except for cast metal boxes (other than boxes used for fixture support) supported by threaded conduit connections in accordance with NFPA 70. Do not provide support from piping, ductwork, or other systems.
- J. Install boxes plumb and level.
- K. Flush-Mounted Boxes:
 - 1. Install boxes in noncombustible materials such as concrete, tile, gypsum, plaster, etc. so that front edge of box or associated raised cover is not set back from finished surface more than 1/4 inch or does not project beyond finished surface.
 - 2. Install boxes in combustible materials such as wood so that front edge of box or associated raised cover is flush with finished surface.
 - 3. Repair rough openings around boxes in noncombustible materials such as concrete, tile, gypsum, plaster, etc. so that there are no gaps or open spaces greater than 1/8 inch at the edge of the box.
- L. Install boxes as required to preserve insulation integrity.
- M. Install permanent barrier between ganged wiring devices when voltage between adjacent devices exceeds 300 V.
- N. Close unused box openings.
- O. Install blank wall plates on junction boxes and on outlet boxes with no devices or equipment installed or designated for future use.
- P. Provide grounding and bonding in accordance with Section 26 0526.

- Q. Orient boxes to accommodate wiring devices oriented as specified in Section .
- R. Maintain headroom and present neat mechanical appearance.
- S. Inaccessible Ceiling Areas: Install outlet and junction boxes no more than from ceiling access panel or from removable recessed luminaire.

3.03 ADJUSTING

- A. Adjust flush-mounting outlets to make front flush with finished wall material.
- B. Install knockout closures in unused box openings.

3.04 CLEANING

- A. Clean interior of boxes to remove dirt, debris, plaster and other foreign material.

END OF SECTION

**SECTION 26 0538
IN-GROUND PULL BOXES**

PART 1 GENERAL

1.01 SECTION INCLUDES

- A. Polymer Concrete In-ground Pull Box.

1.02 RELATED REQUIREMENTS

- A. Section 26 0503 - Electrical Site Work.
- B. Section 26 0553 - Identification for Electrical Systems: Identification products and requirements.

1.03 REFERENCE STANDARDS

- A. NECA 1 - Standard for Good Workmanship in Electrical Construction; National Electrical Contractors Association; 2010.
- B. NEMA OS 2 - Nonmetallic Outlet Boxes, Device Boxes, Covers and Box Supports; National Electrical Manufacturers Association; 2008.
- C. NEMA 250 - Enclosures for Electrical Equipment (1000 Volts Maximum); National Electrical Manufacturers Association; 2008.
- D. NFPA 70 - National Electrical Code; National Fire Protection Association; Most Recent Edition Adopted by Authority Having Jurisdiction, Including All Applicable Amendments and Supplements.

1.04 SUBMITTALS

- A. See Section 01 3000 - Administrative Requirements, for submittal procedures.
- B. Shop Drawings: Provide product information indicating box construction material, dimensions, weights, and cover identification.
- C. Project Record Documents: Record actual locations and mounting heights of outlet, pull, and junction boxes on project record documents.

1.05 QUALITY ASSURANCE

- A. Conform to requirements of NFPA 70.
- B. Products: Provide products listed and classified by Underwriters Laboratories Inc., or testing firm acceptable to the authority having jurisdiction as suitable for the purpose specified and indicated.

PART 2 PRODUCTS

2.01 POLYMER CONCRETE IN-GROUND PULL BOX

- A. Manufacturer: Oldcastle Precast H Series, Quazite PG Series or approved equal.
 - 1. Product designed to ANSI/SCTE77.
 - 2. Box Design Load/Test Load (Tier 22): 22,500#/33,700#.
 - 3. Cover Design Load/Test Load (Tier 8): 8,000#/12000#
 - 4. Heavy duty, straight wall open bottom construction with bolted polymer concrete cover.
 - 5. Provide concrete extensions with the same rating where
- B. Power Pull Boxes.
 - 1. Minimum Size:

- a. Type E1: 11" wide x 18" long x 18" deep.
2. Identification: "LIGHTING" cast into cover.

PART 3 EXECUTION

3.01 EXAMINATION

- A. Contact North Dakota One-Call (1-800-795-0555 or 811) to locate all underground utilities prior to beginning work.
- B. Coordinate location of all existing North Dakota State Capitol underground facilities with Facility Management Staff.
- C. Verify locations of boxes with Owner & Engineer prior to installation.

3.02 INSTALLATION

- A. Install boxes securely, in a neat and workmanlike manner, as specified in NECA 1.
- B. Install in locations as shown on Drawings, and as required for splices, taps, wire pulling, equipment connections, and as required by NFPA 70.
- C. Boxes are shown on Drawings in approximate locations unless dimensioned.
 1. Adjust box locations up to 20 feet if required to accommodate intended purpose.
- D. Provide 12" gravel base below bottom of box to allow water drainage.
- E. Locate boxes so that they do not span two different types of surfaces.
- F. Install boxes flush with adjacent grade or with grade slightly sloped away from box. Boxes installed either high or low shall be reset at no additional cost to the owner.
- G. Conduit shall enter box vertically thru the bottom of the box and extend up above the gravel drainage base. Provide bell ends on all conduits.
- H. Seal all ends of conduits using duct seal or similar product.
- I. Identify boxes in accordance with Section 26 0553.

END OF SECTION

SECTION 26 0553
ELECTRICAL IDENTIFICATION

PART 1 GENERAL

1.01 SECTION INCLUDES

- A. Electrical identification requirements.
- B. Identification nameplates and labels.

1.02 RELATED REQUIREMENTS

- A. Section 26 0519 - Conductors and Cables: Color coding for power conductors and cables 600 V and less; vinyl color coding electrical tape.

1.03 REFERENCE STANDARDS

- A. NFPA 70 - National Electrical Code.

1.04 ADMINISTRATIVE REQUIREMENTS

- A. Coordination:
 - 1. Verify final designations for equipment, systems, and components to be identified prior to fabrication of identification products.
- B. Sequencing:
 - 1. Do not conceal items to be identified until identification products have been installed.
 - 2. Do not install identification products until final surface finishes and painting are complete.

PART 2 PRODUCTS

2.01 IDENTIFICATION REQUIREMENTS

- A. Identification for Equipment:
 - 1.
 - 2.
 - a.
 - b.
- B. Identification for Conductors and Cables:
 - 1. Color Coding for Power Conductors 600 V and Less: Comply with Section 26 0519.
 - 2. Use identification nameplate or identification label to identify color code for ungrounded and grounded power conductors inside door or enclosure at each piece of feeder or branch-circuit distribution equipment when premises has feeders or branch circuits served by more than one nominal voltage system.
- C. Identification for Raceways:
 - 1. If HDPE innerduct is utilize the following color coding:
 - a. Power and Lighting Circuits: Red conduit.
 - 2. Use identification labels, handwritten text using indelible marker, or plastic marker tags to identify spare conduits at each end. Identify purpose and termination location.
 - 3. Use underground warning tape to identify underground raceways.
- D. Identification for Boxes:
 - 1. Use identification labels or handwritten text using indelible marker to identify circuits enclosed.

2.02 IDENTIFICATION NAMEPLATES AND LABELS

- A. Identification Labels:
 - 1. Materials: Use self-adhesive laminated plastic labels; UV, chemical, water, heat, and abrasion resistant.
 - a. Use only for indoor locations or when contained in a weather proof enclosure in exterior locations..
 - 2. Text: Use factory pre-printed or machine-printed text. Do not use handwritten text unless otherwise indicated.
- B. Format for Receptacle Identification:
 - 1. Minimum Size: 3/8 inch by 1.5 inches.
 - 2. Legend: Power source and circuit number or other designation indicated.
 - 3. Text: All capitalized unless otherwise indicated.
 - 4. Minimum Text Height: 3/16 inch.
 - 5. Color: Black text on clear background.

2.03 UNDERGROUND WARNING TAPE

- A. Manufacturers:
 - 1. Brady Corporation: www.bradyid.com.
 - 2. Brimar Industries, Inc: www.brimar.com.
 - 3. Seton Identification Products: www.seton.com.
- B. Materials: Use non-detectable type polyethylene tape suitable for direct burial, unless otherwise indicated.
- C. Non-detectable Type Tape: 6 inches wide, with minimum thickness of 4 mil.
- D. Legend: Type of service, continuously repeated over full length of tape.
- E. Color:
 - 1. Tape for Buried Power Lines: Black text on red background.

PART 3 EXECUTION

3.01 PREPARATION

- A. Clean surfaces to receive adhesive products according to manufacturer's instructions.

3.02 INSTALLATION

- A. Install products in accordance with manufacturer's instructions.
- B. Install identification products to be plainly visible for examination, adjustment, servicing, and maintenance. Unless otherwise indicated, locate products as follows:
 - 1. Surface-Mounted Equipment: Enclosure front.
 - 2. Flush-Mounted Equipment: Inside of equipment door.
 - 3. Free-Standing Equipment: Enclosure front; also enclosure rear for equipment with rear access.
 - 4. Elevated Equipment: Legible from the floor or working platform.
 - 5. Interior Components: Legible from the point of access.
 - 6. Conduits: Legible from the floor.
 - 7. Boxes: Outside face of cover when concealed above accessible ceiling. Inside face of cover when exposed to view.
 - 8. Conductors and Cables: Legible from the point of access.

- C. Install identification products centered, level, and parallel with lines of item being identified.
- D. Install self-adhesive labels and markers to achieve maximum adhesion, with no bubbles or wrinkles and edges properly sealed.
- E. Install underground warning tape above buried lines with one tape per trench at 3 inches below finished grade.
- F. Mark all handwritten text, where permitted, to be neat and legible.

END OF SECTION

SECTION 26 2726
WIRING DEVICES

PART 1 GENERAL

1.01 SECTION INCLUDES

- A. Wall switches.
- B. Wall plates and covers.

1.02 RELATED REQUIREMENTS

- A. Section 26 0537 - Boxes.

1.03 REFERENCE STANDARDS

- A. FS W-S-896 - Switches, Toggle (Toggle and Lock), Flush Mounted (General Specification).
- B. NECA 1 - Standard for Good Workmanship in Electrical Construction.
- C. NECA 130 - Standard for Installing and Maintaining Wiring Devices.
- D. NEMA WD 1 - General Color Requirements for Wiring Devices.
- E. NEMA WD 6 - Wiring Devices - Dimensional Specifications.
- F. NFPA 70 - National Electrical Code.
- G. UL 20 - General-Use Snap Switches.
- H. UL 514D - Cover Plates for Flush-Mounted Wiring Devices.

1.04 ADMINISTRATIVE REQUIREMENTS

- A. Coordination:
 - 1. Coordinate the placement of outlet boxes with millwork, furniture, equipment, etc. installed under other sections or by others.
 - 2. Coordinate wiring device ratings and configurations with the electrical requirements of actual equipment to be installed.
 - 3. Coordinate the installation and preparation of uneven surfaces, such as split face block, to provide suitable surface for installation of wiring devices.
 - 4. Notify Engineer of any conflicts or deviations from Contract Documents to obtain direction prior to proceeding with work.

1.05 SUBMITTALS

- A. See Section 01 3000 - Administrative Requirements, for submittal procedures.
- B. Manufacturer's Installation Instructions: Indicate application conditions and limitations of use stipulated by product testing agency. Include instructions for storage, handling, protection, examination, preparation, and installation of product.

1.06 QUALITY ASSURANCE

- A. Comply with requirements of NFPA 70.
- B. Maintain at the project site a copy of each referenced document that prescribes execution requirements.
- C. Manufacturer Qualifications: Company specializing in manufacturing the products specified in this section with minimum three years documented experience.
- D. Products: Listed, classified, and labeled as suitable for the purpose intended.

1.07 DELIVERY, STORAGE, AND PROTECTION

- A. Store in a clean, dry space in original manufacturer's packaging until ready for installation.

PART 2 PRODUCTS

2.01 Wiring Devices - General Requirements

- A. Provide wiring devices suitable for intended use with ratings adequate for load served.

2.02 WIRING DEVICE APPLICATIONS

- A. Provide wiring devices suitable for intended use and with ratings adequate for load served.
- B. For single receptacles installed on an individual branch circuit, provide receptacle with ampere rating not less than that of the branch circuit.

2.03 ALL WIRING DEVICES

- A. Provide products listed and classified by Underwriters Laboratories Inc. as suitable for the purpose specified and indicated.
 - 1. All Wiring Devices: Gray with galvanized steel wall plate to match device unless otherwise indicated.

2.04 WALL SWITCHES

- A. Wall Switches - General Requirements: AC only, quiet operating, general-use snap switches with silver alloy contacts, complying with NEMA WD 1 and NEMA WD 6, and listed as complying with UL 20 and where applicable FS W-S-896; types as indicated on the drawings.
 - 1. Wiring Provisions: Terminal screws for side wiring and screw actuated binding clamp for back wiring with separate ground terminal screw.
- B. Standard Wall Switches: Commercial specification grade, 20 A, 120/277 V with standard toggle type switch actuator and maintained contacts; single pole single throw, double pole single throw, three way, or four way as indicated on the drawings.

2.05 Wall Plates and Covers

- A. Wall Plates: Comply with UL 514D.
 - 1. Configuration: One piece cover as required for quantity and types of corresponding wiring devices.
 - 2. Size: Standard; _____.
 - 3. Screws: Metal with slotted heads finished to match wall plate finish.
- B. Galvanized Steel Wall Plates: Rounded corners and edges, with corrosion resistant screws.
- C. Weatherproof Receptacle Covers for Wet Locations: Gasketed, cast aluminum, with hinged lockable cover and corrosion-resistant screws; listed as suitable for use in wet locations while in use with attachment plugs connected and identified as extra-duty type.

PART 3 EXECUTION

3.01 EXAMINATION

- A. Verify that field measurements are as indicated.
- B.
- C. Verify that outlet boxes are installed in proper locations and at proper mounting heights and are properly sized to accommodate devices and conductors in accordance with NFPA 70.
- D. Verify that wall openings are neatly cut and will be completely covered by wall plates.

- E. Verify that final surface finishes are complete, including painting.
- F. Verify that branch circuit wiring installation is completed, tested, and ready for connection to wiring devices.
- G. Verify that conditions are satisfactory for installation prior to starting work.

3.02 INSTALLATION

- A. Perform work in accordance with NECA 1 (general workmanship) and, where applicable, NECA 130, including mounting heights specified in those standards unless otherwise indicated.
- B. Coordinate locations of outlet boxes provided under Section 26 0537 as required for installation of wiring devices provided under this section.
 - 1. Mounting Heights: Unless otherwise indicated, as follows:
 - a. Wall Switches: 48 inches above finished floor.
 - 2. Orient outlet boxes for vertical installation of wiring devices unless otherwise indicated.
- C. Install wiring devices in accordance with manufacturer's instructions.
- D. Install permanent barrier between ganged wiring devices when voltage between adjacent devices exceeds 300 V.
- E. Where required, connect wiring devices using pigtails not less than 6 inches long. Do not connect more than one conductor to wiring device terminals.
- F. Connect wiring devices by wrapping conductor clockwise 3/4 turn around screw terminal and tightening to proper torque specified by the manufacturer. Where present, do not use push-in pressure terminals that do not rely on screw-actuated binding.
- G. Unless otherwise indicated, connect wiring device grounding terminal to branch circuit equipment grounding conductor and to outlet box with bonding jumper.
- H. Install wiring devices plumb and level with mounting yoke held rigidly in place.
- I. Install wall switches with OFF position down.
- J. Install wall plates to fit completely flush to wall with no gaps and rough opening completely covered without strain on wall plate. Repair or reinstall improperly installed outlet boxes or improperly sized rough openings. Do not use oversized wall plates in lieu of meeting this requirement.
- K. Install blank wall plates on junction boxes and on outlet boxes with no wiring devices installed or designated for future use.

3.03 FIELD QUALITY CONTROL

- A. See Section 01 4000 - Quality Requirements, for additional requirements.
- B. Perform field inspection, testing, and adjusting in accordance with Section 01 4000.
- C. Inspect each wiring device for damage and defects.
- D. Operate each wall switch and wall dimmer with circuit energized to verify proper operation.
- E. Test each receptacle to verify operation and proper polarity.
- F. Correct wiring deficiencies and replace damaged or defective wiring devices.

3.04 ADJUSTING

- A. Adjust devices and wall plates to be flush and level.

END OF SECTION

**SECTION 26 5600
EXTERIOR LIGHTING**

PART 1 GENERAL

1.01 SECTION INCLUDES

- A. Exterior luminaires.
- B. LED Drivers.
- C. Luminaire accessories.

1.02 RELATED REQUIREMENTS

- A. Section 26 0526 - Grounding and Bonding.
- B. Section 26 0529 - Hangers and Supports.
- C. Section 26 0537 - Boxes.

1.03 REFERENCE STANDARDS

- A. IES LM-79 - Approved Method: Electrical and Photometric Measurements of Solid-State Lighting Products.
- B. IES LM-80 - Approved Method: Measuring Luminous Flux and Color Maintenance of LED Packages, Arrays, and Modules; Illuminating Engineering Society.
- C. NECA 1 - Standard for Good Workmanship in Electrical Construction.
- D. NECA/IESNA 501 - Standard for Installing Exterior Lighting Systems.
- E. NFPA 70 - National Electrical Code.
- F. UL 1598 - Luminaires.
- G. UL 8750 - Light Emitting Diode (LED) Equipment for Use in Lighting Products.

1.04 ADMINISTRATIVE REQUIREMENTS

- A. Coordination:
 - 1. Notify Engineer of any conflicts or deviations from Contract Documents to obtain direction prior to proceeding with work.

1.05 SUBMITTALS

- A. See Section 01 3000 - Administrative Requirements, for submittal procedures.
- B. Shop Drawings:
 - 1. Indicate dimensions and components for each luminaire that is not a standard product of the manufacturer.
- C. Product Data: Provide manufacturer's standard catalog pages and data sheets including detailed information on luminaire construction, dimensions, ratings, finishes, mounting requirements, listings, service conditions, photometric performance, weight, effective projected area (EPA), and installed accessories; include model number nomenclature clearly marked with all proposed features.
 - 1. LED Luminaires:
 - a. Include estimated useful life, calculated based on IES LM-80 test data.
- D. Manufacturer's Installation Instructions: Indicate application conditions and limitations of use stipulated by product testing agency. Include instructions for storage, handling, protection, examination, preparation, installation, and starting of product.

- E. Operation and Maintenance Data: Instructions for each product including information on replacement parts.

1.06 DELIVERY, STORAGE, AND HANDLING

- A. Receive, handle, and store products according to NECA/IESNA 501 and manufacturer's written instructions.
- B. Keep products in original manufacturer's packaging and protect from damage until ready for installation.

1.07 WARRANTY

- A. See Section 01 7800 - Closeout Submittals, for additional warranty requirements.
- B. Provide manufacturer's warranty covering 5 years on LED's and LED drivers from date of substantial completion. Luminaire manufacturer to operate driver at or below the required driver warranty temperature. Luminaire manufacturers failing to operate the driver, at the project required ambient temperature, within the driver manufacturer warranty parameters will be responsible for all driver warranty related costs over the warranty period.

PART 2 PRODUCTS

2.01 LUMINAIRE TYPES

- A. Furnish products as indicated in luminaire schedule included on the drawings.

2.02 LUMINAIRES

- A. Provide products that comply with requirements of NFPA 70.
- B. Provide products that are listed and labeled as complying with UL 1598, where applicable.
- C. Provide products listed, classified, and labeled as suitable for the purpose intended.
- D. Unless otherwise indicated, provide complete luminaires including lamp(s) and all sockets, ballasts, reflectors, lenses, housings and other components required to position, energize and protect the lamp and distribute the light.
- E. Unless specifically indicated to be excluded, provide all required conduit, boxes, wiring, connectors, hardware, poles, foundations, supports, trims, accessories, etc. as necessary for a complete operating system.
- F. Provide products suitable to withstand normal handling, installation, and service without any damage, distortion, corrosion, fading, discoloring, etc.
- G. Provide luminaires listed and labeled as suitable for wet locations unless otherwise indicated.
- H. LED Luminaires:
 - 1. Components: UL 8750 recognized or listed as applicable.
 - 2. Tested in accordance with IES LM-79 and IES LM-80.
 - 3. LED Estimated Useful Life: Minimum of 50,000 hours at 70 percent lumen maintenance, calculated based on IES LM-80 test data.

2.03 LED DRIVERS

2.04 LED DRIVERS

- A. General Requirements
 - 1. Where required by motion sensing, LED dimming shall be equal in range and quality to a commercial grade incandescent dimmer. Quality of dimming to be defined by dimming range, freedom from perceived flicker or visible stroboscopic flicker, smooth and

continuous change in level (no visible steps in transitions), natural square law response to control input, and stable when input voltage conditions fluctuate over what is typically experience in a commercial environment. Demonstration of this compliance to dimming performance will be necessary for substitutions or prior approval.

2. Ten-year expected life while operating at maximum case temperature and 90 percent non-condensing relative humidity.
3. Driver must limit inrush current.
 - a. Base specification: Meet or exceed NEMA 410 driver inrush standard of 430 Amps per 10 Amps load with a maximum of 370 Amps² - seconds.
 - b. Preferred Specification: Meet or exceed 30mA²s at 277VAC for up to 50 watts of load and 75A at 240us at 277VAC for 100 watts of load.
4. Withstand up to a 1,000 volt surge without impairment of performance as defined by ANSI C62.41 Category A.
5. No visible change in light output with a variation of plus/minus 10 percent line voltage input.
6. Total Harmonic Distortion less than 20% percent and meet ANSI C82.11 maximum allowable THD requirements at full output. THD shall at no point in the dimming curve allow imbalance current to exceed full output THD.
7. Driver must support automatic adaptation, allowing for future luminaire upgrades and enhancements and deliver improved performance:
 - a. Adjustment of forward LED voltage, supporting 3V through 55V.
 - b. Adjustment of LED current from 200mA to 1.05A at the 100 percent control input point in increments of 1mA
 - c. Adjustment for operating hours to maintain constant lumens (within 5 percent) over the 50,000 hour design life of the system, and deliver up to 20 percent energy savings early in the life cycle.
8. Driver must be able to operate for a (+/- 10%)supply voltage of 120V through 277VAC at 60Hz.
9. Driver should be UL Recognized under the component program and shall be modular for simple field replacement. Drivers that are not UL Recognized or not suited for field replacement will not be considered.

B. Light Quality

1. Over the entire range of available drive currents, driver shall provide step-free, continuous dimming to black from 100 percent to 0.1 percent and 0% relative light output, or 100 - 1% light output and step to 0% where indicated. Driver shall respond similarly when raising from 0% to 100%
 - a. Driver must be capable of 20 bit dimming resolution for white light LED drivers or 15 bit resolution for RGBW LED drivers.
2. Driver must be capable of configuring a linear or logarithmic dimming curve, allowing fine grained resolution at low light levels
3. Drivers to track evenly across multiple fixtures at all light levels, and shall have an input signal to output light level that allows smooth adjustment over the entire dimming range.
4. Driver and luminaire electronics shall deliver illumination that is free from objectionable flicker as measured by flicker index (ANSI/IES RP-16-10). At all points within the dimming range from 100-0.1 percent luminaire shall have:

- a. LED dimming driver shall provide continuous step-free, flicker free dimming similar to incandescent source.
 - b. Base specification: Flicker index shall less than 5% at all frequencies below 1000 Hz.
 - c. Preferred specification: Flicker index shall be equal to incandescent, less than 1% at all frequencies below 1000 Hz.
- C. Control Input
 - 1. 4-Wire (0-10V DC Voltage Controlled) Dimming Drivers
 - a. Must meet IEC 60929 Annex E for General White Lighting LED drivers
 - b. Connect to devices compatible with 0 to 10V Analog Control Protocol, Class 2, capable of sinking 0.6 ma per driver at a low end of 0.3V. Limit the number of drivers on each 0-10V control output based on voltage drop and control capacity.
 - c. Must meet ESTA E1.3 for RGBW LED drivers
 - 2. The 0-10V input shall be protected from line voltage miswire, and shall be immune and output unresponsive to induced AC voltage on the control leads.

PART 3 EXECUTION

3.01 EXAMINATION

- A. Verify that field measurements are as indicated.
- B. Verify that outlet boxes are installed in proper locations and at proper mounting heights and are properly sized to accommodate conductors in accordance with NFPA 70.
- C. Verify that suitable support frames are installed where required.
- D. Verify that branch circuit wiring installation is completed, tested, and ready for connection to luminaires.
- E. Verify that conditions are satisfactory for installation prior to starting work.

3.02 PREPARATION

- A. Provide extension rings to bring outlet boxes flush with finished surface.
- B. Clean dirt, debris, plaster, and other foreign materials from outlet boxes.

3.03 INSTALLATION

- A. Coordinate locations of outlet boxes provided under Section 26 0537 as required for installation of luminaires provided under this section.
- B. Install products in accordance with manufacturer's instructions.
- C. Install luminaires in accordance with NECA/IESNA 501.
- D. Provide required support and attachment in accordance with Section 26 0529.
- E. Install luminaires plumb and square and aligned with building lines and with adjacent luminaires.
- F. Recessed Luminaires:
 - 1. Install trims tight to mounting surface with no visible light leakage.
- G. Install accessories furnished with each luminaire.
- H. Bond products and metal accessories to branch circuit equipment grounding conductor.
- I. Install lamps in each luminaire.

3.04 FIELD QUALITY CONTROL

- A. See Section 01 4000 - Quality Requirements, for additional requirements.
- B. Inspect each product for damage and defects.
- C. Operate each luminaire after installation and connection to verify proper operation.
- D. Correct wiring deficiencies and repair or replace damaged or defective products. Repair or replace excessively noisy ballasts as determined by Engineer.

3.05 ADJUSTING

- A. Aim and position adjustable luminaires to achieve desired illumination as indicated or as directed by Engineer. Secure locking fittings in place.

3.06 LUMINAIRE SCHEDULE

- A. See plan sheets.

END OF SECTION